

HARTLIP PARISH COUNCIL

MINUTES of the ANNUAL PARISH COUNCIL MEETING held in the Village Hall, Hartlip on Wednesday 8th May 2019 from 8.20pm to 8.45pm

Present: Chairman Graham Addicott OBE
Cllr Peter Boundy
Cllr John Davies
Cllr Beryl Goodburn
Cllr Klaire Lander
Cllr John Wright
Parish Clerk Tracy Still

Cllr Richard Palmer
1 member of the public attended .

19/93 Apologies for absence

Apologies had been received from Cllr Paul White, Cllr Mike Whiting, Cllr Alan Horton.

19/94 Public questions

None.

19/95 Confirmation of the Minutes

The minutes of the Annual Parish Council meeting of 9th May 2018 were proposed by the Chair and seconded by Cllr Wright. All Councillors present were in agreement that the minutes were a true and accurate report. Under the Local Government Act 1972 (sch.12) The Chair signed the minutes.

19/96 Matters arising from the Minutes

None

19/97 Election and appointment of Chairman

The Chair stood down. Cllr Wright nominated Cllr Addicott as Chairman. Cllr Goodburn seconded the nomination.
Resolved: Cllr Addicott accepted the position.

19/98 Election and appointment of Vice Chair

The Chairman nominated Cllr Paul White as Vice Chairman. Cllr Wright seconded the nomination.
Resolved: As Cllr White had indicated prior to the meeting that he would accept the position if nominated, the appointment was agreed.

19/99 Chairman's Annual Report

The Chairman selected matters of note from his Annual Report.

It was agreed a review of Councillor's responsibilities would be added to next month's Parish Council Agenda.

A Councillor Attendance table was presented. It was noted that Cllr Wright had attended District Council meetings when not attending Parish Council meetings.

Councillors thanked the Chair for his hard work and contribution to the village. The Chair thanked the Committee members for their support.

Annual Report to be posted to website.

Action Parish Clerk

19/100 Clerk and Finance Report

Audit

The Clerk informed Councillors that the internal audit had been completed. The Annual Governance Statement, Accounting Statements and Certificate of Exemption were presented and approved. The Chairman signed the Annual Governance Statement, Accounting Statements and Certificate of Exemption.

19/101 Any other business

None

Meeting Closed at 8.45pm.

Signed

Dated