

## Minutes of the Meeting of Aslockton Parish Council on Monday 13th July 2020

**Members Present:** Cllr Chris Haslam (Chairman), Cllr Andy Lister, Cllr Julie Brown ,  
Cllr Ian Hanney, Cllr Joe Beet

**Members Absent:** None

**In Attendance:** The Clerk Mrs B Boyer

**Also Present:** : one member of the public.

455. To receive and approve apologies for absence

There were none.

456. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none.

457. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

**The Council resolved to sign the minutes of the meeting 09 June 2020 as a true record of that meeting.**

➤ To adjourn the meeting for the Public Forum

A member of the public spoke about the drains behind Fields Drive being littered with debris such as pallets, grass cuttings and hedge clippings. He pointed out that this could cause issues with flooding at times of heavy rain elsewhere in the village.

A member of the public stated that bees had been a problem in the village in the past.

458. To receive reports from Borough & County Councillors

There were none.

459. To formally resolve to appoint Belina Boyer as the Clerk/Responsible Finance Officer and Proper Officer to the Council.

**The Council unanimously resolved to appoint Mrs Belina Boyer as the Clerk/Responsible Finance Officer and Proper Officer of the Council.**

460. To receive the internal auditor's report and consider any action recommended therein.

**The clerk reported that she had already confirmed to the internal auditor that files were being backed up securely. The Council noted the Internal Auditor's report and concluded that no further action was required.**

461. To consider and resolve to approve the Annual Governance Statement 2019/20.

**The Council considered the questions in the Annual Governance Statement and resolved to approve the statement as presented.**

462. To consider and resolve to approve the Annual Accounting Statements 2019/20.

**The Council considered the Annual Accounting Statement and resolved to approve the statement as presented.**

463. To consider and resolve to approve the Analysis of variances, Bank reconciliation and Notice of the period for the exercise of public rights.

**The Council considered and resolved to approve the Analysis of variances, Bank reconciliation and Notice of the period for the exercise of public rights.**

464. To resolve to sign the Certificate of Exemption.

**The Council resolved to sign the Certificate of Exemption.**

465. To resolve to add the Clerk to the Council's bank mandate.

**The Council resolved to add the Clerk to the Council's bank mandate.**

466. To consider the following purchases:

- ◆ External hard drive – to safely backup and retain PC data and prevent data loss and promote succession planning
- ◆ Lever arch file and subject dividers to accommodate new financial year
- ◆ Sim card credit of £10 to furnish the council with its own mobile phone number that will not be the clerk's personal phone number to promote succession planning.
- ◆ ZOOM subscription (£11.99 per month + VAT or £119 +VAT per annum – VAT not reclaimable as US based)

**The Council considered the proposed purchases and resolved to approve them. The Council resolved to approve the purchase of an annual ZOOM licence.**

467. PLANNING

To consider the following planning applications:

- [20/01231/FUL | Construction of a new single storey double garage | Speller Hill Farm Cliffhill Lane Aslockton Nottinghamshire NG13 9AP](#)

At the time of the meeting the planning had already been determined by an officer decision. So no comment was required.

468. FINANCE

a) To Approve Payments:

- |                                      |                     |
|--------------------------------------|---------------------|
| • ZOOM Subscription – 1 month        | £ 14.39             |
| • Replacement gatepost to allotments | £ 85.00             |
| • Locum Clerk Professional Fees      | £334.22             |
| • Plants and planting                | £ 56.90             |
| • Staff Cost                         | yet to be finalised |

**The Council reviewed the payments listed and the staff costs. Proposed by Cllr Lister and seconded by Cllr Hanney it resolved to approve the payments.**

b) To approve the of Statement of Accounts for May and June 2020.  
**The Council resolved to approve the statement of accounts as**

**presented by Cllr Haslam.**

469. To receive correspondence from an allotments holder and consider what action to take.

The clerk reported that since receiving the correspondence the problem had been resolved and no further action was requested by the allotment holder.

470. ALLOTMENTS

a) To consider permitting the construction of a reinforced glass or perspex green house on the allotments. (Cllr Hanney)

**The Council resolved that glass greenhouses would not be permitted but that a small Perspex greenhouse of no more than 6 foot by 6 foot would be permitted.**

b) To consider permitting bee hives to be placed on allotment land. (Cllr Hanney)

**The Council carefully considered the request and resolved not to permit the keeping of bees on the allotments.**

c) To consider how to dispose of built up waste on allotment land and how to prevent this recurring in future. (Cllr Hanney).

An allotment holder had offered to burn the waste. The Council would review the situation in the following month.

d) To consider re-numbering allotments 1-4. (Cllr Hanney)

The Council would arrange a socially distanced meeting of councillors at the allotments to consider what to do and report back at the next meeting.

471. Finally to let council know that the gate latch has been repositioned to allow gate to close properly

**Noted.**

472. To receive correspondence from a member of the public highlighting problems with drainage and flooding and decide what action to take.

**The clerk was asked to liaise with the internal drainage board, the Azlacr Park management company and the residents of the area as appropriate.**

473. To consider any action the Council will need to take regarding the opening of the play area.

**After a detailed discussion the Council resolved that the opening of the play area was within the authority of the playing field management committee and that no further action by the Council was required.**

474. To consider what action to take regarding the village entry signs which are in poor state of repair.

Cllr Haslam offered to obtain quotes from local contractors for such work. The clerk would look into obtaining quotes for a repair using recycled plastic (plastic wood) as an alternative. **The Council agreed to replace the gateway signs.**

475. To consider what action to take to ensure the Parish Council's website complies with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 by 22 September 2020.

Initial: \_\_\_\_\_

**Deferred to next meeting.**

476. Items for next agenda
- Website
  - Drainage
  - Quotes for for gateways
  - Allotments
  - Greater Nottingham Growth Plan
477. Date/Time of Next Parish Council Meeting  
**Monday, 10<sup>th</sup> August 19.00 via ZOOM.**

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**Signed as a true record of the meeting**

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**Date**