

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 26th March 2019
at 8:00pm in The Vestry, Jacobstowe

Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Kirk England, Brian Cobb, Rose Williams, Ulrik Lawson

In Attendance: Zena Tett – Clerk

- 113. Welcome:** Steve Blakeman, Chairman of the Parish Council, welcomed everyone to the meeting.
- 114. Apologies for Absence:** Councillor John Guy
- 115. Minutes of the Last Meeting:** the minutes of the meeting held on Tuesday 26th February 2019 were agreed and signed as a true record, proposed by Cllr Hedley, seconded by Cllr Cobb, all in favour.
- 116. Declarations of Interest:** Cllr Blakeman for item 119.6.
- 117. Public Speaking Time:** None
- 118. Borough Councillor Report:**
Borough Councillor Lois Samuel was not present.
- 119. Matters Arising**
- 119.1 Neighbourhood Plan (NP)
Cllr Hedley reported policies for the NP are currently being reviewed and considered and may take several months to develop. Cllr Williams questioned the make-up of the two teams reviewing the housing and roads/parking policies, in particular, whether team members were allowed to have an interest in land/property that may be developed. Cllr Hedley explained that some of the team members did have such interests. This matter had been discussed by the NP Group and, although some concerns were raised, it was generally felt that conflicts of interest could be managed. All members of the NP Group are asked to declare their interests and not allowed to take part in discussions on matters in which they have a direct interest. The housing team, in particular, have been asked to monitor this carefully. It was noted the teams and team members won't be making decisions in isolation, they will report their findings back to the whole NP Group whose members are not allowed to vote on a matter in which they have an interest.
- 119.2 Maintenance of Parish Assets
Cllr Blakeman advised there was nothing to report at this time. **Action Cllr Blakeman**
- 119.3 Devon Air Ambulance Trust
Cllr Williams reported all quotes have now been received. She is meeting with Cllr Blakeman next week to go through the plans and the percolation test will be carried out before the plans are submitted. Her only concern is the WDBC grant system is changing at the end of this financial year. **Action Cllr Williams**

- 119.4 Post Office Sign
Cllr Blakeman delivered his proposal on the position and design layout of the proposed Post Office sign for The Burrow. Cllr England's name will be put on the application and Cllr Blakeman will check with DCC on the placement of the sign as it will be overhanging their land. **Action Cllr Blakeman**
- 119.5 Planning Consultation – Projector
Councillors discussed options proposed by Cllr Williams and decided to investigate LED projectors, in the meantime the Clerk will download applications until a decision has been made. **Action Cllr Williams**
- 119.6 Village Hall – Request for Funds
Councillors reviewed the accounts forwarded by the Village Hall Committee to determine whether to donate funds towards the cost of the works to the Village Hall. Cllr England proposed the Parish Council should agree in principle to supporting the Village Hall and ask them to attend the next meeting to talk about how they intend to sustain funding and ensure viability on an ongoing basis. Clerk to email members of the Village Hall Committee and ask for a member to attend the Annual Parish Meeting. In the meantime, Cllr Hedley proposed £300 be donated to the Village Hall Committee, seconded by Cllr England and all in favour. **Action Clerk**
- 119.7 Domain Name
Cllr Hedley confirmed the domain name for the Parish Council (www.exbournewithjacobstowepc.org.uk) and the Neighbourhood Plan Group (www.exbournenp.org.uk) had now been purchased and the respective websites were operating correctly.
- 119.8 Elections
The Clerk advised that Election Papers had all been delivered to Parish Councillors and notices of election had been displayed. She reminded Councillors that they were now in "Purdah" and restrictions may apply in what may be published, i.e. any material which in whole or in part, appears to be designed to affect public support for a political party. The Purdah rules will apply from 21st March until the ballot closes on 2nd May 2019.

120. New Items

- 120.1 Correspondence from Parishioner
A parishioner wrote to the Parish Council because he disagreed with comments made in respect of his application for tree works, and he did not consider that the wall opposite Downes Tenements is a heritage asset. Parish Councillors felt that, whilst the wall may have lesser heritage significance than other buildings or structures within the parish, its form, position and materiality still make an important contribution to the conservation area. Heritage assets do not always have to be particularly old, for example several buildings from the 1960's are listed. The importance of the wall was noted by a Planning Officer when commenting on a recent planning application at the site, who stated "The stoned bank makes a positive contribution to the character and appearance of the conservation area and its partial removal is considered harmful." The Clerk was asked to respond to the parishioner quoting the Planning Officers statement. **Action Clerk**

121. Planning

- 121.1 Other Applications
There were no other applications notified to the Parish Council after the Agenda for this meeting had been published.

122. Clerks Report

- 122.1 Correspondence
The following items of correspondence were discussed/reviewed:
122.1.1 C.Cllr James McInnes: DCC Annual Report
122.1.2 WDBC: Easter Bin Collection Dates

- 122.1.3 WDBC: Joint Local Plan
- 122.1.4 Devon Communities Together: Devon Community Resilience Forum – 13th June 2019

122.2 Annual Parish Meeting

The Clerk advised Councillors that County Councillor James McInnes had agreed to attend the Annual Parish Meeting to give the DCC Annual Report in person and take any questions from members of the public.

123. Councillors Reports and Items for Future Agenda

- 123.1 Cllr Cobb was disappointed to note the road in Jacobstowe had still not had the potholes filled – all Councillors were advised to visit the Highways website to log the potholes.
- 123.2 Cllr Hedley mentioned a flood on Holebrook Lane. Cllr Williams advised she had reported it but thought the cause could be cattle poaching the ground.
- 123.3 Cllr England had watched a film called Flatpack Community about getting involved locally and the empowerment of people coming together – worth watching.
- 123.4 Parish Councillors expressed concerns that there has been some sheep worrying in Exbourne and ask parishioners to ensure their dogs are kept under control if close to livestock.

124. Finance

124.1 The following payments were proposed by Cllr Williams, seconded by Cllr Lawson, all in favour. **Action Clerk**

124.1.1	Clerks Salary Jan – Mar 2019	£591.80
124.1.2	HMRC	£5.60
124.1.3	Clerks Expenses	£30.98

124.2 Bank Balance Review

The balance in the Parish Council Account as of 15th March 2019 was £14,086.17. Outstanding transactions, including the cheques above, amount to £628.20, giving the parish an actual balance of £13,457.97.

125. Date of Next Meeting: Councillors confirmed the next meeting of the Council will be the Annual Meeting and would take place on Tuesday 14th May 2019 in the Village Hall, Exbourne at 8pm. The Annual Parish Meeting will be held on Tuesday 30th April 2019 at 7:30pm in the Village Hall, Exbourne.

With no further business, the meeting closed at 9:25pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE: