

**GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)**

Dear Trustee

You are summoned to attend a meeting of the Great Coxwell Parish Room Charitable Trust to be held on Monday 10<sup>TH</sup> February 2025, immediately following a meeting of the Great Coxwell Parish Council, in the Reading Room.

Joanna Farrant

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Parish Clerk

3<sup>rd</sup> February 2025

**AGENDA**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Signing of minutes of previous meeting 25.11.2024**
- 4. Other repairs/maintenance to be carried out in 2024/5 budget:**
  - a Note cellar and handrail s.106 project update from Parish Council
- 5. Likely repairs within 2025/6 budget:**
  - a Front wall repair
  - b Path/ramp to front door
  - c Bi-annual deep clean; window clean annual
- 6. Upkeep:**
  - a Consider gardening contract
  - b Confirm gas and electricity contract renewal length of contract and authority to continue to pay for utility contracts (gas/electricity/water) by variable direct debit for period of 3 years.
  - c Trees/shrubs in back garden – confirm trim
- 7. Finances**
  - a Update on finances – as reported to Parish Council
  - b Decide rate of hire for 2025/6 financial year
- 8. Any other business**