



UP HATHERLEY PARISH COUNCIL

Cheltenham, Gloucestershire

30th December 2025

Dear Councillor,

The next meeting of the above Council is scheduled to take place at the **Village Hall, Cold Pool Lane**, on **Tuesday 6th January 2026**, commencing at **7.30pm** for the purpose of transacting the business listed below. You are hereby summoned to attend.

Yours sincerely,

Kathryn Oakey
Clerk

AGENDA

Members of the public are welcome to address the Council in the public session before the start of the main parish council meeting for a maximum period of 15 minutes in accordance with SO 3f. Questions not notified prior to the meeting may require a written response.

	Agenda Item	Timings	Lead
1.	Welcome, including update from Wendy Buffrey Apologies for absence: <ul style="list-style-type: none">• Cllrs A. Houlton, J. Jurley and A. Ponting	7.30	Chair
2.	Declaration of Members' Interests		Chair
3.	Minutes of the last Full Council Meeting held 4 th November 2025	7.45	Chair
4.	Planning and Finance <u>Standing Items:</u> <ul style="list-style-type: none">1. Action Tracker2. Planning Tracker<ul style="list-style-type: none">i. Greatfield Farm updateii. Response to the Community Governance reviewiii. Response to Strategic and Local Plan review3. Finance<ul style="list-style-type: none">i. Precept recommendationii. Q3 Report including reservesiii. Payments and Income List since last meetingiv. Thriving Communities Grant – purchase optionsv. Salvation Army donation £300 proposed	7.50 7.55 8.10	Cllr A. Bamford



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	<div>4. Policy Update</div> <div><div>i. The following policies are for review:</div><table><thead><tr><th>Policy No.</th><th>Policy</th></tr></thead><tbody><tr><td>1</td><td>Biodiversity Duty Policy</td></tr><tr><td>4</td><td>Data Protection Policy & Supporting Privacy Notices</td></tr><tr><td>10</td><td>Risk Management Policy & Risk Register</td></tr><tr><td>15</td><td>Grants Policy</td></tr><tr><td>16</td><td>Internal Controls Policy</td></tr><tr><td>19</td><td>Privacy Policy Schedule</td></tr><tr><td>21</td><td>Safeguarding Policy</td></tr><tr><td>27</td><td>Accessibility Statement</td></tr></tbody></table></div> <div><div>ii. The following policies are for adoption:</div><table><thead><tr><th>Policy No.</th><th>Policy</th></tr></thead><tbody><tr><td>17</td><td>Investment and Reserves Policy</td></tr><tr><td>18</td><td>Media and Communications Policy</td></tr><tr><td>20</td><td>Training & Development Policy</td></tr><tr><td>25</td><td>Tree Policy</td></tr><tr><td>26</td><td>CIL Policy</td></tr><tr><td>28</td><td>Disciplinary Policy</td></tr><tr><td>29</td><td>Photography and Filming Policy</td></tr></tbody></table></div>	Policy No.	Policy	1	Biodiversity Duty Policy	4	Data Protection Policy & Supporting Privacy Notices	10	Risk Management Policy & Risk Register	15	Grants Policy	16	Internal Controls Policy	19	Privacy Policy Schedule	21	Safeguarding Policy	27	Accessibility Statement	Policy No.	Policy	17	Investment and Reserves Policy	18	Media and Communications Policy	20	Training & Development Policy	25	Tree Policy	26	CIL Policy	28	Disciplinary Policy	29	Photography and Filming Policy		
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5.	Community Engagement 1. Report	8.25	Cllr N. Holden																																		
6.	Footpaths and Open Spaces	8.35	Cllr D.																																		



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	<ol style="list-style-type: none"> 1. Report 2. Trees Fernleigh and Long Mynd Survey 3. Footpath near Davalia Drive 4. Public Footpath CHU11 alongside Lakeside Primary School – request for funding 		Willcox
7.	Police and Community Safety <ol style="list-style-type: none"> 1. Crime Report 	8.50	Cllr A Ponting
8.	Highways and Transportation <ol style="list-style-type: none"> 1. Report 2. Drainage problem in Sunnyfield Lane 	8.55	Cllr A. Bamford
9.	Village Hall <ol style="list-style-type: none"> 1. Report 2. Front door 	9.05	Cllr S. Gutteridge
10.	Communications <ol style="list-style-type: none"> 1. Report 2. Parish Record 	9.15	Cllr J Furley Cllr Worsley
11.	Date of next meeting <ul style="list-style-type: none"> • Parish Council Meeting 3rd March 2026 • Parish elections 7th May 2026 	9.25	