

HARTLIP PARISH COUNCIL

MINUTES of the meeting held in Hartlip Village Hall on Wednesday 8th January 2020 from 8.00pm until 9.10pm.

Present: Vice Chairman: Cllr Paul White

Cllr Peter Boundy
Cllr John Davies
Cllr John Wright
Cllr Klaire Lander
Cllr Paul Williams

Parish Clerk: Tracy Still

Also Present: PCSO John Cork and PCSO Fennell

20/1 Apologies for Absence

Apologies had been received from Cllr Graham Addicott, Cllr Mike Whiting, Cllr Richard Palmer and Cllr Alan Horton.
Cllr Paul Williams was welcomed as the new Parish Councillor for Hartlip.

20/2 Declarations of Interest

The Chair reminded Councillors of their duty to declare any interests.
None were declared.

20/3 Confirmation of the Minutes

The minutes of the monthly Parish Council meeting of 11th December 2019 were proposed by Cllr John Wright and seconded by Cllr John Davies.
All councillors in attendance of the December meeting were in agreement that the minutes were a true and accurate record.

Under the Local Government Act 1972 (sch.12) the Vice Chairman signed the minutes.

20/4 Matters arising from the Minutes

Item 19/183

The Clerk had not received a response from the land owner or UK Power Networks regarding the work required to the poplar trees. The Clerk will again contact both parties to request the work be carried out urgently.

Action: Clerk

Item 19/189 ii

No feedback had been received regarding the tree condition survey within the Parkland.

Item 19/190 vi

The Clerk had provided the Chairman with information regarding the possible new website hosts. This will be discussed further at the next meeting.

Item 19/192 ii

Peter Blandon had been contacted and had confirmed that he would submit invoices for the environmental maintenance he carries out within the village.

General waste and rubbish had built up in Cowstead Lane. The Clerk will contact Swale Borough Council to request a clean-up of the area.

Cllr John Davies confirmed he will liaise with Peter Blandon to arrange the village clean-up for 2020.

Action: Clerk, Cllr Davies

20/5 Public Questions

No members of the public attended.

20/6 Parish Highways Improvement Plan

Nothing to report.

20/7 Police and Neighbourhood Watch Matters

The Parish Council had received emails from a resident concerned with the parking of vehicles opposite their property. PCSO's Cork and Fennell clarified that unless any vehicle was directly blocking access to a driveway by being parked across it on the same side of the road this would not be seen as a parking offence. The Clerk would contact the resident to advise them of current legislation.

The Rose and Crown Public House had received damage caused by an air rifle. An animal had been stolen from the Valley View Alpaca centre.

Fly tipping was discussed, with PCSO Fennell advising any incidents be reported to Swale Borough Council Environmental Wardens. Kent Police would only become involved should there be sufficient evidence for prosecution. SBC Environmental Wardens would inform Kent Police directly with any information.

Cllr Klaire Lander had continued with the arrangements for the Neighbourhood Watch Meeting scheduled for 6th February 2020 at Hartlip Village Hall. Flyers would be printed and circulated.

Speakers arranged are PCSO John Cork and representatives from Trading Standards and NatWest Bank.

Action: Clerk/Cllr Lander

20/8 HPC Amenities: Councillor Reports

- i. Recreation Ground
Nothing to report.
- ii. The Parkland
Cllr Wright had nothing to report.
Cllr Lander reported that one of the horses had been stuck in the fencing and a check of the fencing would be advisable.
Action: Cllr Wright.
- iii. The Allotments
Nothing to report.

20/9 Other HPC Responsibilities: Councillor Reports

- i. KALC
Cllr Davies confirmed that the next KALC meeting will be held in March 2020.
- ii. Hartlip Village Hall
HVH Charity Trustees and Management Committee had another successful year in 2019 in terms of hall usage, income and maintenance.
The independent Audit, properly commissioned by the Charity Trustees, is scheduled for 21st January 2020.

Hartlip Community Hub
Hartlip Community Hub coordinated Hartlip Sings Christmas for the fifth year on Christmas Eve 2019. A popular event for Hartlip residents, attendance was good and represented a cross-section of parishioners.
Thanks go to Cllr Addicott and Cllr White for setting up the hall, to Heather Gallagher and Brian Davies for leading the community singing and to Glenis, Gill and Babs for help with refreshments on the night.
- iii. Highways
Cllr Davies had continued to submit the findings of the Road Defect Survey Report to Kent Highways.
All previous submitted defects had been addressed by Kent Highways.
One repaired pothole on the corner of South Bush Lane/Meresborough Lane had deteriorated and would again require repairing.
A lorry had overturned into the verge along Lower Hartlip Road. Traffic cones had been placed in the area to advise drivers of the unstable ground. Cllr Wright suggested that the matter be reported to Kent Highways.
Cllr Lander advised that new signs had been placed in Bull Lane, Newington advising drivers of the blind bend. These were deemed too complex and would not immediately alert the driver of the hazard. The issue will be raised with Cllr Mike Whiting at the next Parish Council meeting.

- iv. Footpaths
Footpath ZR77 on the Lower Hartlip Road had become overgrown and was too narrow to cut back.
Cllr Boundy will report the footpath via the Kent County Council website.
Action: Cllr Boundy
- v. Website
See item 20/4.

20/10 Borough and County Councillor's Reports

Cllr Mike Whiting did not attend the meeting but had submitted his report. He advised that KCC had published its draft budget and it was out for consultation for 6 weeks. Details could be obtained at <https://www.kent.gov.uk/about-the-council/finance-and-budget/our-budget> should the parish or any individual wish to comment. SGN had recommenced work on the gas main on the A2 and work would continue until October. Cllr Whiting would continue to monitor the situation and lobby both KCC and SGN to help ensure the effect on traffic and local communities be kept to an absolute minimum and any further closures of the road were managed sensitively and in consultation with local people and parishes.

Cllr Richard Palmer did not attend the meeting but had submitted his report. Reports had been received of a dead horse in a field in Spade Lane. This had been reported to the RSPCA and the Swale Borough Council Environmental Team. Cllr Palmer advised that he would be checking that the bi-monthly clean of Spade Lane would be carried out.

Cllr Alan Horton did not attend the meeting but had submitted a report outlining the help and assistance the Citizens Advice Bureau had provided to residents of the ward in the past six months.

20/11 Clerk and Finance Report

The Bank Reconciliation and Finance Report were presented to the Parish Council and signed by the Vice Chairman.

Cheques were presented for signing.

Business Stream	Cattle Tank Adj 29.04.19-11.10.19	£ 137.71
Clerk	Salary & Expenses December 2019	£ 218.65
B Addicott	Hartlip Sings Christmas Expenses	£ 190.45
Total		£ 546.81

- i. Precept.
The Precept forms had been completed and submitted to Swale Borough Council.

20/12 Planning Matters

The Parish Council had received emails from a resident concerned with the appearance of a caravan in the grounds of a property within the village. Cllr Richard Palmer had been contacted regarding the caravan and he had confirmed that he was investigating the matter.

20/13 Correspondence

Nothing to report.

20/14 Information Items

Nothing to report.

The meeting closed at 9.10pm.

The next Parish Council Meeting is to be held on Wednesday 12th January 2020 at 8.00pm at Hartlip Village Hall.

Signed

Date