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## Quotation

2<sup>nd</sup> March 2020

Customer Name: **Hamble Parish Council**

Address:

## Commercial Cleaning

## Job List

### **Cricket Pavilion**

Office, entrance hall, stairs, landing, meeting room, kitchen area, disabled toilet, ladies' toilet, men's toilet, shower cubicle

Office, Meeting Room, Landing, Stairs, Entrance Hall

- Hoover skirting boards and floor area
- Mop where necessary

Toilets:

- Top up toilet rolls, hand towels & hand soap
- Remove cobwebs
- Clean tiles, sinks, toilets, urinals & accessories
- Empty and clean bins
- Polish mirrors
- Hoover floor area and mop

Kitchen area:

- Remove cobwebs
- Clean kitchen cupboard doors, work surfaces & sink
- Clean inside of refrigerator & microwave (as needed)
- Empty and clean bin
- Hoover floor area and mop floor

### **Sue Meheux**

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#### Shower Cubicle (rotate 1 per week)

- Remove cobwebs
- Clean tiles and shower area
- Empty and clean bins
- Hoover floor area and mop

#### Your Domestic Darlings service includes:

- Cleaning products and equipment
- Secure key holding service
- £10m employer's liability insurance
- £1m public liability insurance
- £5,000 lock and key replacement insurance
- Regular inspections and feedback
- Consistently high standards guaranteed

Total price per visit (3 hours)	£45.00
+ VAT @ 20%	£9.00
<b>Total</b>	<b>£54.00</b>

#### Parish Office

##### Office areas

- Remove cobwebs
- Empty and clean bins
- Dust and polish all screens, desks, surfaces and window sills
- Hoover skirting and floor areas
- Clean inside windows (on rotation)

##### Kitchen:

- Remove cobwebs
- Wash and put away crockery & cutlery
- Clean kitchen cupboard doors, work surfaces & sink
- Clean inside of refrigerator & microwave (as needed)
- Empty and clean bin
- Hoover floor area

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Total price per visit (1 hour)	£15.00
+ VAT @ 20%	£3.00
Total	£18.00

### Foreshore Toilets

Toilets:

- Top up toilet rolls, hand towels & hand soap
- Remove cobwebs
- Clean tiles, sinks, toilets, urinals & accessories
- Empty and clean bins
- Polish mirrors
- Hoover floor area and mop

Total price per visit (1 hour)	£15.00
+ VAT @ 20%	£3.00
Total	£18.00

### Pavilion – Deep Clean

#### Kitchen area

Full clean ceiling to floor:

- \* Remove all cobwebs from ceilings and walls
- \* Wipe clean all light & socket fittings
- \* Clean and polish all tile areas
- \* Clean and polish all surfaces - worktops, sink & draining board
- \* Clean & polish sink taps removing all limescale
- \* Clean inside and outside of kitchen cupboards

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### Shower, Changing Rooms & Toilets

Full clean ceiling to floor:

- \* Wipe clean all light fittings
- \* Clean doors & fittings, window frames & ledges
- \* Clean radiator, pipework & skirting boards
- \* Clean and polish all tile areas
- \* Shower / sink areas and fittings descaled, cleaned & polished
- \* Toilet area and fittings descaled, cleaned & polished
- \* Vacuum & mop floor

### Meeting Area

Full clean ceiling to floor:

- \* Remove all cobwebs from ceilings and walls
- \* Wipe clean all light & socket fittings
- \* Clean all doors, window frames & ledges, skirting boards & radiators
- \* Hoover & mop floor

Total price (one-off visit)	£345.00
+ VAT @ 20%	£69.00
<b>Total</b>	<b>£414.00</b>

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Weeks/Year 52.1429 **Comparable quote based on current frequency**

<b>Domestic Darlings</b>		<b>Alliance</b>	
Location	Per Visit	Per Year	Per Year
RUP	45	£2,346.43	£2,485.58
Office	15	£782.14	£1,491.35
FS WCs	15		
JP deep cle	345		

**Notes**

To allow comparison, the Domestic Darlings quote has been multiplied to a yearly sum, however, the requirement will likely be less frequent office cleans