

Ashmansworth Parish Council
Minutes of Meeting held on 04 July 2023
Ashmansworth Village Hall, 7:30pm

Chairman: Cllr Alan Cox

Present: Cllr Andrew Bays, Cllr Lisa Hill, Cllr Kieron Black

In attendance: Cllr Falconer

Clerk: Amy White

1. Apologies

Apologies were received and accepted from Cllr Harris.

2. Declarations of interest

None.

3. Actions from Annual Parish meeting

- a. Emergency Plan: Some of the information requires updating. Cllr Cox is working on a plan to cover road closure issues should the A343 need to be closed with diversions that might affect Ashmansworth.
- b. Defibrillator- the new defib has been installed at Lower Manor farmhouse and is registered on The Circuit; the code is the same as the defib at the village hall.

4. Update from County and Borough Councillors (if present)

Cllr Falconer reported that the councillor grant funding is open for 2023/24.

5. To note receipt of Planning Applications received since last meeting:

- a. 23/01481/ROC at Land At Manor Farm Barns- *No objection*
- b. T/00210/23/TCA at Burnies House Church Lane- *No objection*
- c. T/00237/23/TCA -Ashmansworth Manor- *No objection*

6. Highways update

Outcome of discussion with HCC regarding village gateways:

Cllr Cox outlined the cost of the gateways as advised by Kevin Hyde of HCC, who met with Cllr Cox and two others on 30 June to discuss the feasibility of the project. Likely costs are more than the whole of the AshyPC yearly budget (over £5000) so it is not possible to fund this without a substantial grant.

Action: Clerk will ask the Faccombe estate for their thoughts before pursuing any of the options or considering other solutions.

The Drove:

Resurfacing work has begun and it should be retarmaced very soon.

A No Through Road sign for The Drove was discussed with Kevin Hyde, who has advised that we apply for a sign via the website.

Action: Cllr Cox will ask Cllr Harris for her thoughts on where signs at The Drove could go and whether or not one might need to sit on private land (to be paid for by the owner in such case).

7. Footpaths- issues update

A stile on footpath 16 is loose- this will be added to the lengthsman jobs.

8. Financial matters:

a. To acknowledge payments and note receipts:

The Clerk presented the following information:

All payments made and income since 01/04/2023

INVOICE DATE	PAID	PC Category	Other Notes	INCOME	EXPENSE
25-Apr-23	25-Apr-23	VAT Refund	HMRC VAT refund from 22/23	£ 98.57	
24-Apr-23	24-Apr-23	Precept	Precept 1st tranche	£ 2,295.00	
24-Apr-23	24-Apr-23	Grass Cutting Grant		£ 293.79	
15-May-23	15-May-23	BDBC Borough Councillor Grant	Grant received from BDBC to cover full cost of defibrillator	£ 590.00	
24-Apr-23	24-Apr-23	Other Grants	King's Coronation Grant from BDBC	£ 500.00	
2-Apr-23	19-Apr-23	Admin/Office/Stationery	Ionos Direct Debit 203035591724		£ 7.00
2-Apr-23	19-Apr-23	VAT	Ionos Direct Debit 203035591724		£ 1.40
20-Mar-23	5-Apr-23	Admin/Office/Stationery	Ionos Direct Debit 203035409649		£ 3.50
20-Mar-23	5-Apr-23	VAT	Ionos Direct Debit 203035409649		£ 0.70
31-Mar-23	4-May-23	Payroll	Red76 Payroll Inv 5740		£ 7.00
31-Mar-23	4-May-23	VAT	Red76 Payroll Inv 5740		£ 1.40
20-Apr-23	9-May-23	Admin/Office/Stationery	Ionos Direct Debit 203035865248		£ 3.50
20-Apr-23	9-May-23	VAT	Ionos Direct Debit 203035865248		£ 0.70
25-Apr-23	4-May-23	Defibrillator	Andrew Deptford Defib purchase incl locked cabinet		£ 1,275.00
25-Apr-23	4-May-23	VAT	Andrew Deptford Defib purchase incl locked cabinet		£ 255.00
27-Apr-23	4-May-23	Clerk's salary	April Salary		£ 136.56

27-Apr-23	4-May-23	PAYE	HMRC Month 1	£	32.80
3-Apr-23	4-May-23	Member Subscriptions	HALC Affiliation, NALC Affiliation	£	164.58
30-Apr-23	4-May-23	King's Coronation	Woodsiders- Barn Dance balance for King's Coronation event	£	450.00
30-Apr-23	4-May-23	Admin/Office/Stationery	Red76 Payroll Inv 5934	£	8.00
30-Apr-23	4-May-23	VAT	Red76 Payroll Inv 5934	£	1.60
4-May-23	23-May-23	Admin/Office/Stationery	Ionos Direct Debit 203036065393	£	8.00
4-May-23	23-May-23	VAT	Ionos Direct Debit 203036065393	£	1.60
27-May-23	30-May-23	Clerk's salary	May salary	£	136.56
27-May-23	17-May-23	PAYE	HMRC Month 2	£	32.80
15-May-23	17-May-23	Insurance	Zurich Insurance	£	277.00
20-May-23	7-May-23	Admin/Office/Stationery	Ionos Direct Debit 203036328890	£	3.50
20-May-23	7-May-23	VAT	Ionos Direct Debit 203036328890	£	0.70
2-Jun-23	20-Jun-23	Admin/Office/Stationery	Ionos Direct Debit 203036513794	£	8.00
2-Jun-23	20-Jun-23	VAT	Ionos Direct Debit 203036513794	£	1.60

Payments to be made 05/07/23:

7-Jun-23	Defibrillator	Payment to Avon Electrics for defib installation	£	160.00
7-Jun-23	VAT	Payment to Avon Electrics for defib installation	£	32.00
31-May-23	Grass cutting	AD Clark invoice 732	£	205.20
27-Apr-23	Grass cutting	AD Clark invoice 720	£	102.60
20-Jun-23	Admin/Office/Stationery	Ionos Direct Debit 203036790973	£	3.50
20-Jun-23	VAT	Ionos Direct Debit 203036790973	£	0.70
3-Jul-23	Admin/Office/Stationery	Ionos Direct Debit 203036974918	£	8.00
3-Jul-23	VAT	Ionos Direct Debit 203036974918	£	1.60
6-Jun-23	Audit	Do The Numbers Ltd Internal Audit	£	150.00
30-May-23	Payroll	Red76 Payroll Inv 6163	£	8.00
30-May-23	VAT	Red76 Payroll Inv 6163	£	1.60
30-Jun-23		Red76 Payroll Inv 6445	£	8.00
20-Jun-23	VAT	Red76 Payroll Inv 6445	£	1.60

27-Jun-23	Clerk's salary		£	136.36
27-Jun-23	PAYE	HMRC Month 3	£	33.00
27-Jul-23	Clerk's salary		£	136.56
27-Jun-23	PAYE	HMRC Month 4	£	32.80

Change to HALC membership:

The Clerk has not renewed the bronze membership that APC had last year as it was felt to be an unnecessary subscription for such a small council. Council formally agreed to cancel the bronze membership.

Internal Audit Report and any actions:

The actions from the report were noted and recommendations agreed.

Date for exercise of public rights:

The Clerk informed the council that the date for public rights will be 07 July-16 August 2023. All councillors confirmed no financial conflict of interest for the AshyPC accounts 2022/23.

9. Date of next meeting

The next meeting will be confirmed on the website and held at Ashmansworth Village Hall.

Actions from 04 July 2023 Meeting:

Clerk will ask the Faccombe estate for their thoughts on village gateways before pursuing any of the options or considering other solutions.

Cllr Cox will ask Cllr Harris for her thoughts on where signs at The Drove could go and whether or not one might need to sit on private land (to be paid for by the owner in such case).