

## **ULLESTHORPE PARISH COUNCIL**

### **Minutes of the Meeting of Ullesthorpe Parish Council held at Ullesthorpe Village Hall on 1<sup>st</sup> September 2025 at 7.30 pm.**

Present: Councillors Simon Smith, Hugh Edgley, Julie Kavanagh and Linda Buckland. Also present was County and District Cllr Rosita Page and one member of the public.

#### **25-089 To receive apologies from members of the Council and accept valid reasons for absence**

Apologies for absence received and accepted from Cllr Robertson Smith.

#### **25-090 Declarations of Interest**

- a. To receive members' declarations of interest:** Cllr Smith declared an interest in any matters relating to the Baldwins Charity, Joint Burial Committee, Mark Smith Education Charity and Ullesthorpe Preschool. Cllr Edgley declared an interest in any matters relating to the Village Hall and Mark Smith Charity. Cllr Kavanagh declared an interest in any matters relating to the Ullesthorpe Playing Fields Association and Joint Burial Committee. Cllr Buckland declared an interest in any matters relating to the Baldwins Charity.
- b. To receive and consider members' requests for dispensations:** Dispensations granted for Cllrs Smith, Edgley, Kavanagh and Buckland to discuss and vote on items relating to their declared interests.

**25-091 To sign as accurate the minutes of the meeting held on 4<sup>th</sup> August 2025.** Two amendments were requested to item 25-073. Subject to these the minutes Cllr Smith proposed acceptance and Cllr Edgley seconded the proposal.

#### **PUBLIC PARTICIPATION SESSION**

**25-092 To note any questions or comments from the Public.** The meeting was attended by one member of the Playing Fields Association, who requested guidance on making applications for grants in respect of additional equipment required. This was dealt with by District Cllr Page.

#### **COUNCIL SESSION**

**25-093 Matters arising from County and District Cllr Rosita Page.** Cllr Page reported that further attempts to contact Bloors regarding the area at the entry to Fairway Meadows have so far been unsuccessful and the hedge at Orchard Walk, Mill Road has not yet been trimmed as requested. Cllr Page also reported that she is aware of the current fly-tipping issues and is endeavouring to raise more resources at District council.

**25-094 Planning matters.** There were no matters to report.

#### **25-095 Financial Matters:**

- a. To note the bank reconciliation to 1<sup>st</sup> September 2025.** The reconciled bank balance at 1<sup>st</sup> September 2025 is £20,409.76.

- b. **To approve accounts for payment.** Cllr Buckland proposed payment of the following. Cllr Smith seconded

Chq no	Payee	Detail	Amount
0001397	Goodacre Farms	Annual fee for Railway Cutting	£1

- c. **Any other Financial Matters, including Countryside Charity membership.** Due to the long term absence of the existing Parish Clerk and Responsible Financial Officer, in order to enable Cllr Buckland, as Acting RFO, to carry out the council's financial responsibilities on a timely basis it was proposed that the correspondence address for all financial matters be changed from the address of the existing Parish Clerk to that of the Acting RFO, Cllr Buckland. Proposed by Cllr Edgley and seconded by Cllr Kavanagh. A letter to NatWest bank is to be drawn up for signature by two of the existing signatories.

It was agreed to continue with membership of the Countryside charity.

**25-096 To discuss appointment of a temporary Parish Clerk.** Having received communications from the existing Parish Clerk, who cannot fulfil her duties at this time, it was agreed at the last meeting to advertise for a temporary replacement. One CV has been received and the applicant is to be interviewed by at least two members of the council on 8<sup>th</sup> September.

**25-097 To discuss the Parish Council website.** This is now available and Cllrs Smith and Edgley are to get together to arrange to update it.

**25-098 To note and discuss potential grants.** A meeting with a representative of Harborough District Council with members of the Parish Council has been arranged for September 4<sup>th</sup>.

**25-099 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Board.** No matters to report.

**25-100 To receive an update and discuss matters arising at the railway cutting.** It was noted that the fences adjacent to the railway cutting are in need of repair or replacement. As those surrounding the green in Fairway Meadows are believed to be managed by the District Council, Cllr Page requested that photos be forwarded to her to contact the relevant person.

**25-101 To receive an update and discuss matters arising regarding village maintenance.** Various jobs to be discussed at the next meeting.

**25-102 To receive an update on the village hall.** A meeting of the committee has been arranged for later this week.

**25-103 To receive an update from the Playing Fields Association.** A meeting of the committee has been arranged for later this week.

**25-104 To discuss the Poppy Appeal.** Cllr Smith proposed that a wreath be ordered, as before. Seconded by Cllr Edgley.

**25-105 To discuss Parish Councillor training.** There were no matters to report.

**25-106 Clerk's report and correspondence.** Ullesthorpe Hotel and Golf Course have been in contact by email to request support for the installation of a kissing gate at the entrance by The Leys, which is on a public footpath, to deter motorised access. It was agreed that the Parish Council would support the installation, subject to the rules and regulations of Leicester County Council, but that the Parish Council could not take on any part of the cost or subsequent maintenance costs.

**25-107 A.O.B: For notification only.** Items for next meeting to include the engagement of the temporary Clerk and to set a date for a Village Walk.

**25-108 Date of next meeting:** Monday 6<sup>th</sup> October 2025.

**25-109** To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to Meetings) Act 1960 (due to the matters being protected by legal and professional privilege). Noted separately.

The chairman closed the meeting at 22.06pm.