

**THE HAVENS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED THE HAVENS**

[www.thehavenscommunitycouncil.gov.uk](http://www.thehavenscommunitycouncil.gov.uk)

**FULL COUNCIL MEETING**

**3<sup>rd</sup> February 2026 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM VIDEOCONFERENCING PLATFORM – 7pm**

**MINUTES**

**Present:**

**Cllrs Howard Jones (Chairman), Andy Devonald, Chris Oliver, Charlie Alexander, Liz Kother, Kevyn Sturman, Liz Forster.**

**Also in Attendance:**

**Peter Horton (Clerk); County Cllr. N. Neumann**

**1) Comments of welcome by Chairman**

The Chairman welcomed all present to the meeting.

**2) Apologies received**

Cllrs George Bevan, Sally Bell, Viv Grey

**3) Absences without apology**

None

**4) Opportunity for members of the public to make representations on tabled agenda items**

Andy Drumm was present, and briefly mentioned the message sent in highlighting work carried out by the Boardwalk Group, and seeking support from the community council for their National Forest application.

**5) Declarations of known conflicts of interest**

Cllr Chris Oliver declared a personal and prejudicial interest in planning application ref. NP/26/0028/FUL, as he was the applicant.

**6) Approval of minutes of the January monthly meeting**

The minutes were approved as drafted (proposer Cllr Andy Devonald, seconder Cllr Liz Kother).

**7) Matters Arising from previous meetings, and not covered under tabled agenda items**

**- Atlantic Drive update**

Still in hand with Cllr Charlie Alexander to make a poster / raise awareness locally of need to maintain the area.

**- Any update on new website provision**

Cllr Kevyn Sturman mentioned that the Planning tab on the website was still not functioning. Clerk to email Hugo Fox about this, to request remedial action and discuss possible refund of fees paid. The Clerk confirmed that use of all Fasthost email addresses had now ceased, and the website was no longer needed. Members agreed for the Clerk to arrange to end the Fasthosts subscription as soon as possible. The few remaining Members using private email addresses were asked to inform the Clerk on an individual basis when they were ready to make the switch to their gov.uk email addresses.

**- Update on situation with long-term parking in Slash Pond Car Park**

P.C.C. had reported that the van in the car park had been tagged, and the deadline for its removal by the owner was almost up. Once this had happened, and P.C.C. inspectors confirmed its continued presence, then arrangements could be made to have it removed. They had not been able to put a definite timeframe on this, but thought it could be a further few weeks.

**- Update on Community Award scheme**

Still in hand with Cllr Howard Jones.

## 8) Accounts

### - Payments for approval

Hugo Fox (direct debit)	:	£ 29-99
Hugo Fox (direct debit)	:	£ 23-99
Clerk (salary January 2026)	:	As per contract
HMRC (PAYE tax / NI contributions)	:	As per contract
Eaton-Evans (legal fees)	:	£ 565-00
P.P.S. Pembrokeshire (INV-089 for repairs to play equipment)	:	£ 97-00
Total Tech (INV-16893 for broadband)	:	£ 84-00
Cleddau Press (INV-19991)	:	£ 225-00

The above payments were approved by Members (proposer C'llr Kevyn Sturman, seconder C'llr Charlie Alexander).

### - Income received

Honesty box income	:	£ 162-66
Community Diary advertisement income	:	£ 1226-00

### - Balances held in community council accounts on 31<sup>st</sup> January 2026

Current account	:	£19798-80
Deposit account	:	£25206-75

## 9) Planning

### - Planning consultations for discussion :

**NP/26/0004/FUL** - Installation of a Vaillant aroTHERM Plus 7 kW air source heat pump on an existing rear patio area, located less than 1 metre from the site boundary; Location: 37, St Brides Road, Little Haven, Haverfordwest, Pembrokeshire, SA623UN – SUPPORT.

**NP/26/0028/FUL** - Side extensions and replacement rear extension; Location: 5, Waterloo House, Wesley Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UJ – SUPPORT. Members noted that the substance of this application had been previously discussed, and that there was a 21 day deadline for responses to be made to P.C.N.P.A.

[NOTE – C'llr Chris Oliver left the room during discussion of this application, and took no part in the vote to support it]

### - Planning appeals received for discussion :

**NP/24/0602/FUL** - Sleekstone, Haroldston Hill, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JP; Proposed Development: Below ground extension to an ancillary building at Sleekstone House and associated landscaping; Planning Inspectorate Reference: CAS-04528-V1V9V6 – No comment.

### - Planning application re-consultations for discussion :

**NP/25/0229/PA** - Residential development comprising 76 no. dwellings and associated infrastructure works; Location: Land North East of Marine Parade, Broad Haven, Haverfordwest, Pembrokeshire SA62 3HZ – Members noted that, though there had been a number of amendments to the original application, it was not clear that concerns previously expressed had been addressed adequately. It was also noted that ATEB was apparently seeking to sell on the development site, which could potentially mean wholesale changes to the proposals in the future. Members asked the Clerk to respond repeating the previous response made to the original application.

## 10) Correspondence received

- 01) Pure Radio – Notification of planned community tea party in The Havens – noted.
- 02) P.C.C. – Confirmation that Enhancing Pembrokeshire grant for the proposed boules pit was still live – noted.
- 03) Community Diary – Invoicing information – It was noted that payment of invoices was still outstanding from a number of local businesses. Members to chase these up as possible.
- 04) P.P.S. Pembrokeshire – Playpark inspection report – noted.
- 05) P.C.C. – Active Travel consultation – noted.
- 06) P.C.N.P.A. – consultation on LDP3, and call for candidate sites – noted.
- 07) Andy Drumm – Comments on proposals to acquire freehold to Slash Pond land & National Forest application – Members resolved to support the Boardwalk Group application for inclusion in the National Forest scheme (proposer C'llr Liz Forster, seconder C'llr Liz Kother). Clerk to email Andy Drumm accordingly.
- 08) Andy Drumm – Comments on Millbay Homes planning application – covered in 'Planning' above.

09) P.C.C. - Pride in Place grant scheme – agenda item to be tabled for discussion in March.

**11) County Councillor report**

**Traffic-calming measures.** A detailed email had been received from Clare Williams in P.C.C. outlining various options for traffic calming on the main road into the village. These included carriageway narrowing, parking restrictions, pedestrian refuges, a mini-roundabout, and raised tables. She had stated that all options were under consideration. C’Ilr Nick Neumann had asked P.C.C. to ensure that full consultation with the community council was carried out before finalising any scheme.

**Street lighting.** P.C.C. had reported that over 400 lamps across the County were currently in need of repairs, and that these were being actioned as fast as possible.

**Slipway, Little Haven** – This had now been cleared of stones.

**Car park mud / lighting issues.** P.C.N.P.A. had been contacted about the defective streetlights in the car park, and also the treacherous conditions caused by mud / poor drainage. The Authority had undertaken to ‘do their best, but with no undertakings’. Members were unimpressed with the response.

**Little Haven Point.** P.C.N.P.A. had been unwilling to engage in substantive discussions over needed wall repairs, as they said it was not their responsibility. Members reported that the ground was falling away quite rapidly, and that some action was needed, and soon. It was reported that representatives from the National Trust had offered to meet to discuss the matter. C’Ilr Liz Forster had spoken to a local contractor without achieving much success, but undertook to do so again, with a view to obtaining some idea of likely costings for necessary repairs. In the event that these efforts were unsuccessful, C’Ilr Howard Jones to make enquiries elsewhere.

**P.C.C. Planning Committee.** Large applications had come in for housing developments in Haverfordwest and Roch. It was reported that Planning Officers were increasingly including conditions on consents granted to say the houses could not be connected to mains sewage systems until necessary upgrades had been completed by Welsh Water.

**Grit bins.** These were typically re-filled in or around October each year.

**12) Discussion of progress towards completion of draft boules pit land lease**

Members were informed that the final lease document had been signed by H.C.C., and a final signed copy was awaited from P.C.C.

**13) Discussion of appointment of vice-Chairman**

C’Ilr Howard Jones informed Members that he intended to step down as Chairman in May, and would also be absent from the April meeting. He also noted that C’Ilr Sally Bell, who currently served as a vice-Chairman, was currently on long term absence. This brought about the need for a vice-Chairmen to potentially stand as Chairman for the next year, and also cover the April meeting in his absence. Matter to be tabled for discussion in March, with Members to consider the matter in the meantime.

**14) Discussion of arrangements for new grass-cutting contract for 2026 season**

It was mentioned that Bevan Lawncare had been contacted, and had offered to keep the same rates for 2026 as those charged for 2025. They had also offered to undertake to keep the same rates for 2027 if Members wanted this.

Members commented on the importance of transparency in the process of awarding the contract. It was noted that the contract had previously been for three years, but last year there had been unusual circumstances and uncertainties that meant that a three-year contract at that time was not considered viable. However, those uncertainties had now been resolved. It was noted that Bevan Lawncare employed people within the community, had carried out a number of extra jobs without charging, and had undertaken to freeze their rates for a further two years. On this basis, Members agreed to offer the contract to Bevan Lawncare for a further two years on the same basis, and at the same rates, as for 2025 (proposer C’Ilr Andy Devonald, seconder C’Ilr Chris Oliver). Clerk to inform Bevan Lawncare accordingly.

**15) Discussion of possible acquisition of Slash Pond, including any necessary discussion of feedback from public survey carried out**

Members were informed that survey forms had been placed in various business premises, and had also been handed out around the community. The survey had been widely publicised. Around 70

responses had been received, mainly online, and with a very small number received by email. 80% of responses had been in favour of acquiring the freehold, 11% had been opposed, and 9% unsure. A clear majority had therefore been in favour of acquiring freehold, though the number of responses had been disappointingly low. It was noted that there would need to be a clear plan for maintenance of the area, lines of responsibility, etc. It was also noted that the Millbay Homes housing development had reared its head once again, which could possibly impact on the Slash Pond in unanticipated ways. Members felt it important to respect the wishes of the community as reflected in the survey responses. At the same time, they felt that this needed to be done in a measured way, with necessary legal advice being sought, areas of concern addressed through negotiations with the Raymond Brothers, costings established and catered for, clear plans for future maintenance, responsibility and upkeep established, etc.

Following discussion, Members resolved to approach the Raymond Bros to express an interest in acquiring the freehold, and to request a substantive commencement of discussions with the aim of reaching an agreement for transfer of the freehold on mutually acceptable terms (proposer C'Ilr Kevyn Sturman, seconder C'Ilr Chris Oliver). The vote in favour was unanimous. Clerk to contact Raymond Brothers accordingly.

**16) Discussion of allocation of courses, following recent adoption of Community Council Training Plan**

It was mentioned that all councillors would need to complete the 'code of conduct' and 'councillor' training modules. Clerk to check with C'Ilr Viv Grey whether or not she had completed these courses, and to make enquiries with P.C.C. about possible code of conduct training, and with One Voice Wales about councillor training.

Item to be kept as a regular agenda item for the foreseeable future.

**17) Discussion of arrangements for replacement of Croft Road bus shelter**

It was noted that the advertisement inviting quotations had been placed on the website following the January meeting. No further quotations had been received, which meant that the two quotations mentioned in the January meeting were the only ones received. C'Ilr Liz Kother mentioned her disappointment that her husband had been barred from quoting due to her presence at the January meeting, where the other quotations had been discussed. It was accepted by Members that the situation had not been handled ideally, and that lessons had been learned for future occasions. The quotation from Lamber Forge was accepted by Members, this being the cheaper quotation (proposer C'Ilr Kevyn Sturman, seconder C'Ilr Liz Kother). Clerk to contact Lamber Forge to inform them of this, and also to contact West Coast Property Maintenance to let them know they had been unsuccessful.

[NOTE – C'Ilr Andy Devonald left the meeting at this point with apologies]

**18) Discussion of proposed locations for noticeboard and defibrillator on Broad Haven Hall, and associated defibrillator training arrangements**

Sue Mock of the B.H. Village Hall Committee had attended to show where they wanted the new noticeboard sited, which was at the bottom end of the hall. The proposed new defibrillator had also been given a potential location near the proposed noticeboard location, by the steps at the bottom end of the Hall. Clerk to arrange for new defibrillator to be obtained, and provide C'Ilr Howard Jones' contact details to the suppliers for this purpose.

C'Ilr Liz Kother to ask her husband to put up the new noticeboard if available to do so. In the event that he was unavailable, C'Ilr Howard Jones undertook to make arrangements.

**19) Any other business (for information only)**

**Book Swap Shelter, Broad Haven.** C'Ilr Charlie Alexander had been clearing out surplus books, and could get a nominal sum for these online. Members were in agreement with this approach, as a turnover of books needed to be maintained.

**Dog-fouling in Little Haven car park.** C'llr Kevyn Sturman had received complaints about this problem, and asked if a bin could be provided in the car park to help address the problem. C'llr Nick Neumann undertook to make enquiries with P.C.N.P.A.

**Mud and lighting problems in Little Haven car park.** Complaints continued to be received locally about these problems, and it was agreed for these to be forwarded to C'llr Nick Neumann for forwarding on to P.C.N.P.A.

**April meeting.** Agenda item to be tabled in March to discuss potential need to reschedule April meeting, due to possible member absences and proximity to Easter.

The meeting closed at 9-05 pm. Next scheduled meeting, Tuesday 3<sup>rd</sup> March 2026, Little Haven Village Hall.