

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Thursday 17th January 2019
In the “Barrow Room” at Borden Parish Hall at 7pm**

Julie Pilbeam

Julie Pilbeam, Interim Clerk

clerk.bordenpc@gmail.com

10th January 2019

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. VISITOR/PUBLIC TIME**
 - a. Parishioners
 - b. County/Borough Councillors
 - c. Police/PCSO
- 3. MINUTES OF THE MONTHLY MEETING HELD ON 13th DECEMBER 2018**
- 4. DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 5. FINANCE**
 - a. To approve the accounts – December 2018
 - b. To approve the accounts for payment – January 2019 (Appendix 1)
 - c. To consider internal audit report and agree actions
 - d. To approve the income and expenditure budget for 2019/20
 - e. To approve precept request for 2019/20
- 6. MATTERS ARISING FROM THE LAST MEETING**
 - a. **Kent Libraries, Archives and Registrations Consultation**
To note response sent
 - b. **Swale Borough Council Corporate Plan 2019/22**
To note response sent
 - c. **Key Street Roundabout changes – letter to Cllr Mike Whiting**
To note letter sent and 20 working day response time (31st January 2019)
 - d. **Dog Warden**
To note correspondence number shared with Cllr Sims
- 7. WISES LANE & MANOR FARM PLANNING APPLICATIONS**
 - a. To report additional information added to Wisers Lane application - Environmental Statement Addendum received 13.12.18 and agree actions
 - b. To report response from James Freeman in relation to notice of meetings and the Phlorum report and agree actions
 - c. To report update from Planning Committee 10/01/19 – Cllr Sims
 - d. To receive any other further updates and agree actions
- 8. WET POUR**
 - a. To approve specification for tender applications.
 - b. To approve application to Member Grant Fund for £1000 towards cost
 - c. To consider exploring grant funding for remaining cost.
- 9. TOILET AT BORDEN CHURCH**
 - a. To report contractor unable to service and to consider actions.
- 10. BUS SHELTER**
 - a. To consider new bus shelter at Key Street and agree actions

11. GENERAL DATA PROTECTION REGULATIONS

- a. To consider request from Cllr Luxton that following the audit report recommendations, the following be adopted by Borden Parish Council:
 1. Councillors should have an appropriate GDPR email address
 2. There should be a Policies and Procedures webpage
 3. Standing orders and Financial Regulations should be placed on the Council Website.
 4. A privacy notice be put on the website.

12. EMERGENCY RESILIENCE PLANNING

- a. To consider report from Cllr Evans and agree actions

13. STREETLIGHTING

- a. To consider report from Clerk and agree actions

14. PARKING RESTRICTIONS

- a. To discuss yellow lines outside Barn Close and agree actions

15. PROFESSIONAL SUBSCRIPTIONS

- a. To consider investigating a parish council specialist law advisory service

16. EXTERNAL MEETINGS

- a. Faversham Focus Group 16/01/19
- b. 20's Plenty Working Group – to consider actions

17. CORRESPONDENCE

- a. Parking issues at Maylam Gardens
- b. Disabled Bays Swale – response required by 21/01/19
- c. Change of date of Faversham Focus Group to 16/01/19
- d. Increased prices for Playstool Maintenance

18. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

- a. **APPLICATION REF: 18/506669/FULL**
PROPOSAL: Two storey rear extension (Revision of 18/504205/FULL)
ADDRESS: 13 Dental Close Sittingbourne Kent ME10 1DT
- b. **APPLICATION REF: 18/506695/FULL**
PROPOSAL: Erection of two storey extension and orangery with roof lantern to rear, relocation of front door, window and gate in boundary wall.
 - a. **ADDRESS: Bannister House Bannister Hill Borden Sittingbourne**

19. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

<u>Committees:</u>	<u>Representatives</u>	<u>Representatives (Cont):</u>
1. Finance	2. KALC	4. Borden Parish Hall
	3. Borden Sport Association	5. Heritage

20. ITEMS FOR INFORMATION ONLY

1. Matters for information circulated to councillors (Appendix 2)
2. Reports to be noted (Appendix 3)
3. To receive any reports from councillors

21. NEXT MEETING TO BE HELD 21st FEBRUARY 2019 at 7pm

**Appendix 1
CHEQUES FOR PAYMENT**

Payee	Description	Gross Amount	Net Amount	VAT	Cheque Number
Ms J Miller	Interim Clerk invoice	£ 472.81			102786
CPRE	Annual Subscription	£ 36.00	£ 36.00	£ -	102787
Fryer Cleaning & Maintenance	Maintenance of memorial & centenary gardens	£ 375.60	£ 313.00	£ 62.60	102788
Steve Wakelin	Maintenance of Playstool	£ 551.06	£ 551.06	£ -	102789

**Appendix 2
MATTERS FOR INFORMATION**

10/12/18 Questionnaire Rural Sustainable Settlement 2018
10/12/18 M2 Junction 5 emergency repair
10/12/18 NALC Chief Executive Bulletin
10/12/18 Brexit Preparedness
10/12/18 M2 Chatham bypass
13/12/18 KALC Community Awards 2019
13/12/18 KCC Public Health media release: Renewed flu jab call for high risk groups
13/12/18 NALC Newsletter
13/12/18 Kent Police Rural Matters magazine and rural liaison team report
13/12/18 NALC Chief Executive Bulletin
13/12/18 KALC Swale Area Committee minutes 26/11/18
17/12/18 NALC Chief Executives Bulletin
17/12/18 Christmas message from McCabe Ford Williams
17/12/18 National CSSC Green Message – UK Protect CT Bulletin
17/12/18 Chief Executives Bulletin
21/12/18 National CSSC Green Message – NCTPHQ Bulletin
21/12/18 KALC News
21/12/18 Minutes of 20s Plenty Working Group
21/12/18 NALC Spring Conference
21/12/18 NALC Chief Executives Bulletin
21/12/18 Kent PCCs Newsletter December 2018
21/12/18 M2 Medway Viaduct – Coast Bound
21/12/18 RSN Christmas message
21/12/18 Passing of Alan Marolia
02/01/19 A2 East Cliff Viaduct Surveys
02/01/19 CPRE Members Priority Booking
05/01/19 New Year Community Transport Update
05/01/19 NALC Chief Executives Bulletin
05/01/19 CPRE Christmas message

**Appendix 3
REPORTS TO BE NOTED**