

Bulwick Parish Council

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Agenda for Parish Meeting on Wednesday 11th March 2026 from Helen Keech - Bulwick Parish Clerk

Date	11th March 2026	Time	7.15pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET		
To the members of the council	Cllr A Lashmar Cllr S Macdonald Cllr C Ortega McLean Cllr H Connan		
You are summoned to attend the	Meeting of Bulwick Parish Council to be held on the above date, time and place for transacting the following business.		
Discussion / Agenda			
2603.93	TO RECEIVE AND APPROVE REASONS FOR APOLOGIES - members to approve apologies for absence (LGA 1972 Sch12, para 40).		
2603.94	TO RECEIVE DECLARATION OF INTERESTS - members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct.</i>		
2603.96	TO AUTHORISE THE CHAIR TO SIGN AS A CORRECT RECORD OF THE PROCEEDING: Minutes of the Bulwick Parish Council Meeting dated 26th January 2026. (LGA 1972 Sch12 P41(1)).		
2603.97	GREENWAYS - LUCY HAWES (15 MINUTES) A talk from Lucy about the possibilities of getting Bulwick on to their map, garnering community interest, if there is any support within the village for wider connectivity and improving access to the facilities you have to support your local businesses etc and if there is something we could do to put you on the map similar to Braybrooke Griffin Trail – Braybrooke Parish Council Rupert Conant has some permissive paths which are fabulous, and the New Lodge is a very attractive offering too and I wanted to explore how we could with everyone's permission make more of it so it can feed into the Greenway. The Greenway is like a jigsaw puzzle, and it works well where you work with landowners and businesses who are open to the idea. With some evidence from the parish we can then look at options.		

2603.98	<p>PUBLIC SESSION (*)</p> <p>The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. Decisions cannot be made on items not on the agenda.</p>
2603.99	<p>CO-OPTION OF COUNCILLOR</p> <p>The information has been displayed from Elections requesting Bulwick residents to inform them by the 05.03.2026 if they require a By-Election. The closing date for applications to BPC is 5pm on 11.03.2026. The council will then review the applications and make the resolving decision in this meeting.</p>
2603.100	<p>COMMUNITY MATTERS</p> <p>To discuss and action the following</p> <p>REFRESHER TRAINING FOR DEFIBRILLATOR – Provider are happy to accommodate dates in May/June (avoiding Wednesday evenings). BPC are to supply provider with a number of possible dates, and they will look at availability. 20/30 people is a max, if too many people can't see the floor demonstrations, but are happy to do more than one session.</p> <p>NOTICE BOARD – This has been completed by Clerk and her husband, just needs a technical adjustment regarding the locks.</p> <p>DOG STYLE GATE BEHIND RECTORY PUBLIC RIGHT OF WAY AND AT OTHER END – Update required from Cllr SM.</p> <p>OWNERSHIP OF LAND (WEST OF CEMETERY) - Update required from Cllr SM.</p> <p>EMPOWERMENT FUND – payment of grant has been received. A Unitary Cllr contacted clerk and advised BPC to submit another request as they only gave a fifth of the original request.</p> <p>PLANTERS – Update from Cllr HC on decision to purchase materials. Discuss a provisional plan on installation. Clerk was provided with wrong licence form from NNC and now required to complete the correct form.</p> <p>PARISH PATHS, PLR, CAN CHAMPION, USE OF FIX MY STREET - Clarify roles & benefits for the parish and agree communication methods. Chair & Clerk</p> <p>NEIGHBOURHOOD WATCH – Would Bulwick like to explore this for the village.</p> <p>OVERGROWN TREES (going out of the village towards Corby) – Clerk has been in touch with NNC highways, who accept no responsibility for these and was advised to contact landowner. Bulwick Estates (landowner) has provided Land Registry information stating that the area belongs to Highways, Clerk has email them and is awaiting a response – Work in process.</p> <p>HIGHWAYS</p> <p>Grass cutting in the village – Update required Cllr HC and Clerk.</p> <p>Update on Street Light Refurbishment – Clerk has been informed the poles should be painted next week and invoiced before the end of the financial year.</p> <p>PLANNING APPLICATIONS (Town & Country Planning Act 1990 Sch 1 para 8.)</p> <p>The planning applications are updated live on the website by the host - please refer to the website for the latest information on an application).</p>

	<p>To consider / note the following planning applications -</p> <p>26/00165/HFUL Single storey front extension, new oak framed porch. Internal reconfigurations. Holly Berry Barn Blatherwycke Road Bulwick NN17 3EU – (Awaiting decision) For discussion tonight.</p> <p>26/00099/HFUL The erection of a home office and garden room Henwick Barn Laxton Road Bulwick NN17 3DU - The BPC fully supported this application (Awaiting a decision)</p> <p>26/00016/OUT Outline planning for the demolition of existing house and tennis court and erection of 3 no. dwellings (all matters reserved except access and layout) Old Orchard Blatherwycke Road Bulwick NN17 3EU - The BPC fully supported this application (Awaiting a decision)</p> <p>25/01997/FUL Conversion and extension of 2No. existing barns to form one dwelling. Barns Adjacent To Mill House Main Street Bulwick NN17 3DY – The BPC fully supported this application (Awaiting a decision)</p> <p>25/01998/LBC Conversion and extension of 2No. existing barns to form one dwelling. Barns Adjacent To Mill House Main Street Bulwick NN17 3DY - The BPC fully supported this application (Awaiting a decision)</p> <p>AWAITING DECISION</p> <p>NE/25/00544/FUL Conversion of existing paddock into all-weather menage/sand school for private use, along with a new stable block comprising, 5 boxes, wash bay and tack room to replace the existing stable block. Banbery Lodge Nottinghams Yard Blatherwycke Road Bulwick Corby NN17 3EU - Awaiting decision (checked 01.03.2026)</p>
2603.101	<p>COMMUNITY GOVERNANCE REVIEW</p> <p>The opportunity to review or change numerous areas with the parish only comes up around every 10 years or so. The Councillors need to think carefully about any potential changes to the parish. BPC Cllrs need to collate their formal response, to be sent to NNC by 12.03.2026 via the clerk.</p>
2603.102	<p>CLERKS UPDATE AND CORRESPONDENCE</p> <p>.GOV.UK WEBSITE & EMAILS – Work in progress by clerk. Need to add pages on Parish Paths, PLR, CAN Champion, Use of Fix My Street to the site with detailed information regarding the topics. Clerk has contacted previous site provider to remind them the remaining emails are to be shut down.</p> <p>ROLES & RESPONSIBILITIES – define and provide information on Chair & Clerk, Councillors, Residents and Local landowners – Cllr AL</p> <p>ASSET REGISTER – Has been updated by chair including values for replacement. Chair and clerk to agree assets.</p> <p>TRAINING</p> <ul style="list-style-type: none"> - NEW COUNCILLORS – Off to a flying start – 19 March 2026 18:30-21:00 Online – Cllr HC / Cllr SM / Cllr AL all booked onto course - CHAIR & LEADERSHIP TRAINING - 23 February 2026 18:30-21:00 - Completed - ASSERTION 10 – GDPR Training (Chair & Clerk) – new dates and times are during the working day (clerk unable to attend these) - DATA PROTECTION & GDPR PART 1 - 26 January 2026 18:30-20:30 - Completed <p>POLICIES</p>

To **review** and **approve** the following policy

- Reserves policy
- Update litter picking risk assessment (Refreshments at Cllrs house)

Clerk needs to write the below policies to comply with new legislation.

- Data Protection policy
- Clerk to update all polices with new website address and email

BULWICK ACCOUNTS AND FINANCES

To *note* current account balance stands at £2,177.51 on 02.03.2026 (Accounts & Audit 2015 Reg 4)

To *note* savings account balance stands at £10,205.18 on 02.03.2026 (Accounts & Audit 2015 Reg 4)

INVOICES - to *approve* payments for the following (Accounts & Audit 2015 Reg 4)

DATE	TO WHOM	REASON	COST	POWERS & DUTIES
28.02.2026	Unity Bank	Service Charge	£6.00	LGA 1972 S111
25.02.2026	H. Keech	Staff Costs	£282.96	LGA 1972 S101,111 & 112
25.02.2026	DCK Payroll	Wages	18.00	LGA 1972 S101,111 & 112
25.02.2026	HMRC	PAYE	£70.80	LGA 1972 S101,111 & 112
16.02.2026	NNC	Elections	£25.00	LGA 1972 S111
16.02.2026	NALC	Training	£55.20	LGA 1972 S175
16.02.2026	Valda Energy	Street Lights	£109.75	PCA 1957,s3 HWA 1980, s.301
13.02.2026	Hugo Fox	Website	£23.99	LGA 1972 S142, TCSA 2014
06.02.2026	ICO	ZB291046	£47.00	LGA 1972 S111
31.01.2026	Unity Bank	Service Charge	£6.00	LGA 1972 S111
30.01.2026	Jools Wools	Notice Board	£87.72	LGA 1972 S111
26.01.2026	H. Keech	Staff Costs	£282.96	LGA 1972 S101,111 & 112
26.01.2026	DCK Payroll	Wages 08.25	18.00	LGA 1972 S101,111 & 112
26.01.2026	HMRC	PAYE	£70.80	LGA 1972 S101,111 & 112
26.01.2026	Hugo Fox	Email Host	£20.99	LGA 1972 S142, TCSA 2014
23.01.2026	Bulwick Church	Meeting 21.01.2026	£30.00	LGA 1972 SS133
22.01.2026	H.Keech	Norton Anti-Virus	£29.99	LGA 1972 S111
19.01.2026	Bulwick Church	Meeting 25.11.2025	£30.00	LGA 1972 SS133
19.01.2026	NCALC	Training	£42.00	LGA 1972 S175
19.01.2026	E-on	Maintenance contract	£46.20	LGA 1957 S3 & LGA 1972 S14 Par 27 HWA 1980 S301
15.01.2026	Valda Energy	Street Lights	£109.04	PCA 1957,s3 HWA 1980, s.301

2603.103

	15.01.2026	Valda Energy	Street Lights	£0.04	PCA 1957,s3 HWA 1980, s.301
	13.01.2026	Hugo Fox	Website	£23.99	LGA 1972 S142, TCSA 2014
	INVOICES - to note income into the current account (Accounts & Audit 2015 Reg 4)				
	DATE	FROM WHOM	REASON	COST	
	21.06.2026	NNC Finance	Empowerment Grant	£500.00	
	INSTANT ACCESS SAVINGS ACCOUNT - to note balance off (Accounts & Audit 2015 Reg 4)				
	DATE	INCOME	REASON	TOTAL	
	SIGNATORY ON BANK ACCOUNT – Application form completed and brought to meeting for signing tonight. Cllr to bring required documents for clerk to forward with relevant documents to bank.				
	ICO DATA PROTECTION FEE - Renewal is £47.00 – Clerk needs to contact provider for invoice as they have not updated the email address from the email clerk sent informing them of the new.gov.uk email.				
2603.104	ITEMS FOR NEXT MEETING OR GENERAL INTEREST				
2603.105	DATES FOR FUTURE MEETINGS Wednesday 6th May 2026 @ 19.15hrs – Parish Meeting 19.30 AGM Wednesday 22nd July 2026 @ 19.15hrs Wednesday 16th September 2026 @ 19.15hrs Wednesday 18th November 2026 @ 19.15hrs All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.				
2603.106	CLOSE OF MEETING				

Signed

Published 5th March 2026



Helen Keech - Clerk to Bulwick Parish Council

(*) Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.

Please note, this is a public meeting, and you may be filmed, recorded and published.

Copies of all council papers are available to download at <https://www.bulwickparishcouncil.gov.uk>