



Chair: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Monday 11th May 2026 at 6:00pm at Dummer Village Hall, Up Street, Dummer, RG25 2AK

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Sascha Mullen, Vice-Chair, Cllr Liz Nelson and Cllr Julian Jones

Also in attendance:

Wendy Reynolds – Clerk and 5 members of the public

-
- | | |
|---------------|---|
| 260501 | Chair
RESOLVED Cllr Harden was elected as Chair for the ensuing municipal year.
RECEIVED signed Declaration of Acceptance form. |
| 260502 | Vice Chair
RESOLVED Cllr Mullen was elected as Vice-Chair for the ensuing municipal year.
RECEIVED signed Declaration of Acceptance form. |
| 260503 | Apologies
Apologies were received from Cllr Manuela Gazzard. |
| 260504 | Declarations of Interest
RECEIVED No declarations of interest relevant to the agenda. |
| 260505 | Policies
To Review and adopt the following policies: <ul style="list-style-type: none">• Financial Regulations (no update);• Asset Register (updated);• Risk Assessment (updated);• Standing Orders (no update);• Code of Conduct (no update). <p>The policies were all REVIEWED and ADOPTED.</p> |

Signed: _____ (Sheila Harden, Chair) Date: _____

- 260506 Minutes**
To approve as a correct record the minutes of the Dummer Parish Council meeting held on 13th April 2026
APPROVED as a correct record the minutes of the Dummer Parish Council meeting held on 13th April 2026.
- 260507 To open the meeting to members of the public**
There were no items raised.
- 260508 Reports**
NOTED Chair's annual report would be heard in the Annual Parish Meeting.
- Cllr Harden extend a welcome to the new Borough Councillors;
 - Cllr Harden advised that she and the Clerk will be attending a meeting on 13th May 2026 about Planning Application Ref: 26/OO526/FUL.
- RECEIVED** a report from Cllr Jones:
- Cllr Jones advised that Cllr Juliet Henderson has been reelected as Hampshire County Councillor. He added that these were the last elections until after the LGR.
- RECEIVED** monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website.
- 260509 Finance**
260509.01 Current Financial Situation
NOTED the current financial situation and the reconciliation of the bank balance. This can be found at **Appendix A.**
- 260529.02 Payment Requests**
To approve requests for payments for May 2026.
APPROVED payments requests for May 2026 can be found at **Appendix B.**
- 260509.03 To approve the Parish Council Insurance**
RECEIVED quote from Zurich Insurance.
- APPROVED** at a cost of **£573.22.**
- 260510 To discuss Exercise Equipment options for Dummer Recreation Ground**
Paddy Lines gave a brief presentation on fitness equipment purchases for the Recreation Ground appropriate for older children and adults. Quote from Freshair Fitness was considered the best value.
- APPROVED** to purchase and install a 'Big Rig' and table tennis table at Dummer Recreation Ground at cost of **£16,984.00 (+VAT)**
- 260511 To discuss grant application from Dummer Cricket Club**
DEFERRED to June meeting.

Signed: _____ (Sheila Harden, Chair) Date: _____

260512
260512.01

Planning Applications

Ref: 26/OO526/FUL

Location: Land At West Farm Winchester Road, Popham, Micheldever, Hampshire

Proposal: Part A: Full planning permission for a new roundabout access from the A33; internal spine road, creation of development plots with associated earthworks and plateauing; delivery of plateaus and access for associated development plots; site-wide structural landscaping and infrastructure; and a single warehouse (Use Class B8) and ancillary office, with associated access, hardstanding, landscaping, parking and supporting infrastructure. Part B: Outline planning permission with all matters reserved for the development of employment floorspace falling within Use Classes B2 and B8, with ancillary office space on the development plots; community and leisure uses within Use Classes E, F1 and F2; ground mounted solar within Use Class Sui Generis up to 15MW; Energy Centre within Use Class Sui Generis; HGV Parking and Welfare Area within Use Class Sui Generis; as established through Part A of this application.

OBJECTION

AGREED to hold an **Extra Ordinary Meeting on 18th May 2026** at 6pm to discuss the written objection following the outcome of the West Farm meeting on the 13th May 2026.

260512

Meeting dates

AGREED meeting dates for the next year:

- 8th June 2026
- 13th July 2026
- 14th September 2026
- 12th October 2026
- 9th November 2026
- 11th January 2027
- 8th February 2027
- 8th March 2027
- 12th April 2027
- 10th May 2027 – Annual Parish Council Meeting

260513

Date of next meeting

AGREED that the date of next Parish Council Ordinary Meeting shall be held on **Monday 8th June 2026**.

There being no further business the meeting closed at 19:00pm

Appendix A

Signed: _____ (Sheila Harden, Chair) Date: _____

Dummer Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/04/2026		
	Cash in Hand 01/04/2026		454,627.59
	ADD Receipts 01/04/2026 - 30/04/2026		55,195.16
	SUBTRACT Payments 01/04/2026 - 30/04/2026		509,822.75
			7,349.25
	Cash in Hand 30/04/2026 (per Cash Book)		502,473.50
B	Cash in hand per Bank Statements		
	Petty Cash 30/04/2026	0.00	
	Current Account 30/04/2026	7,779.23	
	Deposit Account 03/04/2026	35,006.77	
	Development Control Account 30/04/2026	1,499.14	
	CIL Account 30/04/2026	458,188.36	
			502,473.50
	Less unrepresented payments		
			502,473.50
	Plus unrepresented receipts		
	Adjusted Bank Balance		502,473.50
	A = B Checks out OK		

Signed: _____ (Sheila Harden, Chair) Date: _____

Dummer Parish Council
PAYMENTS LIST

01 May 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
3	Playground Inspection	09/04/2026	260110	Current Account	Playground Inspec	Playground Inspection	MJR Services	X	187.50		187.50
2	Repairs and Maintenance	09/04/2026		Current Account	Playground repairs	Playground Repairs	MJR Services	X	450.50		450.50
4	Communications	09/04/2026	260311	Current Account	Clerks phone	Clerk's Phone Charges	Vodafone	S	9.95	1.99	11.94
1	Bank Charges	09/04/2026		Current Account		Bank Charges	Lloyds Bank	X	4.25		4.25
5	Salaries and Allowances	09/04/2026		Current Account	PAYE - month 1	PAYE	HMRC	X	73.70		73.70
7	Salaries and Allowances	09/04/2026		Current Account	Salary - April 2026	Salary	Wendy Reynolds	X	904.31		904.31
8	Hall Hire	09/04/2026		Current Account	Hall Fees	Hall Hire	All Saints' Church	X	20.00		20.00
9	Administration	09/04/2026		Current Account	Stationery	Stationery	Viking Office UK Ltd	S	133.57	26.71	160.28
10	Administration	09/04/2026		Current Account	Accounting softwa	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
11	Administration	09/04/2026		Current Account	Payroll Services for	Payroll Administration	DM Payroll Services Ltd	S	120.00	24.00	144.00
6	Communications	09/04/2026		Current Account	Broadband	Broadband	Sky Business	S	30.45	6.09	36.54
12	Subscriptions	09/04/2026		Current Account	HALC Membership	HALC Affiliation Fees/Levy	Hampshire Association of L	Z	791.00		791.00
13	Miscellaneous	09/04/2026	251110	Current Account	Housing Need Surv	Housing Needs Survey	Action Hampshire	S	3,166.00	633.20	3,799.20
14	Miscellaneous	09/04/2026	251110	Current Account	VAT on postage	Housing Needs Survey	Action Hampshire	X		97.00	97.00
15	Repairs and Maintenance	15/04/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vik	X	430.00		430.00
19	Subscriptions	29/04/2026		Current Account		Microsoft 365	Microsoft Ltd	S	97.20	19.44	116.64
16	Miscellaneous	29/04/2026	260414.02	Current Account	Bleed Control Kit	Medical Equipment	Medisave	S	70.99	14.20	85.19
Total									6,520.42	828.83	7,349.25

Dummer Parish Council
RECEIPTS LIST

01 May 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
3	Bank Interest	09/04/2026		CIL Account		Interest	Lloyds Bank	X	213.28		213.28
4	Bank Interest	09/04/2026		Deposit Account		Interest	Lloyds Bank	X	11.66		11.66
5	Bank Interest	09/04/2026		Development Control		Interest	Lloyds Bank	X	0.64		0.64
1	Precept	27/04/2026		Deposit Account	Precept (first paym	Precept and Grass Cutting Gar	Basingstoke & Deane Boroi	X	14,000.00		14,000.00
1	Other	27/04/2026		Deposit Account	Precept (first paym	Precept and Grass Cutting Gar	Basingstoke & Deane Boroi	X	1,525.05		1,525.05
2	Other	27/04/2026		Deposit Account	CIL Payment - Apri	CIL Payment	Basingstoke & Deane Boroi	X	39,444.53		39,444.53
Total									55,195.16		55,195.16

Appendix B

Dummer Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

10 May 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
15	Repairs and Maintenance	15/04/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vik	X	430.00		430.00
19	Subscriptions	29/04/2026		Current Account		Microsoft 365	Microsoft Ltd	S	97.20	19.44	116.64
16	Miscellaneous	29/04/2026	260414.02	Current Account	Bleed Control Kit	Medical Equipment	Medisave	S	70.99	14.20	85.19
17	Salaries and Allowances	01/05/2026		Current Account	PAYE - Month 2 En	PAYE	HMRC	X	77.70		77.70
18	Salaries and Allowances	01/05/2026		Current Account	Salary - May 2026	Salary	Wendy Reynolds	X	912.31		912.31
25	Administration	01/05/2026		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
22	Insurance	01/05/2026		Current Account	Insurance - 2026-1	Insurance	Zurich Municipal	S	477.68	95.54	573.22
23	Subscriptions	01/05/2026		Current Account	Data Protection Fe	Data Protection Fees	Information Commissioner	X	47.00		47.00
20	Communications	01/05/2026		Current Account	Vodafone	Clerk's Phone Charges	Vodafone	S	12.03	2.41	14.44
21	Communications	01/05/2026		Current Account	Broadband	Broadband	Sky Business	S	30.45	6.09	36.54
24	Bank Charges	01/05/2026		Current Account		Bank Charges	Lloyds Bank	X	4.25		4.25
26	Repairs and Maintenance	07/05/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vik	X	430.00		430.00
27	Subscriptions	10/05/2026		Current Account	CPRE	CPRE Membership	CPRE	X	84.00		84.00
Total									2,704.61	143.88	2,848.49

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Signed: _____ (Sheila Harden, Chair) Date: _____