

Mabe Parish Council

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Agenda – 8 December 2022

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chair), C Cole (Vice-Chair), B Galke, R Phillips, P Simmons, A Thomas, T Tindle, P Tisdale, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 8 December 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk/RFO, Mabe Parish Council

1 December 2022

AGENDA

Chair's Announcements

Agenda no:	Agenda Items
MPC22.23.204	Apologies for absence <i>To receive apologies for absence.</i>
MPC22.23.205	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC22.23.206	To approve written requests for dispensation
MPC22.23.207	Cornwall Councillor report

MPC22.23.208	Public Speaking
MPC22.23.209	<p>Minutes of meeting of the council held on 10 November 2022</p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
MPC22.23.210	Clerk’s update report <i>Refer to separate report</i>
MPC22.23.211	Planning Applications
	a) PA22/09299 – Barn adj. to Lower Spargo Cottage, Rose Valley, Mabe Burnthouse, Penryn – Replacement of garage and store with dwelling.
	b) PA22/09271 – Antron Bungalows, Church Road, Mabe Burnthouse – Reserved Matters application for appearance, landscaping, layout and scale, following outline approval PA19/07232 dated 15.11.19 for erection of 2 dwellings.
	c) PA22/09957 – The Rookery, Antron Hill, Mabe Burnthouse – Works to trees under a Tree Preservation Order (TPO) namely: T1, T4 – Sycamores – Crown reduction of 25%, T2, T3, T5, T6, T8, T9 – Beech – Crown reduction of 25%, T7 – Sessile Oak – Crown Reduction of 25%
	d) PA22/10285 – Penryn Campus, Penryn TR10 9FE – Non-material amendment in relation to decision notice PA21/08451 dated 01/06/22 for change from profiled metal flat roof to bitumen flat roof covering and sliding timber gate to a metal roller shutter door.
	PARISH ISSUES
MPC22.23.212	Mabe Neighbourhood Plan [Cllr West] - <i>To receive an update on progress of the creation of the Mabe Neighbourhood Plan and to approve payment of postal expenses</i>
MPC22.23.213	<p>Footpaths</p> <p><i>To receive an update on maintenance work; to consider the costs and grant income; and to consider the appointment of a contractor for next year’s work</i></p>
MPC22.23.214	<p>Shared Prosperity / Levelling Up Fund application [Cllrs West, Galke and Simmons]</p> <p><i>To receive an update on discussions about submitting an application, and a decision on how the parish council is to proceed.</i></p>
MPC22.23.215	Climate Literacy Training for Councillors <i>To consider arranging training for Councillors in January</i>
	ACCOUNTS AND GOVERNANCE
MPC22.23.216	Conclusion of Audit 2021/22 – <i>to note receipt of the external auditor’s report 2021/22</i>
MPC22.23.217	Update from Staffing Committee following clerk’s annual appraisal [Cllrs Wilkinson, Cole and Tisdale]
MPC22.23.218	Renewal of Clerk’s subscription to the Society of Local Council Clerks – <i>To approve payment of the SLCC annual subscription</i>

MPC22.23.219	Schedule of payments - <i>To approve payments as set out in the payments schedule/</i>
MPC22.23.220	Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC22.23.221	Budget and precept setting for the 2023/2024 financial year – <i>to consider the report of the Finance Committee and to set the budget and precept for the coming financial year</i>
MPC22.23.222	Migrating to new parish council email addresses - <i>To review the progress on moving to new email addresses for all cllrs and the clerk.</i>
	COMMUNITY LINKS & CONSULTATIONS
MPC22.23.223	Twinning with Primelin, France - <i>To note reports that the French and the local twinning associations have ceased to operate, and to consider whether there is an appropriate parish council response.</i>
MPC22.23.224	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC22.23.225	University Update <i>To receive a monthly update from the University</i>
MPC22.23.226	Correspondence 1. Notification of external auditor appointment <i>circulated by email 29 Nov.</i>
MPC22.23.227	Agenda items for a future meeting i. Any matters deferred from, or raised at this meeting
MPC22.23.228	Matters for decision, information excluded from the press and public
	<i>If necessary, to resolve</i> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business