

**Minutes of the Annual Meeting of Great Milton Parish Council**  
**held on Monday 16<sup>th</sup> May 2016 at 7.30pm in the Pavilion:**

**Present:** Cllrs. S Harrod (Chair and District Councillor), P Fewell (Vice Chair)  
P Allen, R Deacon, B Fox and G Harris.

**In Attendance:** Ms H Cherry (Clerk) No members of the public.

**59/16 Apologies for Absence**

None

**60/16 To Elect a Chairman**

It was proposed that Stephen Harrod take on the Chairmanship of the Parish Council for a further year and this was agreed upon unanimously.

**61/16 To Elect a Vice-Chairman**

It was proposed that Bill Fox take on the Vice-Chairmanship of the Parish Council for a year and this was agreed upon unanimously.

**62/16 Review existing committees**

- The Sheppard Trust  
Ann Price, Pat Cox
- The Hard Surface Play Area Committee  
Susan Read, Jon Devitt
- Great Milton Recreation Ground Management Committee  
Michael Robinson, Michele Block
- Neighbourhood Watch  
Lesley Bush, Liz Sands
- The Kent & Couling Charity  
Rita Booker, Cynthia D'Anger
- The Old Field Charity  
Hazel Hand, Niki Patrick

**Minutes of the Meeting of Great Milton Parish Council  
held on Monday 16<sup>th</sup> May 2016 at 7.45pm in the Pavilion:**

**Present:** Cllrs. S Harrod (Chair and District Councillor), P Fewell (Vice Chair)  
P Allen, C Deacon, B Fox and G Harris.

**In Attendance:** Ms H Cherry (Clerk) No members of the public.

**63/16 Apologies for Absence**

None

**64/16 Variations of order of business**

None

**65/16 Declarations of member's interest**

None

**66/16 Matters to Report**

The District Councillor and County Councillor provided the meeting with updates from their respective councils to be published in The Bulletin.

District Councillor Report

Appendix 66/16a

County Councillor Report

Appendix 66/16b

Police Report

No police report was received in time to view at the meeting.

**67/16 Correspondence and Public Discussion**

- A Transparency Grants for councils with a turnover under £25,000 for 2016-17  
A transparency grant is available to councils with a turnover of less than £25,000. The aim of the Transparency Code is to make councils more transparent to their precept paying community requiring publication of information on a freely available website on:
- all items of expenditure above £100
  - end of year accounts
  - annual governance statement, internal audit report
  - list of councillor or member responsibilities
  - the details of public land and building assets
  - Minutes, agendas and meeting papers of formal meetings.

GMPC uses a village website but if it has limited access or control to post its own information on the website it might be eligible to apply for a grant. It was suggested to invite Carina (website developer) to the next meeting and decide whether this is something the council could apply for.

- B ASDA Community Bus**  
 With regard to the bus service proposal that Sally Lasson and Ian Melton presented at the April Parish Council meeting. It was agreed that the Clerk (HC) would contact neighbouring parish councils and discuss whether they would be interested in a local bus shuttle service funded in whole or part by ASDA. It is proposed that the bus shuttle would cater for residents of Great Milton, Little Milton, Great Haseley, Horspath and Wheatley. Cllr Stephen Harrod agreed to circulate a survey to residents as to whether they would use the service, if so a case would then be made on behalf of all the villages.
- C Parking at Old Garage**  
 It was discussed whether there was a clause in the Old Garage planning application about people working at the Old Garage to only park on the front forecourt rather than parking on the surrounding public road. Clerk to check planning application.
- D Defibrillator for the village**  
 Neighbouring villages have had a defibrillator installed, it was questioned whether Great Milton should follow by example. It was suggested that the Clerk (HC) investigate what funding is available
- E Grass Cutting**  
 Complaints were received that the grass cutting contractor had not cut the grass surrounding the allotments nor the childrens play area. It was RESOLVED that the clerk would contact Countywide Grounds maintenance.
- F Grant for Her Majesty the Queen's Birthday celebration**  
 The Clerk received confirmation that GMPC will receive a grant towards the cost of Her Majesty the Queen's 90<sup>th</sup> Birthday Celebration, of which will be incorporated into Great Milton Fete. The Fete Committee will receive a cheque of £306 in due course.

**68/16 Planning Applications**

- A** There were no planning applications received from SODC to give consideration to.
- B** There was no planning decision notices received from SODC to review.

**69/16 Minutes of the Previous Meeting**

It was resolved to APPROVE the minutes of the Parish Council meeting and Annual Parish meeting held on 18<sup>th</sup> April as a true and accurate record.

It was resolved to APPROVE the minutes of the Planning meeting held on 3<sup>rd</sup> May as true and accurate record.

**70/16 Financial Resolutions**

- A** It was RESOLVED to APPROVE the Recreation Ground Insurance as it was within the budgeted amount.
- B** To authorise cheques for payment:  
 Helen Cherry. Salary, Tax and Expenses.  
 Jonathan Dudley. Bulletin production.  
 Recreation Ground Insurance

- 71/16 Parish Clerk and Cllr's update of matters in hand (Action update)**  
**None**
- 72/16 Speed Survey Report**  
GMPC received the recent speed survey results, which noted that the majority of cars were exceeding the 30mph speed limit along Thame Road, Great Milton. It was RESOLVED to enquire about traffic calming solutions.
- 73/16 Great Milton Bulletin Distribution**  
It was RESOLVED that the bulletin would no longer be distributed to Great Milton Primary School.
- 74/16 Village maintenance**  
It was RESOLVED to ask C. Putt to provide quotes for:-  
The erection of bollards on the Green near SVS Van Centre, Milton Common  
Strim along the recreation path towards Green Hitchings  
Cutting back the hedge along the recreation path
- 74/16 Adoption of Pitts Green / St Ives Lane**  
It was RESOLVED to contact Oxfordshire County Council and find out whether they would adopt Pitts Green / St Ives Lane under the Highway Act 1980 section 228 (1) – Adoption of Private Streets

The meeting closed at 8:30

The next meeting of Great Milton Parish Council will be held on **Monday 20<sup>th</sup> June starting at 7:30pm in the Pavilion.**

**Signed:**

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