

DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on Monday 11 September 2017

Present: Cllr Kevin Attwood (Chairman), Cllr Philip Haynes (Vice Chairman), Cllr Steve Coates; Cllr Graham Cuthbert, Cllr Peter Duckworth, Cllr Kevin Fraser and Cllr Colin Jones; and Mrs Wendy Licence (Clerk).

Also present were Community Warden Dave Osborne and two members of the public.

1. Apologies

All Members were present.

2. Declarations of Interest

None were declared.

3. To Determine whether any items should be discussed in closed session

None were identified.

4. Minutes of the Parish Council Meeting held on 10 July 2017 and the Extraordinary Parish Council Meeting held on 14 August 2017.

Councillors considered the minutes of the meeting held on 10 July 2017 and **AGREED UNANIMOUSLY** to accept the minutes as a true record of the meeting. The minutes were duly signed by Cllr Attwood.

Cllr Attwood thanked Cllr Haynes for chairing the meeting held on 14 August 2017.

Members considered the minutes of the extraordinary meeting held on 14 August 2017.

Cllr Haynes requested the minutes be amended to insert before the last paragraph "*Cllr Haynes said this was not the Councillors' knowledge base and that advice will be sought from Cllr Attwood.*"

It was **AGREED UNANIMOUSLY** to accept the minutes, as amended, as a true record of the meeting.

5. Matters Arising

Cllr Attwood said the new gullies have been installed in the Ringlestone Road.

Cllr Duckworth said the contractors have made a good job and the drains have worked.

Cllr Coates said he has had two positive comments.

ACTION: Clerk to thank KCC for the work which has been carried out.

6. Community Warden Report

Mr Osborne, the Community Warden, had circulated the following report:

Reports of scam phone calls from people claiming to work for HM Revenue and Customs (HMRC) have been received. The caller attempts to trick residents by claiming they owe large amounts of money to HMRC and insist if the money is not paid, the police will be involved. These calls are not being made by HMRC. Personal information such as bank details or date of birth, should not be disclosed.

There have received reports of doorstep criminals targeting residents on static caravan parks in Harrietsham, Canterbury and Swale areas with unnecessary work. The work is overpriced and of a very poor standard. Three quotes should always be obtained.

Between 13th and 17th of August an Egg Sales Honesty box was broken into and contents stolen from a garage in Brogdale Road Ospringe Faversham.

Between 23rd and 24th of August an attempted shed burglary took place in The Street Newnham.

Between 23rd and 24th of August an attempted shed burglary took place in The Street, Doddington.

Between 26th of August and 1st of September there was an attempted burglary in Down Court Road Doddington.

Mr Osborne said residents need to be aware of a fish seller going door to door selling old fish. There has also been reports of a company targeting residents with solar panels and stating they need to have a safety switch installed, the actual cost is £79 but the company are charging £1500 and claiming the charge will double in the future.

7. Neighbourhood Watch Report

The Neighbourhood Watch co-ordinator had sent a report that the police system of circulating local alerts has been on hold due to technical difficulties for many weeks and that there was nothing to report.

8. Public Question Time

The meeting was adjourned for the Public Question Time

A resident said he wanted some daffodil bulbs to replace the ones at the War Memorial and asked if there was any funding available from the Parish Council to do this. There is a national drive to have displays of poppies and funding is available for this.

Cllr Attwood said poppies are a weed in arable ground and can't compete with grass.

Cllr Fraser said he would liaise with Doddington in Bloom to see if they have any funds to be able to help.

9. War Memorial

Mr Seyler informed the Parish Council that he is working on definitive list of names for the War Memorial and it is an ongoing project.

Cllr Attwood said that when the list of names has been compiled planning permission will need to be applied for. The Clerk is liaising with Newnham Parish Council to keep them informed of progress.

The Clerk has contacted The War Memorials Trust and has been advised that there are no definitive rules about the names and inscriptions on war memorials. Different criteria for inclusion were used by different communities and to who is commemorated, which conflicts are commemorated and the style in which these details appear varies from memorial to memorial.

Cllr Haynes asked if a grant can be applied for to carry out the work.

Cllr Attwood said the Council can apply for a grant

10. Planning Matters

i. Ref: 17/503456/FULL

Address: Woodstock The Street Doddington - Amended drawing

Councillors noted the applicants' amended drawings and acknowledged the improvements tabled to address objectors' concerns.

Councillors remained concerned about the development's compliance with policy DM11 and the potential hazard of uncontrolled on road parking outside of Woodstock as per the previous submission. Councillors agreed that the matters are best considered and weighed in the balance by Swale Borough Council planning committee.

ii. Any other planning matter received by 11 September 2017

Cllr Attwood informed Members that the Local Plan was adopted by Swale Borough Council on 26th July 2017. Swale have moved immediately to a full review of the Local Plan which was a condition imposed by the Planning Inspector.

11. Finance

i. Councillors Expenses

It was AGREED UNANIMOUSLY to reimburse Cllr Duckworth for £31.99 being the cost of the wood stain for playing field maintenance (cheque no 1126).

ii. To receive contribution from Newnham Parish Council towards the War Memorial insurance

Cllrs noted receipt of £176.59 from Newnham Parish Council.

iii. Invoices for Payment

- a. It was **AGREED UNANIMOUSLY** to pay Doddington Village Hall £108.00 the cost of hall hire for Parish Council meetings January – June (cheque no 1127).
- b. It was **AGREED UNANIMOUSLY** to pay NALC £17.00 for the Local Council Review Subscription (cheque no 1128).
- c. It was **AGREED UNANIMOUSLY** to pay Commercial Services Trading Ltd £155.52 for Playing Field maintenance (cheque no 1129).
- d. It was **AGREED UNANIMOUSLY** to reimburse Mrs W Licence £35.06 for cost of the playing field sign (cheque no 1130).
- e. It was **AGREED UNANIMOUSLY** to pay Mr D Buckett £152.90, the Internal Audit fee (cheque no 1131).
- f. It was **AGREED UNANIMOUSLY** to pay Four Jays £210.00 being the cost of the summer portaloos (cheque no 1132).
- g. It was **AGREED UNANIMOUSLY** to pay Newington Parish Council £31.40 a share of the SLCC subscription (cheque no 1133).

iv. Internal Auditor's Report

Councillors considered the Internal Auditor's report which raised concerns about information on the Parish Council website.

The Clerk said there have been issues with the website since KCC EiS migrated the website to wordpress, much of the information had not been transferred and out of date documents, which had been previously removed, had been put back on the website. Uploading documents was extremely time consuming due to the slow speed of the website to upload data.

ACTION 1: Clerk to note number of hours worked on the website.

ACTION 2: Clerk to investigate a website hosted by HugoFox.

Cllr Attwood informed Members an application has been made for £511.12 from the Transparency Fund.

12. Defibrillator

There was nothing to report.

13. Speed Watch

Cllr Fraser informed Members that twelve cars had been recorded speeding in Doddington last week and there is no sign of the figures decreasing. Over twenty cars were recorded speeding in Wychling. All details have been reported to the Police, if a vehicle is recorded speeding a second time by any Speed Watch group in the country, the owner will receive a letter. A sterner letter is sent for a third offence and a fourth recorded violation results in a letter being delivered by a police officer.

Cllr Coates said that the sessions have been varied and this has been successful.

Cllr Attwood thank Cllr Fraser for his report and for all the work the Speed Watch team carry out.

14. Playing Field

Cllr Duckworth reported to Members that he and Cllr Fraser have treated all but one of the benches in the playing field. The grass cutting schedule is working well although a reminder was sent to the contractor to ensure the grass was cut in time for the Fun Day. The portaloos has not been removed.

ACTION 1: Clerk to request the portaloos be removed.

ACTION 2: Cllr Duckworth to put out the bollards to ensure there is access to the playing field for the contractor.

Cllr Duckworth reported there is a large shrub, which has a silver birch tree in the middle of it, in the bottom corner of the playing field near the garage.

ACTION 1: Clerk to research when next arboricultural survey is due.

ACTION 2: Cllr Duckworth to liaise with Cllr Cuthbert to see if any work is needed.

Cllr Jones asked whether the Council should consider who uses the playing field and whether the Council could enhance the amenity with a trim trail for example.

Cllr Cuthbert said the playing field is on loan from the Pemberton Family, originally for use by school aged children and subsequently changed to general use.

ACTION: Clerk to contact Kent County Playing Fields Association for advice.

Cllr Duckworth said the play area inspection highlighted the main frames need painting.

ACTION: Clerk to chase contractors to submit their quote.

15. Highways

Cllr Attwood reported the job order to refresh the lines in the village was pulled because KCC are hoping to resurface the whole of The Street. The white lines will cost £2,500 alone so KCC is very reluctant to spend that only to have to repaint the lines after resurfacing. No time scale has been given to do the work

Cllr Attwood said that red tarmac to help define the traffic calming is usually done at the beginning and end of a village. It is possible that as KCC are already doing this, as at Oad Street, then it will become a standard specification when roads are resurfaced.

Cllr Attwood informed Members that 20mph zones are being rolled out across the county although this is mainly happening in urban areas and only outside schools in rural areas.

Cllr Jones said that Speed Watch is revealing the number of speeding vehicles in the village.

16. Correspondence

15.07.17 PCC Annual Policing survey- *Circulated*

18.07.17 Cllr Bowles's Newsletter- *Circulated*

21.07.17 KCC Newnham Lane Closure- *circulated and added to website*

27.07.17 KALC SAC draft minutes- *Circulated*

31.07.17 Letter of thanks from Allotment Association for grant- *Circulated*

01.08.17 SBC notice of adoption of Local Plan- *Circulated*

09.08.17 Cllr Bowles's Newsletter- *Circulated*

11.08.17 KCC PROW consultation, deadline 17 September- *Circulated*

16.08.17 SECamb Invitation to Annual Members Meeting: 28 September - *Circulated*

16.08.17 KALC Parish News - *Circulated*

18.08.17 KALC Crime Prevention And Safety Conference on 7 December – *Circulated*

21.08.17 KALC Autumn events- *Circulated*

22.08.17 Highways England notice of public consultation about the M2 Junction 5 improvements scheme – *Circulated*

29.08.17 SBC publication of Joint Transportation Board agenda – *Circulated*

01.09.17 KCC Kent Highways Parish Seminar -*Circulated*

11.09.17 KCC Sharsted Hill Closure- *circulated and added to website*

17. Any Other Business

Cllr Cuthbert said there are fund raising ideas for village halls in the KALC Parish News.

ACTION: Clerk to forward link to the Village Hall Committee.

Date of next Meeting:- Monday 9 October 2017

There being no further business, the meeting closed at 8.34pm