

**Minutes of the Parish Council Meeting
held on Monday 2nd March 2020
in the Village Hall**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

6 Members of the public
Hilary Fenton (HF) – WODC District Councillor

MIN REF	ITEM
20/015	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor
20/016	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on B4449 GS lives on the B4449 and provides HR Advice to the Harcourt Arms
20/017	APPROVAL OF MINUTES OF 10th FEBRUARY 2020
	<p>The Minutes were approved.</p> <p>Matters Arising: 20/003 – Village Hall Fence – it was confirmed that work would start in the coming weeks. 20/006 – CM/MJ to obtain a quote for repair works to enable TG to progress claim. 20/011 – Play Inspection would take place in March</p> <p>Public Session – Steadys Lane water leak – the ditch owner had been contact regarding the problem – update to follow when received.</p>
20/018	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: HF confirmed that elections were forthcoming.</p> <p>It was questioned who should be contacted regarding waste from the litter picks being taken to waste disposal – CM requested an application be sent for processing with OCC.</p> <p>Concern was raised regarding fly tipping on Tar Lane – it was asked that the PC publish details of who to contact in cases of fly tipping.</p>

MIN REF	ITEM
	<p>COUNTY: OCC budget was passed. The issue with South Oxfordshire had been resolved and the Growth Board Funding was no longer under threat.</p> <p>Some movement on the A40 improvements – the Park & Ride planning application is still some way off.</p>
20/019	PLANNING
	<p>APPLICATIONS:</p> <p>APPLICATION NO: 20/00456/HHD PROPOSAL: Alterations and erection of two-storey rear extension LOCATION: The Old Cow Shed Blackditch Stanton Harcourt</p> <p>Comments pending.</p> <p>APPLICATION NO:20/00270/ADV PROPOSAL: Erection of various non illuminated signs. LOCATION: Unit 5 Stanton Harcourt Industrial Estate Stanton Harcourt</p> <p>Comments submitted, no objection.</p> <p>A further application had been circulated for comments:</p> <p>APPLICATION NO: 20/00551/HHD PROPOSAL: Erection of open sided timber framed extension. LOCATION: Old Vicarage Tar Road Stanton Harcourt Witney Oxfordshire OX29 5AQ</p> <p><i>Traffic Calming at the Airfield Development:</i> The 30mph zone extension to include the development site entrance had been approved. OCC had been contacted for confirmation of when it will come into force.</p> <p>A second telegraph Post had been installed in the new location – as yet unknown when the original post will be removed..</p> <p><i>Gravel Core Strategy 2032 Part II:</i> Consultation ends this week. The proposed sites do not interfere with Stanton Harcourt or Sutton.</p> <p><i>Sheehans Planning Application regarding levels in Landfill:</i> The application was discussed by the PC – concerns raised included:</p> <ul style="list-style-type: none"> • Extra HGV traffic on the B4449 • Possible release of odour/gas during movement of material • The fact that the planning conditions had been ignored <p>GS to draft a reply for approval.</p>

MIN REF	ITEM
20/020	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/021	VILLAGE HALL ENVIRONMENTAL IMPACT IMPROVEMENT PROJECT
	<p>Further to the brief on the Village Hall's Energy Reduction Project, advice had been sought and it was confirmed that the PC would be unable to claim back VAT on the project – funding would need to be sourced by the Committee. Information was passed to GS.</p> <p>It was stressed that the PC support the project and will assist in any way possible.</p>
20/022	LITTER PICKING
	<p>The Spring Litter Pick was scheduled for 14th March.</p> <p>It was suggested to contact commercial organisations in the village to seek help as part of their Social Community Responsibility.</p> <p>The following were agreed:</p> <ul style="list-style-type: none"> • All Souls (Haul Road) • FFC (Dix Pit) • Hayfield Homes • Companies on Industrial Estate <p>Steve Tuck to display and forward a poster to TG for circulation.</p>
20/023	ELECTION & ANNUAL MEETING TIMETABLE
	<p>Further to circulation of the Election Timetable, it was confirmed that Election posters would be posted on the noticeboards by Tuesday 31st March. It would also appear on the website along with the job description, timetable and a scanned Nomination pack.</p> <p>The meetings were scheduled as follows:</p> <p>Ordinary Meeting – May: Monday 4th May Annual Meeting of the Parish Council: Monday 11th May Annual Parish Meeting: June (date TBC)</p>
20/024	B4449/CYCLEPATH/SPEED CONTROL
	<p>Cycle path: a meeting had taken place with OCC to review the draft Optioneering Report.</p> <p>The report was found to be disappointing and inaccurate. The two OCC staff members involved in the project had left OCC. A further report will follow in the coming weeks.</p> <p>David Wallom (chair of the committee) explained the issues with the proposed routes.</p> <p>Thanks were expressed to David for all his work.</p> <p>Speed Control: An article was submitted for publication in Village Voice appealing for</p>

MIN REF	ITEM
	<p>volunteers to join a speedwatch group, following confirmation that TVP will work with the PC.</p> <p>CM to ask for the output from the traffic monitoring on the B4449 GS to provide a list of outstanding actions from the B4449 project</p>
20/025	COUNCILLOR RESPONSIBILITIES
JD	Confirmed that work on the notice board for the village hall and repair to the board at Steadys Lane would take place when time permits.
GS	Nothing to report
GDB	Nothing to report
JE	The Cemetery verges were still blocked – it was confirmed that the work would be carried out on the culverts when the road was finalised.
MJ	The pile of debris would be chipped and cleared this month.
20/026	FINANCIAL MATTERS
	<ul style="list-style-type: none"> Cheques were circulated for signature. Insurance Renewal – TG confirmed that quoted would be sent to all for approval nearer the renewal date.
20/027	CORRESPONDENCE
	<p>Village Festival Insurance Cover: The PC had been asked to provide Liability Cover for the Fete – TG confirmed that once a programme of event was received cover would be confirmed.</p> <p>Town and Parish Council & WODC Meeting- Thursday 26th March: GS and CM to attend on behalf of the PC – TG to request the content to enable attendees to prepare in advance of the meeting.</p>
20/028	OTHER BUSINESS (for information only)
	It was requested that a British Legion Representative attend the next meeting to discuss VE Day Celebrations – TG to add to agenda.
	<p>NEXT MEETING</p> <ul style="list-style-type: none"> The next Ordinary Meeting: 7.30pm Monday 6th April 2020

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Traffic Surveys

It was reported that many traffic surveys appear to be taking place in West Oxon – it was questions whether the PC had ever received the results of the survey carried out last year.

TG to chase for results, in addition to the previous 3 surveys to enable a comparison.

Following the meeting a report was found on the OCC website:

Traffic Surveys 2 Mar 2020 Message from Oxfordshire County Council

You may have noticed that a wide range of traffic surveys have been taking place on the road network across the West Oxfordshire, North Oxford and South Cherwell area in recent weeks. These surveys are being undertaken to help inform future transport strategy development work and the design and traffic modelling work needed for a range of future transport schemes. This includes work on all the proposed A40 corridor schemes. The surveys will help us better understand both strategic and local traffic movements across the area. Surveys are taking place over approximately 2 weeks from Monday 24th February to Friday 7th March 2020.

Stanton Harcourt Primary School

David Wallom explained why it was essential that the school increase intake number to allow the school the ensure class sizes are less than 30.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

Application No: 20/00270/ADV

Proposal: Erection of various non illuminated signs

Location: Unit 5, Stanton Harcourt Industrial Estate

The Parish Council has reviewed the documents and has no objection.