

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting held on
Thursday 11th January 2018 at 19:00
at the War Memorial Hall, Abbots Ann



Present: Parish Councillors A Hayter (Chairman), T Abram (Vice Chairman),
 C Teasdale, D Wells, Borough Councillor G Stallard, County Councillor A Gibson.

Members of the Public: 5

Minutes: Mrs Clare Cotterell – Clerk

Meeting started 19.00

AGENDA ITEM	ACTION
1 Apologies for Absence Apologies were received from Cllrs Doherty, Haigh, Bleeker and Borough Cllr Flood.	NOTED
2 Declarations of Interest None.	NOTED
3 Cllrs to agree the minutes to be an accurate record of the meeting held on 7th December 2017 – Proposed Cllr Abram, seconded Cllr Wells, all agreed.	
4 Actions/Updates to be reported <u>Clerk's actions from meeting held on 07.12.17</u> Item 11b – submitted 5 paths to HCC Priority Cutting List Item 12 – Lengthsman Scheme – requested clarification from lead council on termination clause and frequency of review. Awaiting response. <u>Updates:</u> <ul style="list-style-type: none"> • Maintenance Contractor hopes to carry out the work on the hedge at The Green before the end of January. • Drainage in Duck Street – HCC are aware. They are contacting the landowner to carry out necessary works as the HCC drainage system is being held up by a watercourse on private land leading into Pillhill Brook. Once completed they will arrange for the surface water system to be cleared. I have asked HCC to keep me updated on progress. <p>Cllr Hayter reported that he had met with Paul Jackson TVBC regarding the Manor Farm proposal.</p> <p>Cllr Hayter reported he had written to HCC/TVBC suggesting the existing ANPR system could be used for other traffic monitoring. The response received was negative. HCC stated they would concentrate their work in areas where there was danger over any environmental concerns. This response has been sent to surrounding parishes and to the Borough and County Cllrs. Cllr Hayter to respond to HCC.</p>	Cllr Hayter
5 Public Participation – <i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i> Cllr Stallard in his role as secretary and trustee to the village hall updated the meeting on progress made regarding refurbishment works to the hall. The hall committee are pursuing additional grants from TVBC but are now ready to start work and request that £1200.00 of the approved grant of £1700.00 from the PC will be required for the roof works scheduled for Easter holidays. They would like to use the remaining £500.00 for internal decoration to be carried out in February half term. Cllrs agreed to approve the payments at the February meeting in two amounts.	
6 Borough and County Councillors Reports Cllr Gibson reported: <ul style="list-style-type: none"> • Libraries are not closing. Andover library will be temporarily relocated during refurbishment works so won't need to close. • Council tax is expected to increase by 5.99% - Government says Councils can increase council tax to cover adult services. HCC have not voted on this yet. • Traffic 20mph Scheme – 3 existing trials have produced some negative responses and Highways say they have no money to fund more schemes in new parishes. • Recently Cllr Gibson has arranged a police presence in the Abbots Ann school area. <p>Cllr Stallard reported: He and Cllr Flood were busy with planning committees, parish meetings and budgets. He was happy to take any questions. Cllrs did not have any specific questions.</p>	
7 Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Abram, seconded Cllr Teasdale. <ol style="list-style-type: none"> a) 17/03122/FULLN – Erection of three-bedroom dwelling to replace an existing barn – Barn at Linden Lea, Old Stockbridge Road, Middle Wallop – No 	

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	<p>objection all agreed.</p> <p>b) 17/03119/FULLN – Erection of first floor side extension to form additional bedroom with en-suite bathroom – 22 Kingsmead, Anna Valley – No objection all agreed.</p> <p>c) 17/03209/TREEN – T1 – Horse Chestnut – Fell – Greenways, Church Road, Abbots Ann – No objection all agreed.</p> <p>d) 17/03295/FULLN – Replacement of garage & erection of a dormer window (Resubmission) – 52 Duck Street, Abbots Ann – No objection all agreed.</p> <p>e) 17/03238/FULLN – Erection of single storey side extension & replacement of conservatory with single storey rear extension – Netherdale, Salisbury Road, Abbots Ann – No objection all agreed.</p>	
<p>8</p>	<p>Proposed Development of Manor Farm Cllrs to receive an update. Cllr Hayter gave an update from his meeting with Paul Jackson TVBC. The site is currently a steel fabrication business generating large lorries which have caused some damage. Most of the traffic goes through Monxton but some through Abbots Ann. Consent for the site is for light engineering but restriction have not been enforced in past and if no complaints it appears changes can be granted. The options are to accept the site as it is or accept development. Current AAPC Standing Orders are clear that the PC do not engage with developers before a planning application is submitted.</p> <p>a) Cllrs to consider an amendment to Standing Order 7a (Pre-Planning Terms of Reference) to include an option to allow pre-planning consultation following a vote at a Parish Council meeting – Cllrs agreed to look at the wording of any amendment to the Standing Orders and possibly seek legal advice – Cllr Wells to provide wording for next meeting.</p> <p>b) Cllrs to approve that pre-application discussions can go ahead regarding Manor Farm under amended Standing Orders – deferred.</p> <p>Two owners of the Manor Farm site were in attendance and explained the reasons behind the proposal of development at the site. They understood the traffic issues and want to support surrounding villages. They are amenable to discuss any problems or issues caused by traffic to or from the site.</p> <p>The Chairman expressed the PC concerns that development there may lead to further development in the future.</p>	<p>Cllr Wells/Ag Item</p> <p>Deferred</p>
<p>9</p>	<p>Sports Field Management Committee SFC representative Henry Johnson, Treasurer, read an email from the Chairman (SFC) who could not be present. SFC have discussed and are in favour of the PC Advisory Committee and the proposed Terms of Reference. The SFC have not had resources to set up a charitable trust. Confirmed that the building has been professionally surveyed and electrical equipment has been PAT tested. Current committee members will support the PC committee and are available to answer any questions.</p> <p>Cllr Gibson advised he would be able to provide funds of £25,000.00 which could be used for new building or extending existing but not refurbishment or maintenance. Cllr Gibson to forward the information to PC.</p> <p>Cllrs expressed concerns over income for events/hirers and whether it currently covers the running costs. It was also suggested that future booking fees should be market tested. Cllr Hayter will respond to Chairman's email. Asked that Mr Johnson forward the email to the PC.</p> <p>a) Cllrs to approve an advisory committee for the management and operational control of the sports field at Bulbery to include its indoor facilities, outside facilities, premises, staff and any facilities in connection with the sports field pursuant to the Local Government (Miscellaneous Provisions) Act 1976 s.19 – Cllrs approved the advisory committee – Proposed Cllr Abram, seconded Cllr Wells, all agreed.</p> <p>b) Cllrs to review, amend and adopt proposed Terms of Reference for the Committee – Amendments to the ToR were agreed. The RFO expressed concerns over cash handling and requested that any income be deposited into the bank account by a Parish Councillor member of the committee only. Proposed Cllr Wells, seconded Cllr Abram, all agreed.</p> <p>c) Cllrs to appoint Councillor members of the Committee – Cllrs Abram, Wells and Teasdale to be initial members and the committee to appoint other members. Proposed Cllr Abram, seconded Cllr Wells, all agreed.</p> <p>Cllr Gibson left the meeting at 20.11</p>	<p>Cllr Gibson</p> <p>Cllr Hayter</p>

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10	<p>Community Governance Review</p> <p>Cllrs to approve the proposed community engagement flyer – Cllrs reviewed and approved the flyer with some amendments. Also agreed to spend £100 to cover printing/copying costs. Flyer will be hand delivered around Burghclere Down and circulated via village email system, website and copies located in the village shop. Collection points for responses in BD Community Centre and village shop. Extraordinary meeting to review responses and propose a response to the consultation to be held on 23rd January at 7pm at the Community Centre. Proposed Cllr Abram, seconded Cllr Wells, all agreed. Cllr Teasdale to co-ordinate delivery in Burghclere Down, Cllr Hayter to add to village email system, Clerk to post on website, Cllr Abram to arrange collection point in village shop.</p>	<p>Cllrs Teasdale/ Hayter/ Abram/ Clerk</p>
11	<p>Quarterly Play Area Inspection Reports</p> <p>Cllrs to receive the reports and consider quotations for site signs and works highlighted in reports. Cllrs received the reports and requested further quotations for the site signs.</p>	<p>Clerk</p>
12	<p>Finance:</p> <p>a) Cllrs to approve the Financial Statement for 1st to 31st December 2017 – Proposed Cllr Wells, seconded Cllr Teasdale, all agreed.</p> <p>b) Cllrs to approve the payments to be made – Proposed Cllr Abram, seconded Cllr Teasdale, all agreed.</p>	
13	<p>Correspondence</p> <p>a) ANPR System and Traffic Regulation Order enforcement – This item covered earlier under item 4.</p> <p>b) Proposed bridleway – DMMO 1197 Application to modify the definitive map – Correspondence noted.</p> <p>c) Cllrs to note correspondence received from PCC regarding proposed Statement of Agreement – this item will be reviewed and discussed at the Burial Ground Committee meeting on 24th January 2018 – This item of correspondence was noted by Cllrs.</p>	
14	<p>CIL/S106 Wishlist</p> <p>Cllrs to review/create a wishlist for application for CIL/S106 funds –</p> <p>Cllr Teasdale reported there are already 3 play areas in Burghclere Down and doesn't expect TVBC to approve another area but will follow up with TVBC.</p> <p>Cllr Wells will apply for some of the informal recreation funds for the fence at The Green.</p> <p>Clerk to locate and forward form to Cllr Wells.</p> <p>Clerk to obtain list of CIL monies from TVBC.</p>	<p>Cllr Teasdale</p> <p>Cllr Wells/ Clerk</p>
15	<p>Next Meetings:</p> <p>23rd January 2018 – Extraordinary Meeting - Burghclere Down 7pm</p> <p>1st February 2018 – Ordinary Meeting - War Memorial Hall 7pm</p>	

Meeting closed at 20.54

These Minutes were approved and signed by the Chairman at the meeting held on 1st February 2018