

OULTON PARISH COUNCIL

Tel: 07979109019 Email: clerk@oulton-pc.gov.uk Web: www.oulton-pc.gov.uk

Chair: Mrs Susan Mather

Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Oulton Parish Council on **Tuesday 4th August 2026 at 7pm at the Old Congregational Chapel, Oulton** for the purpose of the transacting following business:

S. Burns Parish Clerk 30th July 2026

1. **To Consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **To Approve the minutes of the meeting held on 23rd June 2026 and 13th May 2026**
4. **Public Forum**
 - a. Public
 - b. County / District Councillors
 - c. National Trust
5. **Clerk Report**
 - a. To note Councillors use of own email address for correspondence
 - b. VAT returns have been submitted for the following years: 2022-23, 2023-24, 2024-25, 2025-26
6. **Finance**
 - a. To consider payment of the following:

i.	Sara Burns	Salary & Exp July 2026	£159.34
ii.	Sara Burns	Salary & Exp August 2026	£159.34
iii.	HMRC	PAYE July 2026	£38.58
iv.	HMRC	PAYE August 2026	£38.58
v.	ROSPA Play Safety	Annual Inspection	£99.60
vi.	IONOS (Sara Burns)	Website domain 1 year	£12.00
 - b. To receive invoices for Chapel Hire for meetings
 - c. To consider financial donation for Box Day
 - d. To establish the Village Funds Ear Marked Reserves and to consider transferring an amount to General Reserves.
 - e. To confirm and agree closure of the Barclays bank account, opening an account with Unity Trust, and agree signatories.
 - f. To consider a subscribing as a member:
Norfolk Parish Training and Support (NPTS) (See Enclosed)
Norfolk Association of Local Councils (NALC) (See Enclosed)
7. **Planning**
 - a. **New Applications**
None
 - b. **Applications considered between meetings**
None
 - c. **Decisions**
None

d. Other planning matters

2025/4001 – Retention of Access – Aylsham Road, Oulton (EOT 28th august)

2026/0314 – Poultry Unit (decision date 31st July)

2026-0282 – Anaerobic Digester (decision date 31st July)

8. Parish Matters

- a. To receive Offshore Wind farm updates
- b. To receive Solar Farm updates
- c. To discuss Allotment actions
- d. To receive playground update
- e. To receive update on Advertising Sign change on B1149
- f. To discuss and agree Marquee Hire cost for National Trust Textile Conservation Studios 50th anniversary celebrations.

9. Policies to Adopt:

- a. Biodiversity Policy

10. Items for inclusion on the next agenda

11. To agree meeting date schedule (see enclosed)

12. Date of next meeting: 15th September 2026 7pm at the Old Congregational Chapel, Oulton.