

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> JULY 2023**

Present: Cllr J Hodgson (Chairman), Cllr B Keane, Cllr R Robson, Cllr K McAllister & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

HCC David Drew

TVBC A Johnson

6 Members of public

**Apologies for Absence**

1. Apologies for absence had been received from Cllr J Dumper, Cllr J Mann & Cllr M Mossman

**Co-option new Councillors**

2) Alan Taylor had expressed an interest in the current Parish Councillor vacancies. He gave Councillors details of his skills and experiences. Cllr Hodgson proposed he be co-opted and this was seconded by Cllr Keane. All agreed. Alan Taylor signed the necessary acceptance of office document and joined the meeting.

**Thanks to outgoing Councillors**

3) Cllr Hodgson expressed thanks to Peter Boulton, Geoff Elliott and Ed James for the time they had spent as Parish Councillors. All three had given a huge amount of time to the community and their experience will be greatly missed. Particular thanks were expressed for the support and guidance they gave to new Councillors and for passing on specific knowledge.

**Public Participation**

4) The members of the public present all wished to discuss the installation of the electric vehicle charging point at the Village Hall. Many points were raised but Cllr Keane pointed out this installation was a matter for the Village Hall management committee not the Parish Council. He said the matter could be raised at the next BVHM meeting but also said if several members of the public were interested then he would organise a specific meeting where this matter can be discussed.

**Declarations of Interest**

5) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

**Councillor responsibilities**

6) Despite resigning as a Parish Councillor Ed James had agreed to carry on voluntarily looking after the cemetery. All present thanked him for taking on the task. The Clerk will continue to liaise with him regarding burials. Cllr Hodgson will also remain as deputy for this responsibility.

**Minutes**

7) **Resolved:** The minutes of the meeting held on 6<sup>th</sup> June were confirmed as a correct record and were signed by the Chairman. Proposed Cllr McAllister seconded Cllr Robson. All agreed

**Planning**

8) **The following decisions by TVBC were noted:**

23/01028/TREES- installation of solar panels-Bayards, South Road-permission

23/01028/TREES-fell overgrown bush-The Cottage, High Street-permission

23/01000/FULLS- installation of EV point-The Old Market House, withdrawn

22/02424/NMA1-amendments to 22/02424/FULLS- The Old Smoke house- approved

23/01143/TREES, tree works the Orchard, Rookery Lane- no objection

23/00896/FULLS- extension, Meadow View, 12 Downs Close-refused

**Resolved: that the planning decisions on the following applications were endorsed:**

23/01482/CLPS-lawful certificate-convert garage to bedroom-no objections  
23/01489/VARS remove condition restricted occupation- Westwinds, South Road-no objections  
23/01640/VARS- variation to 20/01340/FULLS-Merlins, Spitfire Lane-no objections  
23/01542/FULLS- replacement dwelling, Broughton Grange-no objections  
23/01485/OBLS- discharge restriction regarding occupancy, Westwinds, South Road-no objections

### **Review of Burial ground Fees**

9) The Clerk had circulated revised fees with the agreed percentage increase. These were reviewed. Cllr McAllister proposed these be adopted, this was seconded by Cllr Keane. All agreed. These will be posted to the website.

Cllr Hodgson highlighted an issue with parking at the cemetery during a village event. The Clerk will circulate the current rules and map which would be given to the organiser of any event which requests use of this land for parking.

### **10) County and Borough Councilors' Report**

**HCC David Drew had provided a full report which can be seen at appendix 1.**

**TVBC Cllr Johnston** reported that the Over Wallop neighbourhood Plan had reached reg 16 stage, she expects a new SHEELA report in the autumn which she advised the Parish Council to review, she said the Bury Hill Meadows a new TVBC public space is now open- there are lovely walks through wildflower areas and a safe dog exercise area. Finally, she reminded the Parish Council that the new round of resilience funding from SSEN was now open for applications. Cllr Morrison will review.

### **Play area repairs**

11) Cllr Dumper was absent but had sent details to The Clerk for a replacement 'Birds Nest' swing. The cost to replace this was £2824.10. The Clerk said to comply with financial regulations three quotes should be obtained before a decision can be made. She will obtain further quotes and the matter can be reviewed at a later meeting. Details of available S106 funds available will be obtained.

Fitting of the replacement parts purchased some months ago was still outstanding and Cllr Dumper will be asked to continue to press the company to provide the promised contractor to fit these

The Clerk confirmed the required fence repairs have now been carried out.

### **Sports Field Update**

12) Cllr Keane had circulated a business plan and proposed lease document from the Sports Field Committee regarding continued use of the Sports Field which is owned by the Parish Council. He asked that all Councillors review the document and provide feedback. Cllr Keane and Cllr Hodgson will meet to discuss the final version before anything is signed. As a lease agreement was needed by the Sports Committee to apply for funding, Cllr Hodgson proposed the Parish Council write a formal letter to the Sports Trust agreeing in principle to sign a lease for 25 years, before signing the lease the PC will take solicitors advice. This was seconded by Cllr Robson. All agreed.

The Clerk confirmed the planning application has now been submitted and paid for.

Finally, Cllr Keane said there was a further delay with the required Sports Club Committee bank account as the bank had lost completed forms and these had to be re-submitted.

### **Neighbourhood Plan**

13) Cllr Mann had sent apologies. Cllr Robson confirmed no meeting of the Neighbourhood Plan steering group had yet taken place.

### **School Lane Completion work**

14) The Clerk confirmed she had written to the solicitors agreeing the changes to the deed as outlined in their email of 25th May 2023 and agreeing the sum of £120,712.54 from Linden Homes to build the MUGA. A response was awaited. She was asked to contact the solicitor for an update.

## **Clerks Report**

15) The Clerk reported as follows: -

Following several concerns raised regarding flooding in Rookery Lane the Clerk confirmed she had contacted Southern Water who had agreed to investigate. They had recently written confirming they were contacting the relevant landowners.

Renewal quotes for insurance in 2023/24 have been requested.

TVBC have written regarding the sale of alcohol at village events and the need for a temporary license.

A further message had been left with the farm manager regarding footpath 3 and the necessary clearance. Cllr Morrison reported this had not been cleared and was now very difficult to pass. The Clerk agreed to contact Countryside Access regarding this.

Allotment fees due have been requested and almost all have been received. The Clerk confirmed she had started a review but was still awaiting old paperwork from Will Baillie before she could put forward recommendations. Cllr Keane agreed to try and retrieve the paperwork. Once received the Clerk will provide a complete report.

## **Footpaths & Grass Maintenance.**

16) Cllr Morrison had circulated a report from HCC regarding proposed footpath improvements paid for from S106 funds generated by the Hyde Park development. This was not yet a firm funded proposal but as the suggestion was the work was to be completed in August he hoped to receive and circulate a firm proposal soon.

Concerns were raised regarding an impassable footpath off Buckholt Road. Cllr Taylor said he believed this to be a byway open to all traffic although it had not been maintained for some years. Cllr Morrison will explore and send details to The Clerk so the lengthsman can be asked to clear.

## **Finance**

17) Balances in the bank accounts

i) To note the bank balances 30/06/2023: -

TSB Charity account £243521.70

TSB Business Instant £72506.06

United Trust £30285.00

ii) To approve the following payments and authorise on line transactions: -

H Bournier sal £644.33

H Bournier exp £23.50

HMRC £49.00

Grass and Grounds £602.88

TVBC £1155.00

Ace Liftaway £390.00

## **Retrospective**

B C Page £476.16

iii) Following a change in Councillors the Clerk suggested bank signatories should be changed to include the new Chairman and one other. After some discussion it was agreed Cllr Hodgson and Cllr McAllister should be added as signatories. Old signatories would be removed.

18) Items to carry forward

S106 footpath improvements

School Lane completion

Review of allotment tenancy agreements and fees

## **19) Correspondence**

The Clerk confirmed she had received:

An email regarding the footpath by the Dr Surgery.

The proposal was a footpath link between the School Lane car park and the Dr Surgery car park. The Parish Council while in principle support the idea cannot give formal agreement until they legally own the School Lane car park. They have already provided this information to the Dr Surgery along with the decision that any costs incurred should fall on the surgery and not the Parish Council.

An email regarding a memorial bench at the cemetery.

A family member of two recently buried villagers has offered to pay for a memorial bench to be installed at the cemetery. All agreed this was a lovely idea. The Clerk will research potential sites and bench types.

A letter from the internal auditor confirming his retirement.

#### **New items for next meeting**

20)

#### **Community news**

21)

#### **Date of next meeting**

22) **7.30 pm on Tuesday September 5th**

### **Appendix 1**

#### **Improving Recycling and Reuse at the Household Waste Recycling Centres**

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are fantastic re-sale sections at all sites where reusable items can be left. It's a great place to hand in things you no longer need, or to pick up a bargain.

Most HWRCs in Hampshire will be able to recycle the following materials:-

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles

Check the County Council's website to find out what is accepted at your local Household Waste Recycling Centre.

Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website.

<https://www.hants.gov.uk/News/20230630HWRCsRecycle>

#### **Don't miss out on free summer activity schemes for your child – sign up now!**

Parents and carers of children who are eligible for benefits-related free school meals in Hampshire are being encouraged to sign up for free places at more than 140 local holiday activity schemes this summer

Hampshire County Council, in collaboration with schools across the county, is urging parents

and carers to take up the thousands of places available through the government-funded Holiday Activities and Food (HAF) scheme so their children can enjoy healthy food and fun activities.

More information on the HAF and other cost of living support measures available to struggling households in Hampshire can be found at:- [www.connect4communities.org](http://www.connect4communities.org)

<https://www.hants.gov.uk/News/20230619hafsign>

### **Plans for an extra £22.5 million pothole repair boost announced by Hampshire County Council**

An extra £7.5 million each year for the next three years will be spent on repairing more potholes across Hampshire under new plans outlined by the County Council Leader, Councillor Rob Humby today

At the meeting of the Authority's Cabinet (13 June), Councillor Humby announced the Council's firm commitment to deliver stronger roads for Hampshire, amid recent lobbying of the Prime Minister together with four other neighbouring south-east highways authorities for more Government investment to maintain the region's road network in the longer term.

<https://www.hants.gov.uk/News/20231306PotholeExtraFunding>

### **Residents' views sought on difficult decisions for balancing the budget**

Hampshire County Council is asking people for their views on ways to help the Authority prepare its budgets over the next two years, through to April 2025, as it looks to balance the books in future years in the face of rising costs, higher demand for local services and years of underfunding by central Government

To date, by planning ahead and using its reserves carefully, the County Council has successfully found ways to deliver services differently and more efficiently, saving £640 million from its budgets since 2008, but how it continues to deliver local services in future is getting harder with much less money available.

The consultation runs from midday on Monday 12 June 2023 to 11:59pm on 23 July 2023.

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/budgetconsultation>

### **Trading Standards investigation leads to jail sentence for fraudulent 'car-clocking' operation**

Hampshire County Council Trading Standards has welcomed a successful prosecution following their investigation into the fraudulent sale of second-hand cars.

<https://www.hants.gov.uk/News/20230906TradingStandardsCourtCaseCars>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)