

Whixall Parish Council

Chairman: Ian Mercer

Minutes of the Parish Council's Monthly Meeting held on 08 July 2020 on the Zoom platform.
Meeting ID: 836 2933 3498

Present:

Councillors: I. Mercer (Chairman), B. Harris, J. Spenser, A. Hague, J. Broadhead, D. Edgerton

County Councillors: P. Dee, C. Mellings

Clerk: A Roberts

Members of the community: 0

Representatives of other bodies/ organisations: 0

35/20 Apologies for Absence

Cllr Turnbull

36/20 Declaration of Pecuniary Interests

Members were reminded of their obligation to declare any interests/ gifts/ hospitality. The following interest was declared:

Cllr D Edgerton in relation to planning application 20/02458/FUL.

37/20 Public Participation

D Edgerton explained that the planning application for Rack Lane Garage had been withdrawn following advice and was now being submitted in a different form with the new building now intended to replace the existing wooden building rather than the one that was previously fire damaged.

38/20 Minutes of Previous Meetings

Meeting of Whixall Parish Council held on 11 March 2020:

It was proposed by Cllr Broadhead that the draft minutes, of the meeting detailed above, were an accurate record. This was seconded by Cllr Spenser and agreed by all present.

39/20 Financial Matters

a) To receive monthly bank balance record.

The Clerk advised the council of the council's bank balances.

DATE	ACCOUNT NAME	AMOUNT
30 Jun 2020	Current Account	7381.32
	Savings Account	5701.25
TOTAL		£13,082.57

The clerk advised that all reserves had now been transferred into the savings account leaving the Council's working budget in the current account. Members were also advised that donations to the value of £250 that were agreed in March 2020 had yet to be paid.

b) To resolve to approve outstanding accounts.

Orders for the payment of outstanding invoices (under "Power to Spend" LGA1972 s.112(2) and 124(1)). As per the financial report of the Responsible Financial Officer (RFO)/ Clerk proposed by Cllr Hague, seconded by Cllr Harris and agreed by all present.

Resolved: The outstanding accounts should be paid and the payment transactions authorised by two authorised councillors

- c) To review and approve the effectiveness of internal control (Financial Regulations Review) and sign the Annual Governance Statement (Section 1 of Annual Governance and Accountability Return 2018/19)

The clerk explained the AGAR paperwork:

Page 3 – Certificate of exemption for authorities with an annual budget below £25,000 (meaning an external audit is not required) - to be signed.

Page 4 – The internal auditor's report on the 2019/20 finances. Signed by the Internal Auditor.

Page 5 – The annual governance statement which confirms the effectiveness of our internal control – to be signed.

Proposed by Cllr Hague, seconded by Cllr Spenser agreed by all present.

Resolved: The certificate of exemption is to be signed and the Effectiveness of Internal control (Financial Regulations Review) is approved.

Due to the meeting being held remotely, both documents are to be signed by the chairman and the clerk following the meeting.

- d) To review, consider and approve Accounting Statements (Section 2 of Annual Governance and Accountability Return 2019/20)

Page 5 – Accounting statements showing income, expenditure and balances in 2018/19 and 2019/20 – to be signed

Proposed by Cllr Harris, seconded by Cllr Spenser and agreed by all present.

Resolved: Accounting Statements for 2019/20 are approved.

Due to the meeting being held remotely the statement is to be signed by the chairman and the clerk following the meeting.

40/20 Planning

a. Planning Applications Received

Reference	Detail	Council Stance
19/04305/FUL	Proposed tourism development, including change of use of land to allow siting of up to 4no. luxury holiday lodges including conversion of existing buildings to 2 no. holiday lets. Whixall Marina Alders Lane	Support without comment.
20/02089/VAR	Variation of condition no 2 (approved plans) attached to planning permission reference 19/01768/FUL dated 13/09/2019 6 Hollinwood, SY13 2NW	Object with comment: The Council objects on the grounds that the angle of the proposal in relation to the road is out of character with the rest of the parish.
20/02273/FUL	Erection of a single storey rear extension Farm Five, The Moss, SY13 2PF	Support without comment
20/02458/FUL	Erection of replacement commercial building following demolition of fire damaged building (resubmission of 19/03043/FUL) Rack Lane Garage, SY13 2RW (Cllr Edgerton left the meeting for this item. He did not participate in the discussion or the vote)	Support without comment.

Cllr Edgerton left the meeting while 20/02458/FUL was discussed and returned for the remainder of the meeting.

b. The following planning decisions by Shropshire Council were noted

Reference	Detail	Decision
19/01723/FUL	Erection of one dwelling, for local needs, with detached double garage Land North of Green Lane Farm Abbeygreen	Refuse permission
20/01683/FUL	Internal and external alterations to facilitate the change of use allowed under Prior Approval 19/05274/P3MPA (agricultural building to C1 use a bed and breakfast) Abbey Green Farm, SY13 2PT	Grant permission

41/20 Coronavirus Act 2020

a. Addendum to the Council's Standing Orders

The clerk provided a report outlining the background to the new regulations which enabled Parish Councils to meet using online platforms such as Zoom. In order to comply, the Council is required to update its Standing Orders.

Proposed by Cllr Spenser, seconded by Cllr Harris and agreed by all present.

Resolved: The following addendum to the Council's Standing Orders is approved.

Introduction:

On the 4 April 2020, the government brought into force The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 to allow local authorities to conduct meetings remotely.

Meeting Format:

Platform – The Council will predominantly use the Zoom Platform for holding virtual meetings of the Council. In doing so they will comply with the Government Regulations and ensure the business of the Council continues until regulations are lifted and the Council's normal Standing Orders can be followed again. This will enable participants to be seen and heard including members of the public. If there are problems with internet connections, there is a facility to join by phone.

Meetings will be advertised on the Parish Council Website and will include the notice in bold below:

With immediate effect until May 2021, the Parish Council can legally hold remote/virtual meetings. The details for these meetings will be advertised on the Parish Council Website together with how you can participate in the meeting as member of the public.

b. Protocol for agreeing meeting dates and locations under the current regulations

The clerk explained that meeting dates are currently suspended and members will need to agree when and how they next meet.

Proposed by Cllr Mercer, seconded by Cllr Hague and agreed by all present.

Resolved: The date and location of future meetings will be agreed by email and publicised via the Council's website until the Council returns to its normal meeting venue and schedule.

Scheduled date of next meeting: **to be agreed**

The meeting closed at 8.19pm