



**Minutes of the Neighbourhood Plan Steering Group  
held on Thursday 15<sup>th</sup> November 2016**

**PRESENT:**

**Parish Councillors:** Mandi Simons, Michael Connolly, David Hillier, Jim Paterson

**Community Members:** Ian Tilleard-Haines, Margaret Stacey, Jenny Puddefoot

**Clerk:** Sarah Copley

NP74	<p><b>APOLOGIES</b></p> <p>Apologies were received from Keith Fensom.</p>	
NP75	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <p>The minutes of the meeting held on 27<sup>th</sup> October 2016 were agreed as a correct record and duly signed.</p>	
NP76	<p><b>QUESTIONNAIRE</b></p> <p>The report of the questionnaire results had been received that day and circulated via email.</p>	
NP77	<p><b>FEEDBACK EVENT</b></p> <p>a) Boards</p> <p>The content of the feedback boards was discussed and agreed with some amendments. The Clerk would arrange for A1 size boards to be made up for the feedback events.</p> <p>b) Arrangements for Feedback Event</p> <p>The following actions were agreed to publicise the event:</p> <ul style="list-style-type: none"> <li>• Item in Wendover News – Mandi Simons</li> <li>• Item on Facebook page – Mandi Simons</li> <li>• Item in Bucks Herald column – Jim Paterson</li> <li>• Advert on Mix 96 What’s on – Clerk</li> <li>• Notice on WTPC website and noticeboards – Clerk</li> <li>• Ask Headteacher to include an item in the school newsletter – Clerk</li> <li>• A4 Flyers on brightly coloured paper to be pinned around the village – Margaret Stacey and Jenny Puddefoot</li> <li>• Ask St Marys Church and Union Church to remind congregation at the end of their service – Mandi Simons</li> <li>• Invitations to be sent to MP, district, county and parish councillors – Clerk</li> </ul> <p>All steering group members were asked to be at the hall from 10.30 to set up.</p>	All
NP78	<p><b>ANY OTHER MATTERS</b></p> <p>No matters raised under this item.</p>	
NP79	<p><b>NEXT MEETING</b></p> <p>The next meeting would be on Thursday 1<sup>st</sup> December at 7pm at the Village Hall.</p>	

Signed: \_\_\_\_\_ Dated: 1<sup>st</sup> December 2016