

Bourton-on-the-Water Parish Council
Minutes of a Meeting of the Highways Committee
held at 6pm on Monday 16th August 2021

in the Windrush Room, The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman), M Macklin, N Randall, L Wilkins, B Wragge

In Attendance: Sharon Henley, Clerk

Members of Public: None

1. Apologies for absence: Cllr B Hadley. Accepted.

2. Declarations of Interest: There were none.

3. To receive and approve the minutes of the Highways Committee held on 19th July 2021.
Proposed by Cllr Wragge, seconded by Cllr Wilkins and APPROVED.

4. Matters Arising:

- (a) TRO signs and lines to be corrected: The work is ongoing with GCC Highways with signs gradually being replaced.
- (b) Repair timetable for footpath between tennis courts and Rye Close: Cllr Wragge to mark trip hazards with spray paint. The path had not been adopted by Highways so they would not carry out the work, although they may be asked to consider adoption when the work was complete. County Cllr Paul Hodgkinson was looking into possible assistance with funding. The tree roots had pushed up the tarmac for a distance of around 1 metre causing trip hazards. The Clerk to source two quotes to dig out the tarmac, lay hardcore and re-lay the tarmac. The Clerk also to write to the neighbour who owns the trees to enquire whether they are able to take any action.
- (c) Dropped kerb in Copins Court: GCC Highways had completed a site visit and an update was awaited.
- (d) Fosse Way parking direction signs for all traffic and any other signage improvements. The new signs appeared to be working but an update was awaited from GCC Highways.
- (e) Repair of trip hazard(s) along the riverside: An update was awaited from GCC Highways.
- (f) Drainage pipe at Paynes Footbridge: Council had approved £200 and the contractor to complete the work in September or October when the village was less busy. An update was awaited from GCC Highways on whether they were able to assist with the cost.

5. Police:

- (a) ANPR Admin: Cllr Roberts met with PC Webb, PCSO Allen and new PSCO Katie Perrett to review how the system operated to ensure follow-ups were generated.
- (b) Speed checks had been carried out w/c 13th August at the Rye Close junction area with most cars travelling at 30mph or less. The Clerk to advise the resident who recently raised concerns about speeding around the Rissington Road.
- (c) The Clerk to request extra police presence to monitor the traffic over the Bank Holiday weekend due to concerns that the extra traffic could cause the village to become gridlocked.

6. Footpaths: Cllrs Roberts and Macklin to meet the Volunteer Footpath Warden and GCC Area Public Rights of Way Officer to discuss current issues.

- (a) Village Walkaround (Paper 1) – To review report and agree further actions. Cllr Roberts to contact GCC for advice on whether the bus stop at the Village Green should be marked on the road. In addition to the law regarding the 'no loading' kerb stripes and the bus stopping to pick up. All other items to be discussed by the VEC Committee.

7. Traffic & Highways:

- (a) Ducks Signs – To review locations of signs installed by GCC and agree further actions. As the signs were already in place it was agreed to take no further action.
- (b) Emergency Plan (Paper 2) – Review current document and agree updates required. Initial updates were discussed and the Clerk to produce a draft document for full Council consideration. Cllr Wragge to liaise with a local resident on content. Cllr Hadley had volunteered to be listed as Snow Warden. Cllrs Hadley, Wragge, Wilkins and Roberts to meet for a refresher on use of the snow-blowing machine.
- (c) Proposed removal of recycling bins at Rissington Road car park – agree response to CDC. CDC had explained their reasoning which was because the items were getting contaminated with other types of waste and all items could be recycled from outside residents' homes. The Clerk to advise CDC that the proposed removal was accepted and ask whether the Co-op might be approached to consider siting the Salvation Army clothing recycling bin in the store car park.
- (d) Update on visit to car park managers: Cllrs Roberts and Hadley met the Bourton Vale Car Park Manager to advise that the Manor Field Car Park now had 70 days available for parking this year. They also spoke to the manager of the Manor Fields car park and advised that it was planned to mend the Periwinkle Bank fence. Black bins bags had been appearing by the bin by the gate to Manor Fields and these were being monitored for fly tipping. Traffic cones were being put out on Station Road on double yellow lines at the Manor Fields gate. Cllr Roberts to inform GCC Highways.
- (e) Note outcome of TAG & Highways workshop. The TAG workshop had agreed the following for investigation and follow-up: The bus stop outside the china shop to have a possible TRO; free parking in village centre restricted to 45 minutes with charging after that time; a traffic survey on Lansdowne, Station Road and High Street near the Post Office; larger wording for signage on the Fosseway and 'no entry except access' on various estate roads in the village. Most of these initiatives would require TROs.

8. Correspondence:

- (a) Letter from resident on Speeding in Meadow Way (Paper 3). The Clerk to advise the resident that the Highways Representative was referring generally to traffic calming and chicanes or speed humps which are a low priority for them due to cost. Also to advise that the Parish Council is continuing to address the problem of traffic through liaison with the Police.

9. Any Other Business (items to note only)

- (a) Note date of unveiling of Oxfordshire Way sign confirmed as 11am on Friday 10th September. Cllr Hadley to complete the unveiling, councillors and residents are welcome to attend.
- (b) Cllr Roberts plans to revive the Speedwatch group and was seeking volunteers to be trained. Cllrs Wilkins and Macklin confirmed they were available and other councillors to contact Cllrs Roberts if willing to help.
- (c) The two Parish Council bollards on Victoria Street next to Smiths had been reported as faulty as the locking mechanisms no longer worked. Cllr Roberts to investigate and advise the Clerk if a contractor quote was required to mend or replace which would require full Council approval.
- (d) The temporary closure of Sheep Street in Stow was expected to cause ongoing traffic problems.

10. Date of Next Meeting – Monday 13th September 2021 at 6.00 pm.

There being no further business the meeting closed at 18.56 hours.