

AGENDA

Donhead St Andrew Parish Council

Full Meeting

Friday 9th March 2018 at 7:45pm

Donhead St Mary Village Hall

Councillors are summoned to a meeting called by:

Mrs Sandra Harry, Clerk to the Parish Council

c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES

donheadstandrewpc@gmail.com / 07539 600466

Sandra Harry

5th March 2018

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

18.03.06 **Apologies** received/accepted and those present/not present.

18.03.07 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

18.03.08 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

18.03.09 **Approval of minutes:**

a. Full meeting - 12th January 2018

b. Interim meeting - 12th January 2018

PLANNING MATTERS

18.03.10 **Applications determined** - see attached listing.

18.03.11 **Footpath 27 Public Inquiry** -to discuss availability of Councillors and witnesses to represent the Parish Council at the Inquiry. The Clerk has written to the Planning Inspectorate to indicate that the PC will be represented by 1 Councillor and 2 witnesses.

18.03.12 **Overway Planning Appeal** - see attached letter and responses; I suggest that the 2 responses already sent to WC should have key points highlighted as a response; the original responses will already have been noted.

FINANCE

18.03.13 **Approval of payments information**

<u>Payee</u>	<u>Purpose</u>	<u>Cheque</u>	<u>£ nett</u>	<u>£ vat</u>	<u>£ total</u>	
New Remembrance Hall	Meeting accommodation	FP	24	0	24.00	Budgeted/ retrospective
S. Workman	Cemetery maintenance	FP	82.00	0	82.00	Budgeted/ retrospective
HMRC	Tax	FP	26.80	0	26.80	Budgeted/ retrospective
Tisbury PC	Contribution to Clerk's training + storage	529	331.50	0	331.50	Budgeted
Mrs S. Harry	Balance of salary + tax	530	753.20	0	753.20	Budgeted

18.03.14	Maintenance of St Andrew's Churchyard - no further information available; awaiting DStA PCC to respond.	
18.03.15	General Data Protection Regulations - a toolkit for PCs has been issued by NALC and further templates will be available from SLCC. The possibility of the Parish Clerk being both the Data Controller and Data Processor appears remote but has still to be decided.	
18.03.16	Rialtas Accounting Software package	
CEMETERY		
18.03.17	War memorial maintenance - to be progressed over the coming months by P.Cnllrs.	
18.03.18	Cemetery a. Cemetery plots mapping - no further progress since January. b. Grounds Maintenance - ongoing.	
HIGHWAYS/Rights of Way		
18.03.19	Footpaths: Update on any footpath matters from P.Cnllr PMA.	
18.03.20	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
Other Matters		
18.03.21	Dementia Friends - see attached for invitation from Sedgehill and Semley PC; 16 th March at 11am..	
18.03.22	Best Kept Village - see attached information;	
18.03.23	First Aid Course - options are available regarding the content and length of time; quotes have been requested for actions to help in emergency situations and when a defibrillator is not available.	
18.03.24	Other items raised at the APM	
Reports		
18.03.25	W. Cnllr Tony Deane	
18.03.26	Other reports: a. Chairman b. Clerk	
18.03.27	Correspondence - see attached.	
18.03.28	Public participation - for comments relating to the evening's agenda items and discussion.	
18.03.29	Date and time of next meeting: Annual General Meeting - 11 th May 2018 at 7:00pm; Donhead St Mary's Village Hall Full Council Meeting - 11 th May 2018 at 7:30pm; Donhead St Mary's Village Hall Interim planning meetings as required.	