

**Bilsthorpe Parish Council**  
**Minutes of the meeting held on Monday 17<sup>th</sup> May 2021**

**Present:** Cllrs R. Stoneman (Chair), M. Ward (minutes), P Pestell, R. Holloway, F. Mitchell, M. Dorman

**105/21 Apologies for absence**

Cllr J. Daunt, Cllr B. Laughton

**106/21 Declarations of Pecuniary Interests**

Cllr Holloway declared a personal interest in item 21

Cllr Stoneman proposed agenda item 21 be moved to be included in item 24- all agreed.

**107/21 To approve the Minutes of the meeting held on 27<sup>th</sup> April 2021**

Cllr Stoneman proposed, and this was seconded by Cllr Pestell that the minutes of the April meeting of the parish council were a true and correct record and this was agreed.

**108/21 Reports from District and County Councillors**

Cllr Holloway reported: There are changes to the planning scheme of delegation which Cllr Holloway will share to all councillors. Cllr Holloway gave an update on the Town and Parish grant fund under the Greener, Safer and Cleaner initiative.

**108/21 Chairman's Report**

Cllr Stoneman reported he had been involved in the handover with Cllr Ward from the outgoing clerk. He thanked Cllr Ward and Cllr Pestell, as part of the HR committee involved in the recruitment process. Cllr Stoneman explained that there were 4 applicants, one did not attend. Three applicants were interviewed with the standard coming in very high. Cllr Stoneman had contacted the Police and ASB unit at NSDC in regard to the anti-social behaviour in the village. The local Inspector and Beat Officer had discussions with Cllr Stoneman regarding action to be taken however they emphasised the need for residents to also report issues. Prospective new councillors had been met.

**109/21 Questions from the Public**

None

**110/21 Correspondence – To note receipt and agree any actions required**

An email from NCC had been circulated to councillors on the proposed roundabout on the A614.

An email had been received from a resident regarding the planning application at the Mill, Belle eau Park- to be considered on item 8.

An email had been received from a resident who is concerned with the noise and antisocial behaviour around the Copper Beech public house. Councillors were also concerned. Cllr Stoneman had spoken with the licensees to share resident's concerns. Councillors agreed that the Police, Antisocial behaviour Team, NSDC Licencing authority and the owners Marstons needed to be contacted by anyone who is experiencing difficulties or is concerned if the issues are continuing.

**111/21 To consider planning applications**

Planning applications to consider

- 21/01003/HOUSE – resubmission. Cllr Stoneman proposed to approve, Cllr Dorman seconded. All agreed.
- 20/00933/HOUSE – resubmission. Cllr Stoneman proposed to support, Cllr Holloway seconded and all agreed. However, it is noted that the development has reduced to 8 properties to make room for the additional parking arrangements.
- 20/00870/FUL – Cllr Stoneman proposed to reject, this was seconded by Cllr Pestell and agreed by all. This is due to the impact on amenity and the disturbance caused by use to the adjoining property and local housing.

**112/21 Other planning Matters to Note**

20/01965//FUL Coop Eakring Rd agreed  
21/00686/HOUSE Inkersall Grange refused  
21/00612/HOUSE Featherstone Cottage refused  
21/00573/HOUSE Valley Rd agreed

**113/21 To consider finance matters**

To approve monthly payments (listed separately)

An invoice for a payment of £ 4927.21 to the PWLB was requested to be added.

Cllr Stoneman proposed to approve the payments list with the additions and was seconded by Cllr Pestell and all agreed.

Cllr Ward confirmed receipt of £8109.55 VAT repayment and £7,500 Wind Farm Grant.

**114/21 To review any changes from Covid-19 and any future requirements**

Councillors discussed current arrangements. Cllr Stoneman proposed the toilets remain closed due to the council being unable to commit to the standard of additional cleaning required to meet COVID precautions.

**115/21 Update regarding the Village Hall refurbishment**

Cllr Ward is speaking weekly with the project manager. Currently Buildrite and the Architect are discussing arrangements with emphasis on any increased costs and the aim of securing a statement of intent to be in place.

**116/21 To update councillors on the outdoor gym equipment**

Cllr Ward and Cllr Holloway met with Kiran from Proludic to discuss details of the quote.

Proposed a seat and bin is added to the equipment area with the 40k quote. Cllr Ward proposed an order for the equipment is raised. Cllr Stoneman seconded and all agreed.

**117/21 Update on the ASB on Crompton Play Area including CCTV**

Cllr Stoneman confirmed as per his Chairs report that the Police and ASB team are working in Bilsthorpe. Cllr Stoneman confirmed the CCTV is now working and has been checked and logged on. Cllr Dorman agreed to be responsible for weekly CCTV checks once he is given log in details and instruction.

**118/21 Update on the weekly park inspections and any actions required**

Cllr Holloway reported that the fence on Maid Marian play area had been damaged. Due to safety concerns Cllr Stoneman reported that broken fencing had been removed and the repair arranged.

Cllr Ward reported that Crompton play area was being used to exercise dogs. It is a designated dog exclusion zone with fines given if the order is breached. Councillors agreed for the Dog Warden to be contacted and Cllr Stoneman offered to raise awareness with a Facebook post on the Community page.

**119/21 Update on the proposed Maid Marian Park development**

Cllr Holloway reported that the results of the consultation had been received and shared with councillors. 107 responses were received, mainly very positive.

Cllr Holloway proposed that the development moves to the final masterplan stage. Cllr Stoneman seconded and all councillors agreed.

The project would then be on hold until funds are available to move to the next stage.

**120/21 To consider the requirements for a Village and /or a Neighbourhood Plan**

Councillors discussed Neighbourhood planning and Community/Village planning with the aim of determining which plan is needed for Bilsthorpe. Neighbourhood plans look predominately at planning issues where Village plans look at a range of issues for the village. Residents are actively encouraged to contribute and consultations are key to a

good, sustainable plan. Cllr Dorman agreed to collate and bring information to the next meeting on Village planning.

**121/21 Update on the Speedwatch group**

Cllr Daunt left a report that the Speedwatch training was to take place on Thursday 20<sup>th</sup> May and new members have joined the group. Once training has been received sessions will commence.

**122/21 To consider Grant applications**

None

**123/21 To vote on co-opting a new councillor**

Cllr Stoneman proposed and Cllr Holloway seconded to co-opt Steve Kemp to the parish council. All agreed.

**124/21 Update on clerk recruitment and agree on appointment – moved to 127/21**

**125/21 Clerks Report**

Cllr Ward reported that the VAT registration and opt to tax the Village Hall was still not confirmed. Elysian, the company who are arranging the applications report a huge backlog at HMRC.

The Internal Auditor has started looking at the financial documents.

Notts County Council have enquired about the progress of the village hall renovations as the Local Improvement Scheme did award a grant of £2,222 towards the work. The grant expires at the end of the year.

Cllr. Ward asked councillors if they wished to make a response to the planned improvements Notts County Council have proposed for the A614. Councillors felt that the proposed closing of the Mickledale Lane junction and the creation of a roundabout doesn't resolve the issue of having a safe exit from the village. It was noted that improvements to Deerdale Lane junction had not been included in the new plans.

The question was asked why weren't the previous plans for traffic lights at the Mickledale Lane going ahead and Cllr Stoneman agreed to ask Mark Spencer MP and Cllr Bruce Laughton why the plans had been changed.

**126/21 Councillors reports**

Cllr Daunt sent a resident's request for an additional bin on the Mound and a zebra crossing at the shops on Kirklington Road. The bin has already been requested in March by the Parish Council due to the litter being found in the area and the need for a zebra crossing has to be assessed by Notts County Council.

Cllr Pestell reported that she had emailed the local Beat Manager regarding issues in the village.

Cllr Dorman asked for protocols and procedures to go on the agenda for the next meeting.

**127/21 Exempt item staffing issue**

The press and public in accordance with the public bodies (admissions to meetings) Act 1960 section 1 will not be permitted to stay for this item

**128/21 Date of next monthly meeting**

This will take place on Monday 14th June 2021, at 6.30 pm at Bilsthorpe Village Hall.

**Bilthorpe Parish Council**  
**Minutes of the Meeting held on Monday 14th June 2021**

**Present:** Cllrs R Stoneman (Chair), M Ward, P Pestell, R Holloway, F Mitchell, M Dorman, S Kemp and K Bell (Clerk)

**Apologies:** Cllr J Daunt, Cllr B Laughton

**129/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**130/21 Declarations of Pecuniary Interests**

None

**131/21 Approve the minutes of the last meetings held on 17<sup>th</sup> May 2021**

- Annual General Meeting of the Parish 17th May

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr P Pestell and all who were present agreed

- Annual Parish Council Meeting 17th May

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr M Dorman and all who were present agreed

- Monthly Parish Council Meeting 17th May

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr P Pestell and all who were present agreed

**132/21 Reports from District and County Councillors**

**Cllr Rhona Holloway**

Provided an update on the recent 'walkabout' carried out with John Robinson CEO of NSDC and David Lloyd Leader of the Council highlighting ongoing discussions over forward funding and the Governments levelling up fund.

Gave details of the new initiative set up at NSDC of visiting all NSDC Tenants to build a stronger relationship between Landlord and Tenant and to iron out any issues over repairs and maintenance that may have arisen but not reported.

An update on the new 'Community Chest' small grants awards for improving areas within the ownership of NSDC

**133/21 Chairman's Report**

Cllr Stoneman welcomed the newly appointed Clerk Kate Bell

Cllr Stoneman welcomed Cllr Steve Kemp to the Parish Council

Cllr Stoneman updated the council regarding actions of the local CPO who are linking with NSDC and the local Youth Club to further the work they are doing with the young people in Bilthorpe

**134/21 Questions from the public**

None

**135/21 Correspondence**

Email x 2 Regarding the Provision of a Community Garden/Allotments. Discussed by the council, agreed to respond advising of the Community Gardens at Flying High Academy

Email re Live and Local. Agreed to respond and revisit once village hall refurb complete

Email from a resident regarding litter at the Library. Discussed by the council, agreed to respond offering support and direction to the appropriate bodies

**136/21 Planning Matters**

21/01016/HOUSE The Manse, Kirklington Road. Supported Proposer Cllr Stoneman, Cllr Dorman All agreed

21/01085/HOUSE Retrospect, 29 Kirklington Road. Supported Proposer Cllr Stoneman, Cllr Pestell All agreed

21/01145/S73M Inkersall Grange – Additional information requested

**137/21 Other Planning Matters of Note**

21/00369/HOUSE 5, Oaktree Dr, refused  
21/00933/FUL Land to the rear of Eastwell Ct, permitted  
Maid Marian housing development update – Lapsed

**138/21 Finance**

June 2021 Payment Report (listed separately)  
A late addition of 3 items were discussed,  
An invoice from ADT for the Intruder Alarm £ 198.25  
GJ Gardening Services £ 170.00  
Nest Pensions £ 175.32  
Cllr Stoneman proposed all payments be approved except for the ADT invoice which would be queried,  
seconded by Cllr P Pestell, Cllr R Holloway abstained, all present agreed

**139/21 Changes re Covid-19 and future requirements**

No changes or actions

**140/21 Village Hall Refurbishment**

Cllr Stoneman explained the reasons behind the retender relating to delays and subsequent price increases.  
The details of each quote were considered and following this, Cllr Stoneman proposed the appointment of Buildrite which was seconded by Cllr Ward - All who were present agreed

**141/21 Outdoor Gym Equipment**

Cllr Ward reported on the progress, advising of a site meeting on 15<sup>th</sup> June to discuss the installation date which is moving forward as planned  
Issues around the goal post and their proximity to the equipment to be addressed

**142/21 Fence Repairs Crompton Park/Mallard Close**

Cllr Stoneman to seek quotes for fencing repairs/replacement

**143/21 Update re Weekly Park Safety**

Clerk to contact NSDC regarding quote for repair of the Titan  
Cllr Mitchell reported no issues at Maid Marian Park – Regular visits have taken place  
Cllr Pestell reported no issues at Crompton Road Park – Regular visits have taken place

**144/21 Feedback from the Community Protection Team**

Cllr Ward reported that CPO team have been addressing dog fouling issues  
Cllr Pestell reported that there are no signs on the park detailing park rules etc  
Clerk to seek quotes for appropriate signs

**145/21 Village Plan**

Cllr Dorman detailed the report comparing the benefits of a Neighbourhood plan v Village Plan  
Agreed to move forward with the Village Plan  
Agreed to review the Neighbourhood plan at a later date, once further guidance is published  
Cllr Dorman will bring items for Village Plan discussion to the July meeting

**146/21 Procedures and Protocols**

Clerk to review the procedures and protocols of the parish council with a view to regular updating

**147/21 Committees review and consider single point contacts**

Village Hall – Cllrs Stoneman, Ward, Mitchell, Daunt and Kemp  
Finance – Cllrs Stoneman, Ward and Dorman

HR – Cllrs Stoneman, Ward and Pestell  
Playparks – Cllrs Dorman, Pestell and Mitchell  
CCTV – Cllrs Dorman and Kemp  
Xmas Lights – Cllrs Pestell and Daunt

**148/21 Parish Council assets**

Ownership of the public conveniences discussed, Cllr Holloway to investigate further  
VAT opt to tax village hall has been completed. A further investment of £ 50 to secure land registry details for the village hall was proposed by Cllr Ward and seconded by Cllr Stoneman, all who were present agreed  
Clerk to review all assets and update records and record keeping process

**149/21 Heritage Lease and Utility Bills Review**

The lease renewal has been prepared  
Actions to address the costs relating to Water and Gas charges were suggested  
Item to be reviewed in greater detail during July 2021 Parish Council Meeting

**150/21 Grant Applications**

None to discuss

**151/21 Clerk's report**

Audit details are ready for collection

**152/21 Councillors Report**

Cllr Mitchell reported an issue where the household waste lorry could not gain access to Wycar Road due to the volume of cars parked on the road  
Cllr Pestel asked about the Fishing Ponds on the old pit site becoming a natural asset

**Meeting time extension from 9pm to 9.15pm proposed by Cllr Stoneman and seconded by Cllr Holloway**

**153/21 Exempt item staffing issues**

**154/21 Date of next monthly meeting – Monday 12<sup>th</sup> July 2021 6.30pm**

**Meeting concluded at 9.15pm**

**Draft Minutes Created by K Bell – Clerk**

**Bilthorpe Parish Council**  
**Minutes of the Meeting held on Monday 12th July 2021**

**Present:** Cllrs B Laughton, M Ward (Chair), P Pestell, F Mitchell, M Dorman, S Kemp and K Bell (Clerk)

**Apologies:** Cllr J Daunt, Cllr R Stoneman and Cllr R Holloway

**155/21 Cllr Ward opened the meeting and welcomed all attendees**

**156/21 Declarations of Pecuniary Interests**

None

**157/21 Approve the minutes of the last meeting held on 14<sup>th</sup> June 2021**

Monthly Parish Council Meeting 14th June

Cllr Mitchell proposed these to be a true and correct record

This was seconded by Cllr Kemp and all who were present agreed

**158/21 Reports from District and County Councillors**

Cllr B Laughton reported the following

Mickledale Lane junction is out for reconsultation as more funds are available so further investment possible

Interactive speed sign on Mickledale Lane is delayed due to shortage in posts and possible relocation

NCC, Ben Bradley is integrating smoothly into the CC

Highways delivery project is under reinvestigation re complaints of pot holes etc

Cllr B Laughton is now the deputy leader of NCC

Welcomed Cllrs Kemp and Dorman and the Clerk

Cllr B Laughton welcomed questions

Cllr Pestel asked about the Pit Site and an update on the Incinerator, Cllr B Laughton advised that re the Pit Site, MP M Spencer has a meeting on site with a potential developer of industrial units

Re the Incinerator, the developer has completed the work necessary to maintain the planning. There is an application for an incinerator at Harworth but not a gasification incinerator

Cllr Ward questioned why the plans for the traffic lights on the A614 has changed to a roundabout, Cllr Laughton advised due to safety, ease of access and to maintain traffic flow

**159/21 Chairman's Report**

None

**160/21 Questions from the public**

A resident of Clumber Way raised the issue of the land at the entrance to the field on Clumber Way overgrown and a nuisance. Cllr Ward noted that this issue has been previously raised and it was found that the land is not owned. Cllrs will visit to assess and report back to discuss options at August meeting

**161/21 Correspondence**

Fair visit in September – Arriving Tuesday 7<sup>th</sup> Sept 2021, fair open 9<sup>th</sup> 10<sup>th</sup> & 11<sup>th</sup> of Sept leaving on 12<sup>th</sup> Sept.

No objections or comments, we will proceed with the booking at £ 400 as previous years, but that this charge will now be subject to VAT. Cllr Pestel Proposed that we accept the booking and the was seconded by Cllr Kemp and all who were present agreed

CCTV Regarding Incident on Park – Cllr Ward to form a response to be sent via the Clerk

Additions to the Skate Park – Email from Resident – Further discussions to take place and a possible connection to the village plan was discussed – Clerk to email Resident to discuss further

Email from Cllr Holloway regarding the barriers on the paths too close together for access, suggested that we seek further information and consult

Email regarding the Platinum Jubilee of Elizabeth II – Agreed that we would like to move forward with plans to be involved so this will be included on the agenda for August

**162/21 Planning Matters**

21/01145/S73M Inkersall Grange – Noted, No Comments

Proposer Cllr Dorman, seconded by Cllr Mitchell and all who were present agreed

21/01333/HOUSE Ringlet House EAKRING – Noted, No Comments

Proposer Cllr Kemp, seconded by Cllr Pestel and all agreed

3/17/01084/CMA Rainworth Energy Ltd RUFFORD – Noted, No Comments

Proposer Cllr Kemp, seconded by Cllr Mitchell and all who were present agreed  
21/01303/TWCA The Coach House – Approved by NSDC on 6<sup>th</sup> July – No comments  
21/01510/HOUSE 12 Valley Approach – Supported  
Proposer Cllr Ward, seconded by Cllr Pestel and all who were present agreed  
21/01474/FUL The Ashby, Old Bridge Way – Opposed  
Proposer Cllr Ward, seconded by Cllr Kemp and all who were present agreed

**163/21 Other Planning Matters of Note**

21/01003/HOUSE 6 Clumber Way – Permitted with conditions  
20/00873/FULM 103 Dwellings Eakring Road – Appeal Allowed & Planning Permission Granted

**164/21 Potential Planning Committee**

A discussion regarding the merits of a planning committee  
Agreement to set up a Planning Committee for a 3-month trial  
Committee will consist of Cllrs Ward or Holloway, Kemp & Dorman  
Proposer Cllr Ward, seconded by Cllr Mitchell and all who were present agreed

**165/21 Internal Audit outcome and review**

The Internal Audit was reviewed, and the detail read allowed  
Sections 1 and 2 of the 2020-21 AGAR part 3 was agreed and signed by Cllr Ward

**166/21 Review of BPC Assets**

Village Hall – Discussions regarding the registration of the complete village hall not present on the land registry and that we will need the assistance of a solicitor to complete the necessary paperwork  
Cllr Ward proposed that a maximum of £ 700 for the solicitor's fees and the land registry fees be approved for this purpose, this was seconded by Cllr Pestell all who were present agreed  
Public Conveniences ownership established as NSDC; Cllr Holloway is in the process of investigating so this will be reviewed again in August

**167/21 Finance**

Cllr Ward noted that there had been a reduction in an invoice on the June 2021 payment Report, GJ Gardening invoice reduced from £ 170 to £ 140 – Cllr Ward proposed that we accept the new cost seconded by Cllr Pestel all who were present agreed  
July 2021 Payment Report (listed separately)  
The following changes to the original list were noted by the Clerk  
NEST payment amended to £ 166.63 from £ 175.32  
Zurich premium amended to £ 2,342.21 from £ 2,387.79  
Cllr Ward proposed all payments be approved seconded by Cllr Pestel and all who were present agreed  
Income discussed  
Finance Documents signed by Cllrs Ward and Pestel

**168/21 Changes re Covid-19 and future requirements**

No changes or actions

**169/21 Village Hall Refurbishment**

Cllr Ward advised that the letter of intent was signed and sent to Buildrite  
Response expected on 14<sup>th</sup> July which will be followed by dates in the diary for the works

**170/21 Outdoor Gym Equipment**

Cllr Ward reported that the equipment has been installed and is awaiting review before being signed off  
The invoice is expected for payment in August and the LIS claim is complete  
Damage reported to the sign crime number 21000388337, a replacement sign is being arranged  
Goal posts have been removed at a cost of £ 180+VAT for removal of 2 goal posts

**171/21 Fence Repairs Crompton Park/Mallard Close**

Deferred to August agenda

**172/21 Update re Weekly Park Safety**

Clerk to contact NSDC again regarding the quote for repair of the Titan  
Cllr Mitchell reported no issues at Maid Marian Park – Regular visits have taken place  
Noted that old equipment is dirty and can we get prices for pressure washing – Clerk to action  
Cllr Pestell reported no issues at Crompton Road Park – Regular visits have taken place



Clerk reported that the sort of a new sign has been quoted between £ 35-75 per sign, this does not include installation – Agreed that we will continue on this basis for multiple signs across all parks

**173/21 Feedback from the Community Protection Team**

Cllr Ward reported that CPO team have been continuing to engage with young people

**174/21 Village Plan**

Cllr Dorman reviewed the Village Plan arrangements which were discussed in detail

Clerk to request prices for printing of flyers and distribution

Cllr Dorman proposed that development of the Neighbourhood plan be shelved, this was seconded by Cllr Kemp and all who were present agreed

**175/21 Heritage Lease and Utility Bills**

Deferred to August agenda

**176/21 Social Media**

Clerk reported on Social Media for discussion and suggested a Facebook page be set up

Cllr Ward Proposed that we set up a page, Cllr Dorman Seconded and all who were present agreed

Clerk to set up and administrate

**177/21 2021 Insurance Cover and Costs**

Covered in conversation regarding finance in item 167/21

Clerk advised that cover was not inclusive of the new equipment installed but that the insurers have been made aware of the new exercise equipment. We await comment from Zurich as to the cost

**178/21 Feedback from Meeting with Sue Stott**

Clerk/Cllr Holloway/Cllr Ward reported back regarding meeting with Sue – Key Points

COOP Community Engagement

Youth Diversionary Days

Agreed to stay in touch and arrange a further meeting with Sue

**179/21 Grant Applications**

Cllr Ward propose to make a grant claim for the replacement of the intruder alarm for the village hall

**180/21 Clerk's report**

Casual Vacancies Notice now confirmed so will be advertised on all forums

Proposal to advertise vacancy Cllr Ward seconded by Cllr Pestell and all who were present agreed

**181/21 Councillors Report**

Cllr Ward reported a meeting with Will of NSDC re litter bins on Mound and steps of Old Bridge Rd

Royal British Legion Bilsthorpe Branch is coming to an end due to lack of support

Checks on Defibs carried out, all in working order

Chair training completed by Cllr Ward

**182/21** 9pm Cllr Ward proposed a 15-minute extension, seconded by Cllr Kemp and all who were present agreed

**183/21** Speed watch group discussion – Information, Location, Date & Time, Speed, Count & Diary

**184/21 Exempt item staffing issues**

Discussed and actions agreed

Actions - Letters and Payments proposed by Cllr Ward and Seconded by Cllr Mitchell

**185/21 Date of next monthly meeting – Monday 9<sup>th</sup> August 2021 6.30pm**

**Meeting concluded at 9.15pm  
Draft Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 9<sup>th</sup> August 2021**

**Present:** Cllrs R Stoneman (Chair), M Ward, R Holloway, F Mitchell, M Dorman, S Kemp and K Bell (Clerk)

**Apologies:** Cllr J Daunt and Cllr P Pestell

**186/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**187/21 Declarations of Pecuniary Interests - None**

**188/21 Approve the minutes of the last meeting held on 12<sup>th</sup> July 2021**

Monthly Parish Council Meeting 14th July

Cllr Ward proposed these to be a true and correct record

This was seconded by Cllr Kemp and all who were present agreed

**189/21 Reports from District and County Councillors**

Cllr Holloway reported the following

Update regarding In-site at Bilsthorpe Business Park and heavy goods traffic

Sustainable urban drainage system for flood elevation on site

Allotment possibilities to investigate further

Update regarding the current building projects Rose Cottage and Gleeson's working out of hours

Meeting planned re levelling up funds

**190/21 Chairman's Report**

Cllr Stoneman reported his actions regarding the CCTV and the fencing quotes

**191/21 Questions from the public - None**

**192/21 Correspondence**

Village parking – Issues across the village with parking obstructing roads

Village flooding issues - Agreed to write to Cllr B Laughton re both issues

Email received from R Bush regarding the upkeep of the War Memorial

Agreed to contact the Scouts and Mr G regarding upkeep assistance – Clerk to action

**193/21 Planning Matters**

21/01422/S73 Montana Bilsthorpe – Supported

Proposer Cllr Stoneman, seconded by Cllr Dorman and all who were present agreed

21/01503/RMAM Former Nobel Foods Site 136 Dwellings Bilsthorpe – Opposed

Proposer Cllr Stoneman, seconded by Cllr Dorman, Cllr Holloway abstained all present agreed

Street Naming – Eakring Road – 4 Suggestions to submit

Cooper - Headstock - Stanton - Colliery

**194/21 Other Planning Matters of Note**

21/01085/HOUSE 29 Kirklington Road – Permitted without Conditions

21/01016/HOUSE The Manse – Permitted with Conditions

21/01474/FUL The Ashby - Refused

**195/21 Assets – Public Convenience**

The Public Convenience are not owed by BPC, the question here is do BPC want to continue to maintain and pay for the upkeep. This item was discussed in detail and a decision reached

BPC would like to return responsibility for the upkeep back to NSDC

Proposer Cllr Stoneman, seconded by Cllr Holloway all who were present agreed

Agreed to write to the residents of 74 Mickledale Lane to advise of the ownership and latest actions

**196/21 Finance**

Cllr Stoneman proposed all payments be approved seconded by Cllr Kemp and all who were present agreed

Income discussed and all finance documents signed by Cllrs Kemp, Stoneman and Ward

**197/21 Changes re Covid-19 and future requirements - No changes or actions**

**198/21 Village Hall Refurbishment**

Cllr Ward advised that engagement letter has been signed by Buildrite

Works expected to commence in October

Meeting with Project Manager, Builder and Architect in the planning

**199/21 Fence Repairs Mallard**

2 quotes received - Max Johnson £ 75 and PB Property £ 165+VAT

Agreed to appoint Max Johnson at £ 75

Cllr Stoneman proposed seconded by Cllr Mitchell and all who were present agreed

#### **200/21 Allotments**

Discussed possible allotments in village and agreed to move forward with the project

Agreed to request 15 x 250m<sup>2</sup> plots and add this item to the next agenda

Cllr Stoneman proposed seconded by Cllr Dorman and all who were present agreed

#### **201/21 To consider The Platinum Jubilee of Elizabeth II**

Agreed to set up sub committee to progress the project

Cllrs Dorman, Kemp and Mitchell will meet to move forward

#### **202/21 Update re Weekly Park Safety**

Cllr Ward reported an update regarding the Titan, street scene advised no works needed

Clerk asked for requests on sign changes

#### **203/21 To discuss PR for Gym Equipment Installation**

Clerk advised detail of agreement for PR – No actions required

#### **204/21 Village Plan**

Quotes in from printing and distributing the initial consultation

Flyers Printing Uncoated £ 155.00 no VAT

Delivery of Flyers in the Bramley £ 30 + VAT

Total cost of £ 191 inc VAT approved

Cllr Stoneman proposed seconded by Cllr Kemp and all who were present agreed

#### **205/21 Ponds Preservation Protection Order**

Raised by Cllr Pestell via email

Cllr Holloway advised that the issue is to register the ponds as an asset of community value, meaning that if the ponds ever came up for sale, BPC would be approached in the first instance

Cllr Stoneman proposed seconded by Cllr Ward and all who were present agreed

#### **206/21 Speed Watch Update**

Information provided on Location, Date & Time, Speed, Count & Diary

Updates should continue as very useful

#### **207/21 Heritage Lease and Utility Bills**

Details regarding utility bills discussed

Agreed to further review the expenses and discuss again at the Sept 21 meeting

#### **208/21 CCTV Review**

Details of replacement modem discussed; Additional quotes requested – Added to the Sept agenda for further discussion

#### **209/21 Grant Applications**

None

#### **210/21 Clerks Report**

Requested Facebook info for publishing

Email and letter from LightsourceBP re the community benefit, address on contract incorrect, requesting amended contract.

Big Notts survey to be put on Facebook

Cllr Daunt, extended absence request discussed. Further guidance to be requested from NALC and revisited in Sept 21

#### **211/21 Cllrs Report**

**Cllr Ward** - Defib used and new batteries and pads ordered. Second spare of Pads to be ordered

Meeting for venue needed Burton Court or Green Centre

#### **212/21 Exempt item staffing issues**

No issues to discuss

#### **213/21 Date of next monthly meeting – Monday 13<sup>th</sup> September 2021 6.30pm**

**Meeting concluded at 9.00pm**

**Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 13<sup>th</sup> September 2021**

**Present:** Cllrs R Stoneman (Chair), M Ward, F Mitchell, M Dorman, S Kemp, K Bell (Clerk) and D Spence (Resident)

**214/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**Apologies:** Cllr J Daunt, Cllr P Pestell and Cllr R Holloway

**215/21 Declarations of Pecuniary Interests - None**

**216/21 Cllr Long Term Meeting Apologies**

The council have received a request from a Cllr for long term absence

The council discussed this item and agreed that long term absence will not be approved and that all Cllrs will need to comply with current guidance. In addition, Cllr attendance at a meeting should cover the whole meeting.

Cllr Stoneman proposed, Cllr Kemp seconded and all who were present agreed

**217/21 Approve the minutes of the last meeting held on 9<sup>th</sup> August 2021**

Monthly Parish Council Meeting 9th August 2021

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr Mitchell and all who were present agreed

**218/21 Reports from District and County Councillors**

Clerk reported the following for Cllr Laughton who could not attend

**Flooding** issues across the village, Cllr Laughton has forwarded BPC correspondence to Sue Jacques Flood Risk Team Manager at Nottinghamshire County Council who will contact BPC to arrange an on-site meeting to discuss the flooding issues.

**Parking** issues across the village, acknowledged receipt of BPC's letter of 6<sup>th</sup> Sept and suggested H bars may assist. Agreed that Clerk will write to residents who have reported the issue and offer this suggestion.

**Cllrs Local Initiative Fund** is now available, so Cllr B Laughton has asked that requests for funding be forwarded.

**219/21 Questions from the public**

**Dawn Spence – Resident and Social Prescriber** asked for information on any plans for the street gardens and the possible provision of allotments

**220/21 Correspondence**

**Skate Park Info Request** – No info to share

**Unregistered Bridleway** – To be closed, never registered, no comments

**In-Site onsite open day to discuss plans** – All aware

**Email requesting assistance with regards to Fibre Broadband** – Discusses but cannot assist at this time

**NCC Mound** – Funding offer as 2020 for maintaining the land £600+VAT

**Request to Relocate Football Posts** – Gleeson's have asked BPC to relocate the goal posts as its currently very close to their visitor's car park. Discussed and agreed to approve the removal of the Goal post and replacement by way of 2 x 5 a side goals with no cost to BPC - Clerk to action

**221/21 Planning Matters**

21/01510/HOUSE 12 Valley Approach Bilsthorpe – No Comments

**222/21 Other Planning Matters of Note**

21/1659/HPRIOR 4 Mickledale Lane Bilsthorpe – No Comments

APP/B3030/D/21/3277279 5 Oaktree Drive Bilsthorpe – Appeal noted – No Comments

**223/21 Assets – Public Convenience**

The Public Convenience have been returned to NSDC as of 10<sup>th</sup> Sept 2021

**224/21 Mallard Fence**

Damage discussed - CCTV info submitted to police

Issue discussed in detail, awaiting info from Housing Association and Police

**225/21 War Memorial Upkeep**

A one off clean to be requested – Clerk to action

**226/21 Village Hall Refurbishment**

Onsite meeting with all concerned 10<sup>th</sup> Sept

Cllr Ward updated all on the progress and planned start date of WC 4<sup>th</sup> Oct

Agreed £ 5,000+VAT upfront payment to Buildrite, proposed by Cllr Stoneman, seconded by Cllr Kemp and all who were present agreed

**227/21 Village Hall Committee**

All interested Cllrs to attend committee meeting on 27<sup>th</sup> Sept 6.30pm at the Village Hall

Clerk to email invitation

**228/21 To Consider Allotment Plan**

Discussed updates and open day on 17<sup>th</sup> Sept

Will remain on the agenda for Oct for further review and updates

**229/21 The Platinum Jubilee of Elizabeth II**

Reviewed planning for possible event within the village

Village accessible venue and events discussed

Will remain on the agenda for Oct for further review and updates

**230/21 Park Safety Inspections**

Cllr Ward reported the following

Reported that gym equipment repair is in progress

Graffiti CCTV images passed to the police

Cllr Stoneman advised that he has been approached by resident who has offered to repaint the shelter and offer accepted

**231/21 Village Plan Progress**

Responses already received

Resident's reporting not having received insert – Clerk to review

Costs for the Bramley have increased but still within an acceptable value

**232/21 Speed Watch Update**

Reviewed information, no events since August

Advised that a resident is talking to the Speed Watch lead with a view to taking on the day to day running BPC have no objections to these changes assuming monthly updates will continue. Also agreed to continue to fund equipment. Clerk to contact all concerned to arrange handover

Cllr Stoneman proposed the above speed watch items, seconded by Cllr Kemp all who were present agreed

**233/21 Heritage Lease and Utility Bills**

Costs dating back to 2017 were discussed, no invoices raised to The Heritage Centre for this time scale, agreed that the Parish Council would write to the Heritage Centre to request payment of these amounts. Once the issue of outstanding funds is resolved, the Parish Council will move forward with the Lease conversations.

Proposed by Cllr Stoneman and Seconded by Cllr Kemp and all who were present agreed

**234/21 CCTV Review**

CCTV install is back up and running being operated within the guidelines of the CCTV policy

**235/21 Grant Applications**

None

## **236/21 Finance**

### **Expenses**

Clerk and Cllr Stoneman noted an amendment/addition of the following items

- The Bramley for Village Plan inserts, increase from £ 36.00 inc VAT to £ 58.43 inc VAT
- Invoice received from Tallents Solicitors regarding registration of the Village Hall £ 680.00 inc VAT

Cllr Stoneman proposed all payments, including the above be approved, seconded by Cllr Mitchell and all who were present agreed

### **Income**

Income discussed

Cllr Stoneman proposed all income to be accurate, seconded by Cllr Mitchell and all who were present agreed

All finance documents signed

Bank Reconciliation at 31.08.2021 reviewed and signed by Cllr Stoneman

## **237/21 Clerks Report**

Park Signs are done and ready to be fixed – Cllr Stoneman to action

Meeting venue while Village Hall closed is to be the Green Centre

DBS checks for Cllrs and Clerk regarding CCTV access – Clerk to investigate further

Audit review in progress, a few questions have been raised

Finance meeting to review Standing Orders and Budgets is required which we will arrange during the October meeting

Clerk advised that home working costs are £ 15 per month which is averaged across the year

Cllr Ward proposed that these costs should be covered by BPC, seconded by Cllr Kemp all who were present agreed – Clerk to action expense payment via payroll

## **238/21 Cllrs Report**

**Cllr Ward** – CPO ongoing discussion and regular patrols

Defibs are in working order

No update re the planning breach at Gleeson site

Barrier damage on Metcalf close has been reported and is being repaired

Reports hedge near the zebra crossing as overgrown, NCC have asked the property owner to trim the hedge

Hedge now trimmed so visibility is restored

Cllr Pestell has asked Cllr Ward to report that the form requesting pond be an Asset of community value has been submitted and that we are now awaiting confirmation or feedback

## **239/21 Meeting extension agreed**

At 9pm, Cllr Stoneman proposed that the meeting be extended by 15 mins, seconded by Cllr Kemp all who were present agreed

## **240/21 Exempt item staffing issues**

Staffing issues discussed and 1 Action agreed

## **241/21 Date of next monthly meeting – Monday 11<sup>th</sup> October 2021 6.30pm at The Green Centre**

**Meeting concluded at 9.15pm**  
**Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 11<sup>th</sup> October 2021**

**Present:** Cllrs R Stoneman (Chair), M Ward (Vice), F Mitchell, S Kemp, P Pestell and R Holloway, and K Bell (Clerk)

**242/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**Apologies:** Cllr M Dorman

**243/21 Declarations of Pecuniary Interests - None**

**244/21 Approve the minutes of the last meeting held on 13<sup>th</sup> September 2021**

Monthly Parish Council Meeting 13<sup>th</sup> September 2021

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr Kemp and all who were present agreed

**245/21 Reports from District and County Councillors**

Cllr Holloway reported the following

WISE progress re enforcement and fines for enviro-crimes

Updated street naming policy – Circulated

In-Site open day – Very positive reactions

Advanced funding decision re S106 for Old Bridge Rd

Sherwood Board – Regarding Levelling up fund and upcoming meetings

Moles and Trees – Residents discussing the plans for Maid Marian Park

**246/21 Chairman's Report**

Conversations with Mark Spencer requesting information regarding the changes to the plans on A614

**247/21 Questions from the public - None**

**248/21 Correspondence**

**Village Hall** emails – Brass band and guitar practice hire enquiries, filed for response once VH reopened

**ADT re the Intruder Alarm** – ADT are asking for £ 20.50 which the PC are contesting - Ongoing

**Remembrance Day** – Conversation regarding a service now to be held at St Margaret's on 14<sup>th</sup> Nov 10.30am

**Defibrillators** – Email received offering partial grant funding for a defib £ 200 – Deferred to 2022

**Crompton** – Gleasons and goal posts, no further communications

**Residents Complaint Regarding The Crescent** – Discussed each item in detail, each item is to be addressed with the land owner as each is private

**249/21 Planning Matters**

21/02077/HOUSE 2 storey side and rear extension at Freadon 101 Kirklington Rd – Supported

Proposed by Cllr Stoneman and seconded by Cllr Kemp and all who were present agreed

21/02147/HOUSE Retrospective 2 Storey side and rear extensions - Moor Cottage, Farnsfield Road –

Supported - Proposed by Cllr Stoneman and seconded by Cllr Ward and all who were present agreed with the exception of Cllr Holloway who abstained

**250/21 Other Planning Matters of Note**

21/01510/HOUSE 12 Valley Approach Bilsthorpe – Application Permitted 22.09.2021

**251/21 Mallard Fence**

Damage discussed – How do we move forward

Clerk to seek advice from contractors

**252/21 War Memorial Upkeep**

A one off clean has been agreed by Mr G – Free of Charge

PC to officially thank Mr G for the efforts to maintain the memorial

**253/21 Village Hall Refurbishment**

Cllr Ward updated all on the progress, all going ahead, contract signed by Cllr Stoneman

**254/21 To Consider Allotment Plan**

No updates since September meeting – Ready to action once the site goes to planning

#### **255/21 Village Hall Committee**

Hourly rate investigations carried out by Cllr Kemp who has spoken to other PC re hall rental and facilities  
Usage of Village Hall should be directed towards variety for the local community  
Total running costs of Village Hall have been established; this information will help to form the decision on rental price  
Next Village Hall Committee meeting is on Monday 25<sup>th</sup> October at 6.30pm in the Green Centre

#### **256/21 The Platinum Jubilee of Elizabeth II**

Reviewed planning for possible event within the village  
Cllr Mitchell advised that beacon/braiser conversations underway  
Cllr Kemp advised that site meetings re venue has taken place along with further conversations  
Will remain on the agenda for November for further review and updates  
Cllr Kemp advised that stage conversations also underway

#### **257/21 Park Safety Inspections**

Quarterly park safety inspection carried out by NSDC with a few items for suggested repair  
Clerk to request quote to repair  
Reports from Cllrs regarding litter on parks  
Bootcamp on Maid Marian on Wednesday nights

#### **258/21 Village Plan Progress**

50 Responses already received – Findings reported  
Currently the top three priorities for the Village are  
1. Anti-Social Behaviour, Speeding and Reducing Crime  
2. Doctors, Schools, Chemist, Post Office & Library  
3. Roads, Pavements, Junctions & Signage  
We will encourage further responses  
Clerk to communicate additional comments on the consultation feedback

#### **259/21 Speed Watch Update**

Reviewed information, no events since August  
Handover in progress – Clerk to arrange a meeting with the group to minute the arrangements of handing over the complete responsibilities to the community group with the PC maintaining equipment and providing any additional supplies

#### **260/21 Heritage Lease and Utility Bills**

Cllr Stoneman reported to the PC regarding a meeting with the Heritage Museum  
The overall agreement is that the following will apply  
Rent for 2017-2021 is due and will be invoiced in October 2021  
Waste for 2020-2021 is due and will be invoiced in October 2021  
A credit note of £ 1,298.29 secured in 2017 will be applied 50/50 to both the Village Hall and the Heritage Museum  
Gas bills circa £ 5,600.00 will be fine tuned and then a good-will credit of £ 600.00 will be issued to the Heritage Museum leaving a bill of £ 5,000.00 to be paid. £ 3,000.00 of which will be paid upon invoice and the remaining £ 2,000.00 will be paid in equal instalments over 48 months.  
Proposed by Cllr Stoneman that the above was acceptable to the Parish Council and that we should move forward on this basis. This was Seconded by Cllr Holloway and all who were present agreed  
The lease was discussed in detail and several reviews are to be arranged  
Clerk to arrange a meeting with solicitors

#### **261/21 Grant Applications**

None received to the Parish Council  
One application issued by the Parish Council to NSDC, total £ 5,295.00 which is 50% of net costs for the intruder alarm, fire shutters and an upgrade to the fire doors



**262/21 Finance**

**Expenses** - Cllr Stoneman proposed all payments be approved, seconded by **Cllr Pestell** and all who were present agreed

**Income** - Cllr Stoneman proposed all income to be accurate, seconded by **Cllr Kemp** and all who were present agreed

All finance documents signed

Bank Reconciliation at 30.09.2021 reviewed and signed by Cllr Stoneman

**263/21 Clerks Report**

Clerk reported an update regarding the Audit. Delays in posting Public Information will mean that BPC will fail the audit

Dog Bin placement – Clerk will follow up with possible change of location to private property

**264/21 Cllrs Report**

Cllr Pestell reported an update re the ponds being listed as an area of community interest – Ongoing Metcalf Close dog fouling issue – To be reported

**265/21 Exempt item staffing issues**

Staffing issues discussed

**266/21 Date of next monthly meeting – Monday 8<sup>th</sup> November 2021 6.30pm at The Green Centre**

**Meeting concluded at 9.00pm**  
**Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 8<sup>th</sup> November 2021**

**Present:** Cllrs M Ward (Vice), F Mitchell, S Kemp, P Pestell and M Dorman, and K Bell (Clerk)

Cllr R Holloway arrived late

**267/21 Cllr Ward opened the meeting and welcomed all attendees**

**Apologies:** Cllr R Stoneman, Cllr J Daunt and Cllr R Holloway (late)

Cllr Ward proposed that no apologies would be formally accepted, this was seconded by Cllr Kemp and all who were present agreed

It was noted that as a result of the above vote, Forfeiture of Office for Cllr Daunt has occurred and this will be formally relayed via email

**268/21 Declarations of Pecuniary Interests - None**

**269/21 Approve the minutes of the last meeting held on 11<sup>th</sup> October 2021**

Monthly Parish Council Meeting 11<sup>th</sup> October 2021

Cllr Kemp proposed these to be a true and correct record

This was seconded by Cllr Pestell and all who were present agreed, except Cllr M Dorman who abstained

**270/21 Reports from District and County Councillors**

Cllr Holloway is running late so it was agreed to hold this item and review once/if arrives

**271/21 Chairman's Report - None**

**272/21 Questions from the public - None**

**273/21 Correspondence**

**Flooding Email** – Messages have been received by the Clerk regarding the flooding due to heavy rain WC 25<sup>th</sup> October 2021, mainly affecting Maid Marian Avenue. These reports and photographs of the affected areas have been forwarded to R Marshall of NCC and the Clerk will follow up for a response.

**WISE Message** – Reports issued to wise following dog fouling report on Metcalfe Close

**Resident Email** – Regarding Parking, Levelling Up & Community Chest Funds, Fair Visit Safety Enquiry, Audit Enquiry, Speed Watch Findings and Unregistered Bridal Way. Clerk has responded to all points.

**Waste Bin** – Bin located at Forest Link end of Southwell Trail is causing access issues, Clerk to resolve

**Inpainting of Memorial Offer** – Message received offering to in paint the memorial FOC

**Live and Local** – Email offer of 2 tickets to local events

**Sherwood Levelling Up Email** – Meeting invitation received

**Well Being Event** – Email received from Sue Stott re Well Being Event to be held in VH on 30<sup>th</sup> March 2021

**274/21 Village Hall Refurbishment**

Cllr Ward updated all on the progress. Work has halted due to structural investigations. Further investigation is required. Cllr Ward proposed that the council agree to the additional expense of further investigations to a maximum cost of £ 3,140.00, this was seconded by Cllr Pestell and all who were present agreed  
Further to the above, Cllr Ward proposed that the council commit £ 6,000.00 from the 2021-22 Precept and £ 10,000.00 from BPC savings to the Village Hall Refurbishment fund, this was seconded by Cllr Kemp and all who were present agreed

In addition to the above Cllr Ward proposed that the Heritage Utilities income of £ 2,735.33 be assigned to the Village Hall Refurbishment fund, this was seconded by Cllr Kemp and all who were present agreed  
Precept funds to be used first, savings second and any unused funds are to be returned to saving/precept  
The council thanked Cllr Ward for the hard work in bringing this to fruition

**275/21 A614/A6097 Major Road Upgrade**

Discussed in detail – Remaining on the Agenda for further discussions in December.

HGV issues around the village need addressing – Discussed Lorry Watch and Speed Watch Cooperation  
Eakring Road exit needs attention as do other areas, PC to review for December meeting

<https://www.nottinghamshire.gov.uk/transport/roads/a614> for further details

## **276/21 Planning Matters**

**21/02318/HOUSE** 26 Lansbury Road, Bilsthorpe NG22 8RL - Replace fence (Retrospective) - Supported - Proposed by Cllr Pestell and seconded by Cllr Kemp and all who were present agreed

**21/02319/HOUSE** 1 Lansbury Road Bilsthorpe NG22 8RL - Extend garage, alterations to wall and driveway. Install electric gates. (Retrospective) - Supported - Proposed by Cllr Kemp and seconded by Cllr Pestell and all who were present agreed

## **277/21 Other Planning Matters of Note**

21/01503/RMAM 136 Dwellings – Former Noble Foods site – Application Permitted 3<sup>rd</sup> Nov 2021

## **278/21 Mallard Fence**

Clerk advised that discussions are underway with the social housing body and the police, discussed options around repairs. Cllr Kemp to investigate permanent repair possibilities. Clerk to write to all parties to advise on actions taken.

## **279/21 Reports from District and County Councillors – See item 270/21 above**

Cllr Holloway arrived and reported the following items

Greener grant application for VH £ 5,295.47 has been approved

Levelling Up fund conversations have taken place but more info to follow in December

NCC Grant – Local Communities Fund – Maximum claim is £ 20,000 - Cllr Holloway proposed that BPC apply for this and match fund it against the S106 funds for Maid Marian, this was seconded by Cllr Ward and all who were present agreed

## **280/21 Bilsthorpe Allotments Update**

No updates – Cllr Holloway will contact In Site for update

## **281/21 Village Hall Committee Report**

Discussed in detail regarding pricing, hire terms and staff requirements

The committee will meet again in Jan 2022 to sign off all documents

Cllr Dorman proposed that a website should be established at a price of £ 200.00 this was seconded by Cllr Mitchell and all who were present agreed

Cllr Mitchell proposed that a separate Cooperative bank account be set up purely for VH activities, this was seconded by Cllr Kemp and all who were present agreed

Clerk to action all above

## **282/21 The Platinum Jubilee of Elizabeth II**

Cllrs Mitchell, Kemp and Dorman reported that progress with planning the event is well underway

## **283/21 Park Safety Inspections**

Horse springer repair reported costs of £ 127.72, these repairs were proposed by Cllr Ward and seconded by Cllr Kemp, all who were present agreed

The issue of motorbikes on the park was discussed at length and various actions discussed

## **284/21 Village Plan Progress**

53 Responses already received – Priorities unchanged from October reports

Facebook posts required for further engagement. Cut off date is 31<sup>st</sup> December 2021

We will encourage further responses

## **285/21 Maid Marian Park Development Update**

Instructions to proceed issued to Groundwork to be ready for detailed plan and tender process

Possibly further funding required but will know more once we see the quotes

Possible Spring 2022 start

## **286/21 Speed Watch Update**

Reviewed information, no events since August

Complete handover to community group proposed by Cllr Holloway, seconded by Cllr Ward, all who were present agreed

The PC will sponsor the community group and assist with recruitment but day to day running is no longer PC activity

## **287/21 Festive Lighting**

Installation of festive displays to be carried out WC 8<sup>th</sup> November and lights to be activated late Nov 21

**288/21 Heritage Lease and Utility Bills**

Cllr Ward and Clerk reported to the PC regarding a meeting with solicitors

The suggestion is to issue a new lease to future proof the agreement

Clerk to contact BHM to discuss the lease items and report back to PC and solicitors

Overall cost of the lease agreement is £ 960.00 inc VAT

Cllr Pestell proposed that we accept this cost is necessary and move forward with the arrangements, this was seconded by Cllr Mitchell and all who were present agreed

**289/21 Grant Applications – None****290/21 Finance**

Late addition of invoice from GCA Structural Engineers added to Expense list by clerk, £ 540.00 inc VAT, proposed to accept by Cllr Ward and Seconded by Cllr Kemp, all who were present agreed

**Expenses** – Cllr Pestell proposed all payments be approved, seconded by Cllr Ward and all who were present agreed

**Income** – Cllr Pestell suggested that we adjust the income report to reflect £ 3,000 from BHM, adjustment made. Cllr Pestell proposed all revised income to be accurate, seconded by Cllr Ward and all who were present agreed

All finance documents signed

Bank Reconciliation at 31.10.2021 reviewed and signed by Cllr Ward

**291/21 Clerks Report**

Clerk reported an update regarding the Audit, now complete and will be published on the website and notice boards WC 8<sup>th</sup> November 2021

Dog Bin placement agreed and install will be completed in November 2021

**292/21 Cllrs Report**

Cllr Holloway suggested that we consider options for the Levelling up fund application

Cllr Pestell reported invitation received from St Margret to participate in the Festive period floral displays of for the Church, Cllr Ward proposed a value not exceeding £ 75 be contributed to the display this was seconded by Cllr Holloway and all who were present agreed

**293/21 Exempt item staffing issues**

Staffing issues discussed and actions agreed

**294/21 Date of next monthly meeting – Monday 13<sup>th</sup> December 2021 6.30pm at The Green Centre**

**Meeting concluded at 9.00pm**  
**Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 10<sup>th</sup> January 2022**

**Present:** Cllrs R Stoneman (Chair), M Ward (Vice), F Mitchell, S Kemp, P Pestell and M Dorman, and K Bell (Clerk)  
Cllr R Holloway arrived late 7.20pm

**295/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**Apologies:** Cllr R Holloway (late)

**296/21 Declarations of Pecuniary Interests - None**

**297/21 Approve the minutes of the last meeting held on 8<sup>th</sup> November 2021**

Cllr Ward proposed these to be a true and correct record

This was seconded by Cllr Kemp and all who were present agreed

**298/21 Reports from District and County Councillors**

Cllr Holloway is running late so it was agreed to hold this item and review once Cllr arrives

See item **311/21**

**299/21 Chairman's Report**

Tree used for lights on Sparrow Park – Needs attention as too tall

Park Signs – Ready to go up, Cllr Stoneman will deal

**300/21 Questions from the public - None**

**301/21 Correspondence**

**Village Hall Dog Training** – Email referred to VH Committee

**Free Trees** – Offer of Free Trees received from NSDC – Accepted the offer and ordered Pack B

**WISE Message** – Nothing received – Clerk to ask for update on actions in Bilsthorpe

**302/21 Village Hall Refurbishment**

Cllr Ward updated all on the progress as follows

Structural engineer attended in December 2021 to view the opened locations around the metal struts.

Items noted, new roofs over kitchen and Bar area and over the toilet at rear. There are also cracks above the kitchen and bar which will require stitching. We have asked for the structural engineer to provide the PC with a report detailing the actions required short 5-10 years, medium 10-20 years and long term solutions for the works on the VH.

Cllr Ward proposed that the PC agree to pay for this report at £ 350+VAT

This was seconded by Cllr Stoneman and all who were present agreed

Cllr Ward proposed that the PC retrospectively agree to pay Buildrite to open the walls to facilitate the SE report at a cost of £ 450+VAT

This was seconded by Cllr Stoneman and all who were present agreed

**303/21 A614/A6097 Major Road Upgrade**

Discussed in brief. Not with planning yet. Remaining on the Agenda for further discussions in February.

<https://www.nottinghamshire.gov.uk/transport/roads/a614>

**304/21 Planning Matters**

**21/02695/HOUSE** Single storey rear extension, 37 Mickledale Lane Bilsthorpe NG22 8RE

Supported - Proposed by Cllr Stoneman and seconded by Cllr Kemp and all who were present agreed

**21/02510/DISCON** Discharge of condition, The Moor Bilsthorpe NG22 8SQ - Noble Foods

Supported - Proposed by Cllr Stoneman and seconded by Cllr Dorman and all who were present agreed

**21/02703/S73M** - Variation to Conditions - Land at Oldbridge Way Bilsthorpe Nottinghamshire

Opposed - Proposed by Cllr Stoneman and seconded by Cllr Mitchell and all who were present agreed

**305/21 Other Planning Matters of Note**

**21/02077/HOUSE** 2 storey side rear extension at Freadon 101 Kirklington Rd - Application Granted

**21/02147/HOUSE** Retrospect 2 Storey side rear extensions Moor Cottage, Farnsfield Rd - Application Granted

### **306/21 Mallard Fence**

Clerk advised that still awaiting quotes for fencing repairs. Will remain on the Agenda for February meeting.

### **307/21 Bilsthorpe Allotments Update**

Item deferred until Cllr Holloway's arrival

See item **311/21**

### **308/21 Levelling Up Proposals**

Item deferred until Cllr Holloway's arrival

See item **311/21**

### **309/21 Armed Forces Covenant**

Discussed the process of the Covenant

Cllr Stoneman proposed that BPC sign the covenant, this was seconded by Cllr Mitchell and all who were present agreed.

Clerk to proceed with planning

This item is not to be connected with the holding a remembrance parade in 2022

### **310/21 The Platinum Jubilee of Elizabeth II**

Cllr Dorman reported the progress with brazier quotes

Cllr Kemp suggested spreading the event across the village as opposed to 1 location

Cllrs suggested that the Brazier be located on Sparrow Park

Cllrs would like to arrange some music for the lighting ceremony

Clerk to contact NSDC re support for the celebration

Clerk to contact NCC re location the brazier on Sparrow Park

### **311/21 7.20 Cllr Holloway Arrived**

Cllr Stoneman proposed that the follow 3 items be reviewed at this point, this was seconded by Cllr Pestel and all who were present agreed.

#### **298/21 Reports from District and County Councillors**

Cllr Holloway reported the following

NSDC discussed regarding a community garden possibly to be located at the Green Centre

Grant application for £ 20k has been submitted to Veolia to support the development of Maid Marian park

Grant application for **£ 20k** has been submitted to NCC to support the development of Maid Marian park

Reported heavy vehicles carrying aggregate coming through the Village – Harron Homes site

Positive conversation with CISWO regarding plans for supporting sporting facilities in Bilsthorpe

### **307/21 Bilsthorpe Allotments Update**

Email received from In-Site re planning progress

### **308/21 Levelling Up Proposals**

Cllr Holloway reported that any application to LUF for Bilsthorpe funding will need to be robust

Cllr Holloway has carried out a survey within Bilsthorpe. 116 responses

Majority of residents needing to travel to access sporting/gym facilities

Travel using public transport is not practical due to bus times and costs

Cllr Holloway suggested that BPC explore the options of getting a sporting/gym facility within Bilsthorpe

and that BPC give approval to Cllr Holloway as District Cllr to explore the options and opportunities as part of Cllr Holloway's role on the Sherwood Levelling Up board, subject to there being no initial cost to BPC (unless prior approval is obtained). Seconded by Cllr Kemp and all who were present agreed

Further to the above agreement, Cllr Holloway will explore the options for siting of a sporting facility within the village.

**Questions for Cllr Holloway** – Cllr Ward asked about the social housing allocation within Bilsthorpe. Cllr Holloway has discussed the allocation of social housing with an NSDC representative and reported the findings. Report available on request to the PC. Bilsthorpe residents will be prioritised once a social housing provider is appointed.

**312/21 Park Safety Inspections and Park Equipment Repairs**

Cllr Ward reported on findings from Q1 2022 NSDC report  
Grass matting needed which BPC have and will install  
Graffiti inside play equipment in need of cleaning  
Cleaner grant suggestions welcomed; bins suggested but other suggestions welcome £ 7,308 available

**313/21 Maid Marian Park Development Update**

Cllr Holloway reported that grants have been applied for to support current available funding  
Project is out for tender, awaiting further updates once quotes in

**314/21 Heritage Lease and Utility Bills**

Clerk reported no movement  
Clerk to follow up with the Heritage Museum

**315/21 Grant Applications – None**

**316/21 2022-23 Budget review**

Reviewed the budget requirement for the coming year with slight increases in cost to consider  
Required for 2022-23 is £ 75,652.42

**317/21 2022-23 Precept**

Precept requirement discussed and agreed at £ 85,652.42  
Cllr Stoneman proposed that BPC request a precept of £ 85,652.42, seconded by Cllr Mitchell and all who were present agreed

**318/21 Review of BPC Policies**

Discussed and agreed that BPC policies will be reviewed and updated starting with the Standing Orders

**319/21 Finance**

**Expenses for both Dec 21 and Jan 22**– Cllr Stoneman proposed all payments be approved, seconded by Cllr Pestell and all who were present agreed

**Income for both Dec 21 and Jan 22** – Cllr Kemp proposed all income to be accurate, seconded by Cllr Stoneman and all who were present agreed

All finance documents signed

Bank Reconciliation at 31.12.2021 reviewed and signed by Cllr Stoneman

**320/21 Clerks Report**

Clerk offered to process BPC wages for 2022-23

Clerk to advise NSDC of the changes

Clerk to report process during February meeting

Cllr Ward proposed to agree to the change in payroll processing which was seconded by Cllr Kemp and all who were present agreed

Requested info for Facebook sharing

Notice boards are being updated so any posters welcome

**321/21 Cllrs Report**

Cllr Kemp noted that other villages have speed limit stickers on their bins and could we consider this for our main route, Cllr Holloway will investigate

Cllr Pestell reported a thank you letter from St Margaret's

Cllr Pestell reported the handrail on the steps for repair (again)

Cllr Pestell discussed the sporting facility with CISWO

Cllr Ward reported that they have approached local business for grant funds to purchase tables and chairs for the VH

**322/21** Cllr Stoneman proposed to extend meeting by 5mins seconded by Cllr Kemp, all who were present agreed

**322/21 Exempt item staffing issues**

Staffing issues discussed and actions agreed

**323/21 Date of next monthly meeting – Monday 14<sup>th</sup> February 2022 6.30pm at The Green Centre**

**Meeting concluded at 9.05pm  
Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 14<sup>th</sup> February 2022**

**Present**

Cllrs R Stoneman (Chair), M Ward (Vice), F Mitchell, S Kemp, R Holloway and K Bell (Clerk)

Cllr Tim Holloway present from **326/21** onwards

Members of the public, Revd Margaret Groves and residents of 22,24 and 26 Lansbury Road, Bilsthorpe

**324/21 Cllr Stoneman opened the meeting and welcomed all attendees**

**Apologies:** Cllr P Pestel

**325/21 Declarations of Interests**

Cllr R Holloway declared a family relation to Tim Holloway see **326/21**

**326/21 To consider BPC co-option applicant**

Cllr Stoneman detailed the application received from TH and the interview which followed

Cllr Stoneman proposed that Tim Holloway be Co-Opted on to Bilsthorpe Parish Council, this was seconded by Cllr Kemp, Cllr R Holloway abstained due to family relation and all others present agreed

**327/21 Cllr Stoneman proposed that the agenda order be amended to bring item 16 (Planning) to 3a, this was seconded by Cllr Ward and all who were present agreed**

Cllr Stoneman proposed that the agenda order be amended to bring item 7 (Questions from the public) to 3b, this was seconded by Cllr Kemp and all who were present agreed

**328/21 To consider planning matters**

**22/00069/HOUSE** Single storey front extension, 16 Highfield Drive, Bilsthorpe

Cllr Stoneman proposed to support this application, this was seconded by Cllr Mitchell and all who were present agreed

**22/00239/HOUSE** Single storey front extension (Part retrospective) 18 Valley Road, Bilsthorpe

Cllr Stoneman proposed to support this application, this was seconded by Cllr Mitchell and all who were present agreed

**22/00009/HOUSE** Two Storey Rear Extension, 24 Lansbury Rd, Bilsthorpe

Cllr Stoneman proposed that the decision relating to this application be deferred to the March meeting (14<sup>th</sup> March) as the application was received on 14<sup>th</sup> Feb.

Residents from 22,24 and 26 Lansbury Road attended to voice opinions relating to the application, both for and against. Cllr Stoneman thanked residents and advised that all residents comments should be submitted directly to Planning at NSDC.

**22/00129/TWCA** 11 x Sycamore Pruned 2 x Conifer Pruned 19 Thornton Close, Bilsthorpe

Discussed, no objections, no vote

**329/21 Questions from the Public - None**

**330/21 Approve the minutes of the last meeting held on 10<sup>th</sup> January 2022**

Cllr Stoneman proposed these to be a true and correct record

This was seconded by Cllr R Holloway

Cllr T Holloway abstained as not present at Jan 22 meeting and all others present agreed

**331/21 Reports from District and County Councillors**

Cllr R Holloway reported the following

- Bilsthorpe day of action has been requested and is due for the coming months. Cllr Holloway requested that all present prepare requests for this to be reviewed in March
- Change in grant funding for the Cleaner Greener Safer system and the final phase (Cleaner) will be linked to the community plan
- Harron homes development issues relating to structural damage on an existing property. Cllr Holloway is reviewing this with the resident
- Email in from a Self Defence provider who will be providing free self defence classes within Bilsthorpe. The provider requested assistance with funding of a location to operate from



- Met with the Head Teacher of Flying High Academy to build relationships

### **332/21 Chairman's Report**

- Eakring Rd development moving ahead – No issues to report
- Brazier follow ups to review under the correct item
- Met with GP regarding the provision
- Planning a meeting with the Head Teacher of Flying High Academy to build relationships

### **333/21 Correspondence**

**Heritage** - Email re Kitchen make over by volunteers (charity). Assuming no changes to elec, gas or plumbing and if the work is fully insured.

**Police** – District commander temporary changes

**Resident email** – Looking for business premises to rent

**Dukeries Lions** – 4<sup>th</sup> March invitation to event

Cllr Stoneman requested information on police activity in Bilsthorpe – Clerk to Action

Cllr Ward requested information on speedwatch activity in Bilsthorpe – Clerk to Action

### **334/21 Village Hall Refurbishment**

Cllr Ward updated all on the progress as follows

The structural engineers report has been received which gives some indication of the corrosion to the steels and water damage to the overall structure due to rainwater drainage system. Further investigations are needed to establish the overall conditions. Once additional information is received, a separate meeting will be held to discuss the details and plan a way forward.

### **335/21 To review Bilsthorpe's Levelling Up proposal**

Cllr R Holloway advised the following

Cllr R Holloway will be invited to become Chairman of Board to Sherwood Levelling up committee

Further discussed the option of an indoor sports facility within Bilsthorpe

Met with John Robinson, Matt Lamb & Andy Hardy to look at feasibility of the facility

Areas of land for the facility site are being investigated

Mark Spenser has written to with details of his support for this project

Moving forward with the planning, Cllr R Holloway will report on this again during the March 2022 meeting

### **336/21 Maid Marian Park development update**

Cllr R Holloway advised the following

Groundwork have been contacted with a request for update

This will be discussed in greater detail during the March 2022 meeting

### **337/21 To review and discuss Veolia grant application related to Main Marian Park development**

Cllr R Holloway reported the following

Regarding the Veolia application for £ 20,000 Grant Funding, this funding requires a Contributing Third Party who will arrange payment of 10% of the overall grant fund directly to the Veolia

Cllr R Holloway proposed that Bilsthorpe Parish Council be the contributing Third Party to facilitate the grant, this was seconded by Cllr Stoneman and all who were present agreed

### **338/21 To review and update BPC Policies**

Cllr Ward suggested that we meet to discuss the following policies

Code of Conduct

Standing Orders

Financial Regulations

Agreed to meet at 6.30pm on 23<sup>rd</sup> February 2022 at The Green Centre if available

### **339/21 Cllr Holloway left the meeting at 7.50pm**

### **340/21 To review the Armed Forces Covenant**

Discussed the possible BPC commitments in detail

Examined our ability to support the local armed forces community

Agreed to link with NSDC for guidance on commitments and wording

This item is not to be connected with the holding of a remembrance parade in 2022

### **341/21 Update regarding The Platinum Jubilee of Elizabeth II**

Cllr Kemp reported updates on the brazier and change in plans

Discussed in detail

Clerk to link with the community groups and business to create a calendar of events for the village

BPC to organise a picnic/party in the park for Crompton Park on Sat 4<sup>th</sup> June in the afternoon/early evening

Brazier on Sparrow Park agreed

Brazier quotes reviewed (3 quotes provided)

Cllr Kemp proposed that we accept a quote from Dave Allen for brazier at a cost of £ 950.00 for the steel work only, this was seconded by Cllr Stoneman and all who were present agreed. Clerk to place the order.

Road closure discussed, clerk to action

### **342/21 Other planning matters to note - Decision Notices**

None

### **343/21 A614/A6097 Major Road Upgrade**

Discussed in brief. Not with planning yet. Remaining on the Agenda for further discussions in March.

<https://www.nottinghamshire.gov.uk/transport/roads/a614>

### **344/21 To consider actions for Crompton Park fencing**

3 Quotes to repair wooden fence and to install green security fence

3 Quotes discussed in detail along with the process of the repairs and the plan around it

Cllr Stoneman proposed that the works to repair and install additional fence are carried out, this was seconded by Cllr T Holloway and all who were present agreed

Cllr Stoneman proposed that we accept the quote from M Johnson for £ 600.00 which was seconded by Cllr Kemp and all who were present agreed.

### **345/21 Park Safety Inspections and Park Equipment Repairs**

Clerk reported that repair quotes have been requested but not received yet, clerk will follow up

### **346/21 Heritage Lease and Utility Bills**

Clerk reported no movement

Clerk to follow up with the Heritage Museum

### **347/21 Grant Applications – None**

### **348/21 2022-23 Budget review**

Reviewed the budget spending of the Parish Council and the current reserve values for each project

Required for 2022-23 is £ 75,652.42

### **349/21 2022-23 Precept**

Precept requirement discussed to review previous decision made in Jan 2022 for a £ 85,652.42 request

Item discussed in detail

Cllr Stoneman proposed that the Precept value be revisited, this was seconded by Cllr Kemp and all who were present agreed

Cllr Stoneman that the 2022-23 precept value be revised to £ 75,000.00, this was seconded by Cllr T Holloway and all who were present agreed.

### **350/21 Meeting Extension**

30 minute meeting extension proposed by Cllr Stoneman, seconded by Cllr Ward and all who were present agreed

### **351/21 Finance**

**Expenses for Feb 22**– Cllr Ward proposed all payments be approved, seconded by Cllr Kemp and all who were present agreed

**Income for Feb 22** – Cllr Ward proposed all income to be accurate, seconded by Cllr Kemp and all who were present agreed

All finance documents signed

Bank Reconciliation at 31.01.2022 reviewed and signed by Cllr Stoneman

### **352/21 Clerks Report**

Clerk presented the process for reporting staff salaries in an effort to save the processing fees.

The payroll process changes were proposed by Cllr Stoneman, seconded by Cllr Kemp and all who were present agreed

Clerk received the 5 free trees from NSDC, requested a budget to source compost to plant the tree to keep them until we are ready to plant Cllr Stoneman suggested a budget of £ 100, this was seconded by Cllr Kemp and all who were present agreed

Meter readings in the village hall discussed – Cllr Ward and Clerk to gain access for readings and report to suppliers

**353/21 Cllrs Report**

Cllr Ward reported Cllr Pestell would like to raise the question of having a flagpole at the village hall

Cllr Mitchell requested that we consider an additional litter picker within the village, Cllr T Holloway will look into the possibilities and report back at the March 2022 meeting

**354/21 Exempt item staffing issues**

Staffing issues discussed and actions agreed

**355/21 Date of next monthly meeting – Monday 14<sup>th</sup> March 2022 6.30pm at Burton Court**

**Meeting concluded at 9.30pm  
Minutes Created by K Bell – Clerk**

**Bilsthorpe Parish Council**  
**Minutes of the Meeting held on Monday 14<sup>th</sup> March 2022**

**Present**

Cllr M Ward (Vice Chair) (MW), F Mitchell (FW), S Kemp (SK), T Holloway (TH) and Bruce Laughton (BL)  
K Bell (Clerk)

Cllr Shaun Martwich (SM) present from **359/21** onwards

Members of the public, residents of Lansbury Road and Valley Road, Bilsthorpe

**356/21 MW opened the meeting and welcomed all attendees**

**Apologies:** Cllr P Pestell (PP), Cllr R Stoneman (RS) & Cllr R Holloway (RH)

**357/21 Declarations of Pecuniary and/or Personal Interests**

MW declared a non-pecuniary interest on behalf of the Parish Council in relation to planning application 22/00424/OUTM Bilsthorpe Business Park, Eakring Rd – Flexible Commercial and Allotments  
If approved, the PC will manage the allotments on behalf of the village, with no monetary gain

**358/21 To consider BPC co-option applicant**

MW detailed the application received from Shaun Martwich and the interview which followed with RS. MW proposed that SM be Co-Opted on to Bilsthorpe Parish Council, this was seconded by SK, and all who were present agreed

**359/21 To approve the minutes of the last meeting held on 14<sup>th</sup> February 2022**

SK proposed that the minutes are a true and accurate reflection of the meeting held on 14<sup>th</sup> February 2022, this was seconded by FM and all who were present agreed

**360/21 Reports from District and County Councillors**

**BL reported the following**

- County news is due to be delivered which will contain details of the upcoming works on the A614  
Work expected Spring 2024
- Road repairs are due to commence April 2022 across the county to address potholes
- 2 x Parish Council event to be held 5<sup>th</sup> & 25<sup>th</sup> May to discuss devolution options for Nottinghamshire.
- BL welcomed and took questions from the public

**RH sent a report to be read in her absence as follows**

- ASB complaints received and referred on to NSDC
- Harron Homes delivery vehicles incorrectly using Farnsfield road for access  
A new sign has now been placed on the A617 at the Farnsfield road junction telling Harron Homes Contractors to use the next entrance
- Gleeson Homes issues with working hours, mud left on the road and parking on the streets around the Crescent creating issues for residents, this is being dealt with through Planning Enforcement NSDC
- Reported overgrown hedges on Brailwood Road, NCC hedging, arrangements have been made to get this cut back.
- Potholes on Maid Marian Ave - NSDC have been and cleaned Maid Marian Ave again after the recent flooding.
- Outlined the new NSDC Governance structure that will be implemented in May 2022
- A budget for the Queens Jubilee has been set up to help Parish Council's with any activities
- Food Club, NSDC staff were there as well as a representative of the 'Family Action' team. The B-E-T team will be managing it going forward.

**361/21 Chairman's Report**

No report

**362/21 Questions from the Public**

Residents raised and discussed planning application 22/00009/HOUSE in detail. MW asked all in attendance to submit all comments directly to NSDC.

### **363/21 Correspondence**

**Haulage Parking on Eakring Rd** – Issue with disruption on roads  
**Rev Margaret Groves** – Grant application paperwork requested  
**Resident email regarding the bench on the steps** – Referred to the police

### **364/21 Review Sub-Committees**

Sub committees reviewed and revised as follows

Village Hall - All Cllrs

Jubilee - All Cllrs

Planning - SK, SM & MW

Finance - RS, MW & TH

HR - RS, PP & MW

Playparks - PP & FM

CCTV - SK & SM

### **365/21 To consider planning matters**

**22/00009/HOUSE** Two Storey Rear Extension - 24 Lansbury Rd, Bilsthorpe

Voted to oppose, proposed by SK, seconded by FM and all who were present agreed

**22/00313/DISCON** Discharge of Conditions - Land at Crifton Lodge Farm Forest Lane Bilsthorpe

No Comments

**22/00207/HOUSE** 5 Benet Drive Bilsthorpe NG22 8RY - Two storey side extension, single storey rear extension, internal alterations, replacement roof tiles and windows, alterations to existing garage

Voted to support, proposed by TH, seconded by SK and all who were present agreed

**22/00424/OUTM** Bilsthorpe Business Park, Eakring Road. Creation of flexible commercial & allotments  
Decision deferred to April 2022 meeting to allow Cllrs time to review details

### **366/21 Finance**

Budget reporting for 2022-23 discussed

**Expenses for Mar 22** – FM proposed all payments be approved, seconded by TH and all who were present agreed

**Income for Mar 22** – SK proposed all income to be accurate, seconded by FM and all who were present agreed

All finance documents signed

Bank Reconciliation at 28.02.2022 reviewed and signed by MW

### **367/21 Grant Applications – None**

### **368/21 Councillors Reports**

**MW reported the following**

Met with VIA re the brazier location, very productive meeting

Gleeson site – Various problems occurring, all being addressed

**TH reported the following**

Actions regarding litter to be raised **369/21**

Communications with Clerk re financial reporting

### **369/21 To consider the issue of litter within the village**

TH detailed plans to address litter within the village

Community incentive, Green Spaces to be brought back and volunteers requested to assist with litter picking on all roads

TH will review the details for further discussion in April

### **370/21 Village Hall Refurbishment**

MW updated all on the progress as follows

Further details received regarding flat roofs and stitching. Further quotes requested.

Discussed in detail

Once all detail is received a meeting will be called

### **371/21 To review Bilsthorpe's Levelling Up proposal**

RH sent the following update

Second meeting of the Sherwood Levelling Up Committee is planned

Consultants have been appointed to review playing pitches and indoor sports facilities across the district

**372/21 Maid Marian Park development update**

RH sent the following update

Veolia grant of £ 20,000 approved

NCC grant for £ 20,000 submitted and under review

Tenders requested and detail should be available to review during April meeting

**373/21 To review and update BPC Policies**

Policies reviewed and in the process of being updated

The adopting of the new procedures has been deferred to the April 2022 meeting

**374/21 To review the Armed Forces Covenant**

AFC ready to sign by RS

Discussed detail with SM who offered to become the Community Champion for the Bilsthorpe PC Armed Forces Covenant

AFC document passed to SM for review

This item will be reviewed again in April 2022

**375/21 Update regarding The Platinum Jubilee of Elizabeth II**

Discussed in detail

Separate meeting to be arranged in April to divide up the duties

Meeting arranged for Monday 4<sup>th</sup> April at 6.30pm

**376/21 A614/A6097 Major Road Upgrade**

Discussed in brief and also reviewed by BL in item **360/21**

<https://www.nottinghamshire.gov.uk/transport/roads/a614>

**377/21 To consider actions for Crompton Park fencing**

M Johnson appointed, works planned for mid to late March

Letters, Police, CCTV and PC actions prior to install

**378/21 Update regarding Bilsthorpe Allotments**

Planning application has now been submitted for the site and allotments

Decision is due in June 2022

**379/21 Park Safety Inspections and Park Equipment Repairs**

Clerk reported that repair quotes have been requested but not received yet, clerk will follow up

**380/21 Heritage Lease and Utility Bills**

Heritage Museum item discussed in detail

**381/21 Clerks Report**

Co-Op - Meeting with Lincolnshire Co-Op to discuss upcoming community engagement

Audit Upcoming – New Internal Auditor found, further details to be reviewed in April 2022

Speed Watch – No meets have taken place, planning on more meets in the future – TH to follow up

Policing – Clerk is seeking to further engage with Policing teams

**382/21 Exempt item staffing issues – Nothing to Raise**

**383/21 Date of next monthly meeting – Monday 11<sup>th</sup> April 2022 6.30pm at Burton Court**

**Meeting concluded at 9.00pm  
Minutes Created by K Bell – Clerk**

**Bilthorpe Parish Council**  
**Minutes of the Meeting held on Monday 11<sup>th</sup> April 2022**

**Present** Cllr R Stoneman (RS) (Chair), Cllr M Ward (Vice Chair) (MW), Cllr F Mitchell (FW), Cllr S Kemp (SK), Cllr T Holloway (TH), Cllr R Holloway (RH), Cllr P Pestell (PP) and K Bell (Clerk)  
Members of the public, residents of Lansbury Road, Bilthorpe

**384/21 RS opened the meeting and welcomed all attendees**

**Apologies:** Bruce Laughton (BL) & Cllr Shaun Martwich (SM)

**385/21 Declarations of Pecuniary and/or Personal Interests**

**RH registered a non-pecuniary interest in item 8 22/00424/OUTM** due to communications with applicant.

**RH registered a non-pecuniary interest in item 8 number 22/00009/HOUSE** due to communications with members of the public.

**MW registered a non-pecuniary interest on behalf of the Parish Council in item 8 number 22/00424/OUTM**  
If approved, the PC will manage the allotments on behalf of the village, with no monetary gain.

**386/21 To approve the minutes of the last meeting held on 14<sup>th</sup> March 2022**

SK proposed that the minutes are a true and accurate reflection of the meeting held on 14<sup>th</sup> March 2022, this was seconded by TH, RS abstained due to absence and all others who were present agreed

**387/21 Reports from District and County Councillors**

**RH reported the following**

- A Public Space Protection Order (PSPO) has been instigated for areas of Deerdale Lane due to fly tipping. A consultation period will follow. Vehicular access to Deerdale Lane will be affected for non-residents/workers.
- A Public Space Protection Order (PSPO) prohibiting dogs has been renewed for both Crompton Rd Park and Maid Marian Rd Park.
- Planning enforcement proceedings are underway for the Old Bridge Way (The Pastures) development regarding out of hours deliveries and non-adherence to the one-way system.
- Harron Homes site, mud/litter on roads leading from/to site. Harron homes will resolve immediately.

**388/21 Chairman's Report**

RS reported on the Jubilee Tree Planting ceremony and actions regarding future Jubilee celebrations.

**389/21 Questions from the Public**

Residents raised and discussed the revisions on planning application 22/00009/HOUSE. RS asked all in attendance to submit comments directly to NSDC.

**390/21 Correspondence**

- 1 Letter and 1 Complaint received regarding the April 2022 meeting of the parish council, currently under review. BPC will report further to this in May 2022
- Email received from Bilthorpe Flying High (BFHA) to discuss the options of having community space for arts. It was suggested that a sculpture be considered for the street garden on Crompton Rd (closest to BFHA), Clerk to inform BFHA
- Invitation rec from NCC re a Town and Parish Council Engagement Session (5<sup>th</sup> or 22<sup>nd</sup> May)
- Letter received from NCC (VIA) regarding the flooding issues around Maid Marian. Highways drainage system outflows into ditch located to the rear of The Copper Beech which is silted up. They will now locate the owner of the ditch and request that it be cleared.

**391/21 To consider planning matters**

- **22/00424 /OUTM** - Bilthorpe Business Park, Eakring Road. Creation of flexible commercial & Allotments. RS proposed that the application be **supported**, this was seconded by RH and all who were present agreed.
- **22/00567/LDC** - 1 Chappel Gardens. Proposed Log Cabin. RS proposed that the application be **supported**, this was seconded by FM and all who were present agreed.
- **22/00561/HOUSE** - 16 Highfields Drive. Single storey front extension (22/00069/HOUSE RFD).  
**No comment** as already approved by NSDC prior to the BPC meeting.
- **22/00507/S73M** - Land off Old Bridge Way. Amend boundary treatments. (20/00642/FULM).  
RS proposed that the application be **opposed**, this was seconded by SK and all who were present agreed.
- **22/00009/HOUSE** – 24 Lansbury Rd. Amended plans and location.  
MW proposed that the application be **opposed**, this was seconded by SK and all who were present agreed.

- **ES/4411** - Intersection of A614/A6097 (Warren Hill), Farnsfield, Nottinghamshire, NG22 8EW Geometric improvements and alterations to the gyratory junction. This item is not within the Parish of Bilsthorpe, we expect this is an error, there is **No Comment from BPC** on this item. RS advised that this item should be **ES/4409** - Intersection of A614 and Mickledale Lane, Bilsthorpe, Nottinghamshire
- **ES/4409** - Intersection of A614 and Mickledale Lane, Bilsthorpe, Nottinghamshire  
This item was discussed in detail and as a result, RS proposed that the application be **opposed** this was seconded by SK and all who were present agreed. Decision is due to the following reasons,  
The single lane access from Bilsthorpe to the roundabout should be a double or a slip and a single  
BPC would prefer the original plan to provide traffic lights at this intersection  
Signage on the A614 is needed to deter heavy vehicular access to the village of Bilsthorpe from this direction

### **392/21 Finance**

Clerk suggested appointment of internal auditor, Mandy Rickett, Proposed by RS, seconded by SK and all who were present agreed.

Reviewed budget reporting for 2022-23 discussed an additional Finance meeting requested to review the Audit actions prior to submission to the internal auditor, meeting agreed for 21<sup>st</sup> April.

**Expenses for Apr 22** TH proposed all payments be approved, seconded by SK and all who were present agreed

**Income for April 22** – TH proposed all income to be accurate, seconded by SK and all who were present agreed

All finance documents signed

Bank Reconciliation at 31.03.2022 reviewed and signed by RS

### **393/21 Grant Applications – None**

### **394/21 Councillors Reports**

**TH reported** - Good litter picking day in April, 25 bags of rubbish collected.

**SK reported** – Smooth fence install on Crompton

### **395/21 Update regarding Green Spaces**

TH reported that recruitment is going well.

Also reported the planned process of keeping the village litter free, timetables and routes.

Grant application form requested for future project funding plan, clerk to forward.

Problem areas discussed in detail

### **396/21 Village Hall Refurbishment**

MW reported delays in the process.

Discussed in detail, RS offered assistance with the overall review of the project and plans

Agreed to meet 12<sup>th</sup> April to move plans forward

RH offered assistance to chase movement internally at NSDC

Once all detail is received a meeting with all Cllrs will be called

### **397/21 To review Bilsthorpe's Levelling Up proposal**

RH reported that the prospectus for the fund had been circulated

The Sherwood area has availability for 3 projects. The deadline for the complete project submission is 6<sup>th</sup> July 2022. Discussed in detail, established that the Bilsthorpe project would not be feasible this time around. The plan will continue to evolve in readiness for future funding opportunities.

### **398/21 Maid Marian Park development update**

RH advised the following

Tender deadline extended

NCC grant for £ 20,000 has progressed to the second stage

Tenders requested and detail should be available to review during May 2022 meeting

### **399/21 To review and update BPC Policies**

Policies reviewed and in the process of being updated

The adopting of the new procedures has been deferred to the May 2022 meeting

### **400/21 To review the Armed Forces Covenant (AFC)**

SM and clerk in conversations regarding the contents of the AFC

This item will be reviewed again in May 2022 with a view to the document being signed during the meeting



**401/21 Update regarding The Platinum Jubilee of Elizabeth II**

Discussed in detail

Separate meeting arranged for 25<sup>th</sup> April to follow up on the action plan

**402/21 A614/A6097 Major Road Upgrade**

Reviewed in detail during item 8 - Planning

**403/21 To consider actions for Crompton Park fencing**

The installation is complete

Additional funds requested to cover complete expense of installer. £ 32.68 additional proposed by SK, seconded by RS and all who were present agreed

**404/21 Consider Changes to Crompton Road Football Area**

Discussed the goal post quotes

MW proposed that PC accept Harrod Sports quote for supply which is £ 1387.02 + VAT and £ 200 quote for fitting from J&M Services, seconded by SK and all who were present agreed

**405/21 Update regarding Bilsthorpe Allotments**

Decision is due to be delayed as the envelope of the planning is slightly different to originally planned

**406/21 Park Safety Inspections and Park Equipment Repairs**

Clerk reported that repair quotes have been requested but not received yet, clerk will follow up

Handwritten reports now in place for all park inspections

**407/21 Heritage Lease and Utility Bills**

Heritage Museum items discussed in detail

RS to arrange meeting with The Heritage Museum to discuss next steps

**408/21 Clerks Report**

An additional page has been added to the website detailing areas of interest around the village

**409/21 Exempt item staffing issues – 1 Item Discussed, 1 action agreed**

**410/21 Date of next monthly meeting – Monday 9<sup>th</sup> May 2022 6.30pm at Burton Court**

**Meeting concluded at 9.00pm  
Minutes Created by K Bell – Clerk**