

# STUDLAND PARISH COUNCIL

Minutes of the Full Council Meeting of the Studland Parish Council which was held on Monday 16 October 2017 at 7.30pm in the Village Hall, Studland

## PRESENT:

**Chairman:** Cllr Bowyer

**Councillors:** Smith, Dyball, Wright, Etherington, Hammond

**District Councillor:** Dragon

**NT Representative:** E. Wright

**Clerk:** J. Parish

**Public:** 0

**Start:** 7.30pm

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## Draft

1. **Apologies** were received for absence from Cllrs Boulter, Pilgrim, CCllr Brooks, and Sue White, the Tree Warden.
2. **Declarations of Interest** – It was noted ref: agenda item 11 that all members know John Witterick, and also Cllr Dyball knows Nigel Seymour of 'seemore graphics'.
3. **Public Participation Time** – None.
4. **Confirmation of Minutes:**
  - 4.1.– The minutes of the Council Meeting held on 18 September 2017 were signed as a correct record.
  - 4.2.– The minutes of the Additional Meeting held on 2 October 2017 were signed as a correct record.
  - 4.3.– Progress of ACTIONS:
    - (1) It was confirmed that the National Trust are working with the tenant of the Riding Stables in relation to the previously discussed poor condition of the path.
    - (2) A meeting is still to be set up with NT Laurie Clark re: Visual Intrusion, meeting to be set up. **ACTION** Chairman.
    - (3) It was noted re: Highways Drainage that drains on the road have been marked ready for clearance.
5. **National Trust Report:**
  - 5.1. **Matters arising from NT Report circulated on Friday 13 October 2017:**
    - Re: Conservation, veteran trees - contact David Brown (ecologist),
    - Deer survey to be carried out with volunteers,
    - Middle Beach hut work - huts are now moved,
    - Fish cages are to encourage terns,
    - Emergency number is the same but the process has changed,
    - Beer Festival feedback - there is info in The Gazette about a casualty on Ferry Road - more info from the Coast Guard.
    - It was confirmed that NT policy on the Portuguese man of war found on the beach is to leave them where they are and to call the beach rangers.
  - 5.2. **Update re: Beach Consultative Working Group with NT.**
    - Next meeting scheduled for 27 October 2017 to include draft proposals for cafe in Coombe area - it was noted that these proposals had still not been received.
    - The NT have arranged Consultative sessions - 25 / 26 October 2017 and 10 / 11 November 2017. NT have requested 3 persons from the community to help. It was noted that the first 2 of these sessions would not have the relative info available.
    - SPC will publish an update re: Middle Beach in the monthly parish magazine.
    - It was agreed that SPC should initiate a public meeting so that the community can discuss the proposals when the plans have been put forward. **ACTION** Clerk - To check the availability of the Village Hall for the Extraordinary meeting re: Middle Beach on Saturday 18 November 2017 6pm to 8pm - with the purpose to pro-actively seek feedback from the community.
  - 5.3. **National Trust Liaison - NB.** ACTION already noted above of setting up a meeting re: Visual Intrusion.

## 6. District and County Councillor Reports:

### 6.1.- DISTRICT.

- The recent PDC meeting discussed land disposal in Upton.
- Still no news on LGR (Local Government Re-organisation).
- PDC is still attending meetings with other the Local Authorities in Dorset with the combined objective of money saving.
- Interesting update from Bill Trite re: Swanage Railway. The trial service was thought to be a success but made a loss £77K. Next year Running a 90 day trial service which is likely to make a further loss; the purpose is to find out if they are committed to running a trial service for 3 years. There still seems to be no business plan.
- Dorset Green, Dorset Innovation Park - personally DCllr Dragon thinks it will be a white elephant. It was reported that there is another business interested but it's not a new start up but a re-location of an existing business from within Dorset; this can not therefore be seen as a new business start up. In the absence of our CCllr Brooks, who is also the Portfolio holder re Dorset Green, the clerk is to carry out the following ACTIONS:
  - To email the following questions to CCllr Brooks and copy in the Steve McKenzie, the Chief Executive of PDC and invite her to reply at the next meeting; **(1)** More information regarding the nature of the PDC contribution to the Swanage Railway. [\(To verify the wording with the Chairman.\)](#) and **(2)** To provide the evidence for the projected number of 2000 jobs at Dorset Green; as these projections feed into the Local Plan, it is perceived to add to Economic Growth, and the greater the projection of Economic Growth, the higher the projected housing numbers.
  - The main line train timetable is changing, with the result that there will be fewer trains to London while from Weymouth more trains will be going via Newbury which is quicker route.
  - CCllr Ezzard says the next Transport Action group meeting is in January 2018.

### 6.2. COUNTY - No report provided.

## 7. Planning:

### 7.1. Planning Applications:

- **6/2017/0532 - Westwood Cottage - OBJECTION** to the erection of a garage block on the grounds of the proposed development firstly being within 400m of the Heathland and secondly due to the potential for the site to be over developed.
- **6/2017/0539 - Woodend House - NO OBJECTION** to the erection of the single story extension. Studland Parish Council have no objection to the existing garage being replaced, however Studland Parish Council do **OBJECT** to the replacement garage as it is currently proposed. It is not like for like and is on a significantly larger scale. The Studland Parish Council objection is therefore on the grounds of the size and impact of scale within the Conservation Area.

### 7.2. Tree Applications:

- **TWA/2017/181 - 2 Watery Lane** - No comments.

### 7.3. Protected Tree Work Consents are noted as being approved by PDC:

- **TWA/2017/137** - Keval, Agglestone Road.
- **TWA/2017/154** - Avalon, Swanage Road.
- **TWA/2017/155** - 3 Harmony Terrace.
- **TWA/2017/153** - South Beach Car Park, Manor Road, Studland.

### **NB An Important Condition was applied to The Hedgerow Removal Notice:**

It is required that the applicant plant replacement hedging to compensate for the removed section. See Hedgerow Removal Notice for further info.

### 7.4. Other Planning Related Matters:

#### 7.4.1. Concerns relating to Studland re: planning matters:

- To arrange with to PDC Planners to attend a meeting with SPC; the scope of meeting to be decided at the Additional Meeting of SPC on 30 October 2017.
- DCllr Dragon reported that the PDC Planning Board is due to visit the Glebe Estate.

## 8. Crime - None reported.

## 9. Highways - **(1)** It was clarified that when asking Highways to clear drains, to inform them what the problem is. **(2)** A new Highway's Officer has been appointed as a temporary replacement for Jenny Penney.

**10. Norden Park and Ride Forums** - Cllrs Wright and Dyball were appointed to act as representatives. **ACTION** Clerk to confirm that SPC have been included in the Forum.

**11. Website Review** - Deferred to Additional meeting.

**12. Review of Existing Buildings in order to consider additional listings:** It was agreed to defer to next meeting while awaiting the specification.

**13. Litter-Free Purbeck Autumn Litter picks request for co-ordinator for Studland Parish.** It was agreed to ask in the Parish News for volunteers to come forward to act as co-ordinator for Litter-Free Purbeck in Studland.

**14. Dorset Coast Forum Annual Meeting 9 November 2017.** It was agreed that the Chairman would represent Studland at this meeting. **ACTION Clerk to book.**

**15. Chairman's Announcements.**

- There has been observations of speeding cars on their way to THE PIG along the road from the turning at Beach Road to THE PIG. **ACTION** It was agreed that the clerk write to the managers to see if there is anything they can do to encourage guests to drive at more appropriate speeds given the narrow country road with no pavement. In addition this will be noted in the Parish News.

**16. Clerk's Item's and Correspondence:**

- DAPTC request ASAP names of representatives due to attend the AGM of 4 Nov 2017.  
- Reported from DAPTC Clerk's Seminar; (1) Parish Councils are encouraged to register for the Local Council Award Scheme; (2) DWP are trying to improve its communication with a new ICT system, current kerbside recycling campaigns are (a) 'Right stuff in Right bin', (b) 'Slim your bins', Street Bins needing replacing in future will only be replaced with wheelie bins (please note CCPC solution is to seek sponsorship from local businesses to replace their street bins), Dog Bins also won't be replaced, unless the parish council finance this, (3) Advised that Parish Councils should have an ICT policy in place of how the IT system is run and have regular reviews; (4) Adult Social Services campaign to stimulate volunteers in the local community to help keep people independent at home for as long as possible; (5) Highways, Jenny Penney is on long term sick; (6) changes in law re: Data Protection; Advise clerks create a members handbook; (7) agreement that all day planning training is not preferred and DAPTC plan to offer planning training next year.

**17. Reports from Committees and Working Groups** - None.

**18. Reports from Representatives:**

- The Chairman attended the **Swanage and Town Partnership** meeting.

- At **DAPTC Purbeck:**

- DCllr Miller reported on / responded to questions relating to the Consultation on the Local Plan Review.
- There was support for objecting to the inappropriate times of PDC All Day Planning training.
- Cllr said book Matt into training **ACTION** to tell Matt when next training is and when agreed to book him onto the second part of the training only; he has been told at DAPTC Purbeck that he won't have to pay.

- **Swanage Local Plan** - The Barratt's Homes' Application was presented at the Purbeck Hotel. It was agreed that the Chairman draft a response.

- **The DCA Conference - Working together for a Stronger Civil Society of 29 Sept 2017** was attended by the Clerk and the Chairman. There was widespread discussion about the increasing integration of Charities to provide solutions as the services traditionally provided by the Public Sector are reduced. It was recognised that smaller charities would struggle to compete for funding to the advantage of the larger charities. With a possibility of LGR (Local Government Reform), it was considered how the charity sector would work with the change and similarities were drawn between smaller charities and smaller councils.

- **Clerks and Chairmen Liaison Meeting:**

- **Planning Training** - (1) There was a plea to extend the planning training to further development of Cllrs. (2) It was commented that the training needs to be Cllr-centred rather than officer-centred. **ACTION** It was agreed to raise this issue again at the PDC Planning Training of 31 October 2017 and to ask our DCllr to ensure that a review is carried out that is informed of our concerns.
- **Strategy of Trees for SPC** - Advised to write to the tree officer for assistance and to cc Bridget Downton into the correspondence.

**19. Financial Reports:**

**19.1.- ACCOUNT BALANCES AS AT 30 SEPTEMBER 2017; BANK ACCOUNT**  
**£49,232.93 SAVINGS ACCOUNT £1,763.74.**

**NB.** HSBC did not send out the September statement as usual, as a result the Clerk was only able to update SPC of balance at the meeting as there is currently no Telephone Banking set up on the account.

**19.2** - It was agreed to pay the clerk's salary and to make the following payments and it was requested that in future Councillors be made aware if these payments are within budget or not:

	£
Enid Wellman (Internal Audit)	45.00
BDO (External Audit)	276.00
Clerk's expenses: Cerne Abbas (19 Sept) Fuel £24.30 (ERROR: <i>DCA Conference tickets (29 Sept) £9.98</i> <i>NOT INCLUDED IN SUB-TOTAL</i> ), Fuel £18 Postage £13.97	56.27
J.D. Facilities Ltd (Cleaning Beach Road Public Conveniences)	227.76
R.Best (Gardening Services)	82.50
Studland Village Hall (Parish Council share of BT internet connection)	109.89
DAPTC Books purchased at Clerk's seminar	30.50
<b>TOTAL (not including clerk's salary)</b>	<b>782.92</b>

### **19.3 – Other Financial Business.**

**19.3.1 – Wreath for November Armistice service.** It was agreed that the Chair Purchase a Wreath.

**19.3.2 – The Purchase of Christmas Tree lights proposal** was deferred to the Additional Meeting of 30 October 2017.

**19.3.3 – Comparison Report of payments against budget for 2017/2018** was deferred to the next meeting.

**19.3.4 – Conclusion of Audit 2016/17.** It was confirmed that the audit has now been concluded and there were no issues arising in the External Auditor's report. Notice of conclusion of audit will be published for 14 days as of 17 October 2017 or will be available to be viewed on the Studland Parish Council website.

**19.3.5 – HSBC Bank account: Telephone Banking.** It was agreed to set up a limited form of telephone banking with HSBC so that the Clerk can be informed of the bank balance/ recent transactions - relevant paperwork to be signed at the Additional Meeting of 30 October 2017.

**19.3.6 – HSBC Bank account: Change of Signatories.** It was agreed to approve the removal of the former Councillor Parsons and to add the new signatory of Cllr Dyball.

### **20. Date of Next Meeting:**

- **SPC Meeting – 20 November 2017 at 7.30pm**
- **Additional Meeting – 30 October 2017 at 7.30pm**

