



Hire Rates

(Ditton residents receive an avg. 10% discount for private hire)

September 2023

Individual and Regular Community Hire

Facility per hour	Monday – Friday 08.00 – 18.00	Sunday – Friday 18.00 – 00.00	Saturday – Sunday 08.00 – 18.00	Saturday 18.00 – 00.00
Oaken Hall	£25.00	£39.00	£32.00	£60.00
Don Carman Hall	£15.50	£24.00	£24.00	£35.00
Acorn Room	£13.50	£15.0	£16.00	£21.00
Changing Rooms/Showers	£6.00	£6.00	£6.00	£6.00

Commercial, Corporate and Event Hire

Facility per hour	Monday – Friday 08.00 – 18.00	Sunday – Friday 18.00 – 00.00	Saturday – Sunday 08.00 – 18.00	Saturday 18.00 – 00.00
Oaken Hall	£40.00	£54.00	£46.00	£73.00
Don Carman Hall	£25.00	£31.50	£26.00	£40.00
Acorn Room	£18.50	£24.50	£22.00	£24.00
Changing Rooms/Showers	£8.50	£8.50	£8.50	£8.50

Full Day Rate

Hall from 09.00 to 00.00 (Saturday)

Oaken Hall	£600.00
Don Carman Hall	£400.00

Additional Charges (if applicable)

Security	from	£150.00
Projector/Screen Hire	from	£50.00
Don Carman Hall Bar		£50.00
Oaken Hall Bar		£50.00
Refreshments		£ On request

Bookings

Bookings are taken at the discretion of the Parish Council.

A completed booking form must accompany all bookings.

Weekends there is a minimum hire period of 3 hours.

Payment

An invoice will be issued with full payment required 12 weeks prior to the event.

Deposit

A damages deposit of 25% of hire fee (£50 minimum) is required for all private bookings. (Deposits will be refunded by BACS if there are no damages/incidents at the event)

Security

A charge for SIA registered Security will be made at the Parish Council discretion dependant on the nature of the event.

Admission

Hirers are requested to provide an estimate of numbers attending a function for staffing purposes. Hire fee includes setup and take down; a seating plan is requested to enable Caretaking staff to setup prior arrival.