

# Yattendon Parish Council

## Minutes of the Parish Council Meeting

Held on Thursday 22<sup>nd</sup> November 2018 at 7:30pm in the Village Hall, Yattendon

Councillors present: Councillors Gordon Robertson (Chair), Anne Harris, Wendy Mole, Philip Bickford Smith and Adam McCormick

Councillors not present: Councillor Georgie Rudge

In attendance: Sarah Marshman (Clerk), David Slack (Managing Director, Yattendon Estates)  
1 member of the public

- 18/19-050**    **Apologies for absence and to consider acceptance of the reasons**  
Apologies were received from Councillor Georgie Rudge.
- 18/19-051**    **To receive any declarations of pecuniary interests by members or the Clerk**  
There were none.
- 18/19-052**    **To receive: Questions or comments from members of the public**  
                  **Representations from any member who has declared a pecuniary interest**  
There were none.
- 18/19-053**    **To approve the minutes of the Parish Council Meeting held on 6<sup>th</sup> September 2018**  
It was resolved that the minutes be accepted as a true record and they were then signed by the Chairman.
- 18/19-054**    **Matters arising from the minutes of the Council Meeting on 6<sup>th</sup> September 2018**  
The school has contacted West Berkshire Council to raise the issue of traffic outside the school.
- 18/19-055**    **To receive a report from our District Councillor, Virginia von Celsing**  
VvC sent her apologies.
- 18/19-056**    **Planning Applications**  
a) **To consider new applications**

App. Ref.	Location	Proposed Work	Recommendation
18/02693/ LBC2	The Royal Oak, The Square, Yattendon, RG18 0UF	Removal of illuminated board sign and replace with new illuminated sign formed in cut-out metal letters	No objections
18/02855/ FULD	Redwood, Burnt Hill, Yattendon, RG18 0XD	Demolition of existing house and erection of one new house and garage	Object

A full letter of objection was to be submitted, to include the following points:

- The footprint and height of the proposed dwelling is not proportionate to the surrounding dwellings and will have a significant visual impact;
- The proposed dwellings are out of character with the surrounding properties;

- The proposed dwellings fail to conserve or enhance the scenic beauty of the Area of Outstanding Natural Beauty;
- There is a difference on the ground levels with the neighbouring properties;
- The Juliet balcony allows visibility into the house from the neighbouring garden and should therefore not be included;
- The full balcony allows significant overlooking to the neighbouring garden and should therefore not be included;
- The doors to the orangery open towards the neighbouring dwelling and should therefore be moved;
- The Tree Officer should visit the site and assesses all trees within the extended site boundary with a view to the requirement for Tree Preservation Orders;
- No landscaping plan has been provided. A hedge should be planted along the boundary of the site;
- The traffic assessment took place while the road was closed for four days and is therefore inaccurate.

Regarding the construction method statement:

- A construction method statement was not included in this application, however, based on the previous CMS, the following points should be included as conditions:
  - A security fence should be erected along the boundary with the neighbouring property;
  - The suggested working times should be limited to Monday – Friday between 8am and 5:30pm and that working on Saturday mornings should only take place in exceptional circumstances and with prior agreement with West Berkshire Council.

Other matters:

- Due to the significant site clearance that has taken place, it is believed that construction work has already started on this site.
- It is not appropriate to use the site as a storage area for other development.

The Council requested the Clerk contact the District Councillor to request this application is called in to the Western Area Planning Committee should it be recommended for approval.

- b) **To consider submitting a response to the following planning appeal:**  
**18/01678/FULD Redwood, Burnt Hill, Yattendon, RG18 0XD - Demolition of existing house and garage, and erection of two new houses.**  
 This planning appeal has been registered but not officially notified.  
 It was resolved that the Council did not wish to add to their submission regarding this application when formal notification of the appeal is received.

- c) **To receive an update on planning applications since the previous meeting**  
 There were none.

18/19-057

- To consider revising the nominated trustees for the Frilsham and Yattendon Parochial Charities**  
 It was resolved that Anne Harris would continue as a trustee and that Wendy Mole would replace Gordon Robertson as a trustee.

<b>18/19-058</b>	<p><b>To consider taking on the responsibility of emptying two dog bins and to consider quotes for emptying the litter bin and three dog waste bins</b></p> <p>It was resolved to take on the responsibility for emptying the two additional dog bins and to accept a quote from Triangle Management to empty all four bins on a weekly basis.</p> <p>It was also noted by the Council that West Berkshire Council has recently advised that the three bins owned and emptied by them in the village will no longer be emptied on a regular basis, but that residents will need to email <a href="mailto:recycle@westberks.gov.uk">recycle@westberks.gov.uk</a> when bins require emptying. The three bins affected are located by the round bench in The Square, outside the Village Hall and by the entrance to the cricket ground. The Clerk was requested to contact the District Councillor to raise concerns about this approach.</p>
<b>18/19-059</b>	<p><b>To consider a request from West Berkshire Council for a donation of up to £345 to the library service</b></p> <p>It was resolved not to donate towards the library service.</p>
<b>18/19-060</b>	<p><b>To consider a request from the West Berkshire Heritage Forum for a donation of £50</b></p> <p>It was resolved not to donate to West Berkshire Heritage Forum.</p>
<b>18/19-061</b>	<p><b>To consider the budget and to set the precept for 2019/20</b></p> <p>It was resolved to approve the budget and to set the precept at £8,000 for 2019/20.</p>
<b>18/19-062</b>	<p><b>To consider the appointment of the internal auditor for the 2018/19 financial year and the scope for audit</b></p> <p>It was resolved to agree the scope of audit and to appoint Heelis and Lodge to carry out the internal audit.</p>
<b>18/19-063</b>	<p><b>To receive the finance report and approve cheques due for payment</b></p> <p>It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.</p>
<b>18/19-064</b>	<p><b>Correspondence</b></p> <p>Notification was received from West Berkshire Council that there is no CIL payable between 1<sup>st</sup> April – 30<sup>th</sup> September 2018.</p> <p>Notification was received from West Berkshire Council of the consultation on the West Berkshire Local Plan Review (LPR) to 2036 Regulation 18.</p>
<b>18/19-065</b>	<p><b>Matters for future consideration and information</b></p> <p>It was highlighted that the pot holes in the car park need filling.</p> <p>David Slack gave a brief report on Yattendon Estates. The work on the Royal Oak is due to be completed on the 19<sup>th</sup> December. The Christmas Barn is due to open on 23<sup>rd</sup> November and the Christmas market will run on the first three weekends of December.</p> <p>The lighting outside the church is not coming on until late. WM will speak to someone who will be able to adjust this.</p>

Meeting closed 9:10pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 21<sup>st</sup> February 2018 at 7:30pm** in Yattendon Village Hall

Chairman: .....

Date: .....

**Attachment 1:**

		<u>RECEIPTS</u>	<u>PAYMENTS</u>
<b>Balance at last meeting 6th September 2018</b>		<b>£1,702.09</b>	
West Berkshire Council	Precept 2nd half	£3,700.00	
Yattendon & Frilsham PCC	Annual grant 2nd half year		£1,250.00
Yattendon & Frilsham PCC	Courtesy lights		£24.00
The Watermill	Donation minute 18/19-042		£100.00
Anne Harris	Reimburse engraving		£38.95
D. Fowler and W. Mole	Courtesy lights Sep 17 - Nov 18		£90.34
Clerk	Salary and expenses Sep-Nov		£458.29
Berkshire Pension Fund	Pension contributions		£115.64
Litter picker	Litter picking 01/10/18-31/12/18		£125.00
		£5,402.09	£2,202.22
<b>Balance at bank on 22nd November 2018</b>		<b><u>£3,199.87</u></b>	