

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 29th September 2022 held at Dalton Parish Hall

Members: Cllrs M Gleadhall, R Gleadhall, D Pickering, S Pickering, R Fox, K Oxley, Jo Workman

In Attendance: J Holsey, R Chico (Clerk)

6071 To receive apologies for absence given in advance of the meeting

Cllr P Botham, M Bray, J Carrington
Apologies also noted from one ward Councillor

6072 To consider the approval of reasons given for absence

Resolved: That reasons for absence are approved

6073 To note any declarations of interest on items to be discussed at this meeting

None

6074 To approve the minutes of the Council meeting held on 21st July 2022

Resolved: The minutes were accepted as a true record

6075 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6076 To carry out discussions with representatives from RMBC regarding fly-tipping and enforcement

Due to the meeting date change representatives unable to attend due to annual leave, item to be on a future agenda.

6077 To note any issues from members of the public in attendance

None in attendance

6078 To consider any community matters from Councillors

None

6079 To receive an update from the Police

No police in attendance

**6080 To receive a verbal Clerk update regarding matters from previous meetings
6080.1 To receive a verbal update on bike track consultation progress**

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Consultation being carried out in the following ways: -

- Clerks meeting with primary schools
- Letter to residents bordering park
- Survey monkey
- October café to be face to face consultation

Discussions took place with regard to meeting and discussing with residents using the park.

6080.2 To confirm cost for Christmas Lunch entertainment

Entertainer booked at a cost of £150

6081 To consider financial matters including: -

6081.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

CHQ/DD	Transaction Detail	Date Paid	Total	Payee Name
DD	Water from 14/4-13/7	28/07/2022	£25.84	Scottish Water
DD	Telephone & Broadband	28/07/2022	£119.60	XLN Telecom
DD	Pension Fee	02/08/2022	£18.00	Smart Pension
DD	Electric 08/7-6/8	02/08/2022	£131.96	British Gas
DD	Water DPH 19/4-18/7	02/08/2022	£92.75	Business Stream
DD	ICO	05/08/2022	£35.00	ICO
DD	Litter Pickers Mobiles	08/08/2022	£16.42	EE and T.Mobile
DD	EE Pension	10/08/2022	£1,851.37	SYPS
DD	Pension	11/08/2022	£834.62	Smart Pension
O2	Mobile Phones	19/08/2022	£70.20	O2
DD	HSBC Bank Charges	22/08/2022	£8.00	HSBC
DD	Grass Cutting Contract	26/08/2022	£1,314.48	Rotherham MBC
DD	Telephone and Broadband	28/08/2022	£119.60	XLN Telecom
DD	Photocopying July	30/08/2022	£21.02	Copy Print Scan Limited
DD	Pension Fee	02/09/2022	£18.00	Smart Pension
DD	Litter Picker Mobile	06/09/2022	£11.57	EE and T.Mobile
DD	Pension	07/09/2022	£603.92	Smart Pension
DD	Gas 25/5-25/8	16/09/2022	£384.03	SSE Energy
DD	Mobile Phones	19/09/2022	£70.20	O2
DD	EE Pension	19/09/2022	£1,805.21	SYPA
DD	Bank Charges	22/09/2022	£8.00	HSBC
DD	Electric 7/8-4/9	22/09/2022	£115.13	British Gas
DD	Grass Cutting Contract	27/09/2022	£1,314.47	Rotherham MBC
DD	Telephone & Broadband	28/09/2022	£119.60	XLN Telecom
DD	Photocopying Charges	30/09/2022	£14.52	Copy Print Scan Limited
BACS	Norwood St Allotments	28/07/2022	£1,920.00	RBL Land Management Ltd

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BACS	Towergate Insce	12/08/2022	£1,516.60	Towergate Insce
BACS	E Rose Dep Ref HH 23/7	26/08/2022	£50.00	Emma Rose
BACS	Training Themed Summit - Fin	26/08/2022	£54.00	SLCC Enterprises Limited
BACS	Memo of Fees 116090	26/08/2022	£54.00	Robert Ogle
BACS	Salaries	26/08/2022	£3,820.91	Various Salaries
BACS	RC - Expenses	26/08/2022	£22.55	R Chico
BACS	Key Cutting	26/08/2022	£89.28	P.N. Alarms
BACS	Emergency Light Repairs	26/08/2022	£163.40	MD Staniforth
BACS	Emergency Lighting Service	26/08/2022	£192.12	Chubb Fire and Security Ltd.
BACS	G Tshabalala Dep Ref	26/08/2022	£50.00	G Tshabalala
BACS	Skip - Norwood St Allotments	26/08/2022	£252.00	KCM Skips
BACS	Stationary	26/08/2022	£122.60	Euroffic e
BACS	Cartridges	26/08/2022	£30.00	Cartridge World
BACS	Omega Cashbook Ann Support	26/08/2022	£474.00	Rialtas Business Solutions
BACS	Making Tax Digital Ann Support	26/08/2022	£70.80	Rialtas Business Solutions
BACS	SC - Salary	26/08/2022	£260.00	S Crofts
BACS	Fire Safety Service Contract	26/08/2022	£385.72	Chubb Fire and Security Ltd.
BACS	BLA Rent 25/3-23/6	26/08/2022	£190.00	RMBC
BACS	Survey Monkey	26/08/2022	£384.00	Survey Monkey
BACS	Donation from Gala	26/08/2022	£489.80	Dalton Comm Cafe
BACS	PAYE	26/08/2022	£1,014.29	HMRC
BACS	Expenses	26/08/2022	£599.01	J Holsey
BACS	N Hussain Booking Cancelled	30/08/2022	£50.00	N Hussain
BACS	N Hussain HH Refund Cancelled	30/08/2022	£100.00	N Hussain
BACS	Salaries	26/09/2022	£3,815.86	Various Salaries
BACS	Memo of Fees 116161	26/09/2022	£54.00	Robert Ogle
BACS	BLA Rent 29/9-24/12	26/09/2022	£190.00	Rotherham MBC
BACS	YLCA Training Course	26/09/2022	£16.70	YLCA
BACS	R Woolley Dep Ref re 1/9	26/09/2022	£50.00	R Woolley
BACS	SSCC Carpark Inv 28168	26/09/2022	£29,784.00	South Yorks Tarmacadam O
BACS	Usman HH Dep Ref 24/9	30/09/2022	£50.00	UMH LTD
BACS	J Holsey - Expenses	30/09/2022	£141.79	J Holsey
BACS	PAYE	30/09/2022	£1,014.09	HMRC
BACS	Expenses	30/09/2022	£238.85	J Holsey
BACS	Emg Light Bat/Cenotaph Lights	30/09/2022	£675.70	MD Staniforth
BACS	Holiday Clubs & Seated Ex	30/09/2022	£2,080.00	Activ Regen
BACS	Fire Ext Call Out	30/09/2022	£41.76	Chubb Fire and Security Ltd.
DD	Bank Charges	30/09/2022	£34.20	Bank Charges
BACS	External Audit Fee	30/09/2022	£480.00	PKF Littlejohn
BACS	S Crofts Caretaking SSCC	30/09/2022	£145.00	S Crofts
BACS	Honours Board	30/09/2022	£60.00	Edward Signs

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6081.2 To agree bank reconciliation to 31st August 2022

Resolved : Bank agreed to 31st August 2022

6081.3 To receive and approve the quarterly income and expenditure report

Members were provided with a detailed income and expenditure report to 30th June 2022, analysing all income and expenditure codes. An explanation was given where the budget figure had been exceeded. Explanation was also given in relation to the percentage of budget spent/income received.

Resolved : The quarterly income and expenditure report was agreed and budget codes where overspend has occurred to be left as an overspend. In summary Income £111,735 against Expenditure £46,461, net surplus £65274 as at end of Quarter 1 (30th June 2022) .

6081.4 To agree the final pay policy for Jury service

Discussions took place of findings from other councils and the council resolved to maintain the agreed policy from the July 2022 meeting.

Resolved : Costs to be claimed from court, employees are able to work if noticeably sent home from jury service to be able to carry out duties. Council to use discretion if these costs do not cover employees normal salary.

6081.5 To discuss and agree actions for application for grant for community litter pick

Grant application received, however some of the required documents have not been sent. Item to be added to a future agenda when all documentation is in place.

6082 To consider any general correspondence and publications including:-
6082.1 To receive a summary and agree any actions for play inspections reports

Two posts to be re-firmed into ground, Sunnyside and Magna Lane. Price requested from RMBC to re-secure bin in ground.

6082.2 Consultation on draft supplementary planning documents – emailed to Councillors

Item to be re-emailed

6083 To discuss pedestrian access to Sunnyside Top Field

A site visit was carried out with the resident raising the concern.

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Resolved : To give RMBC land owner permission to make the necessary adjustments to the access.

6084 To discuss and agree any actions for operation London Bridge

This item does not require discussion at this time

6085 To discuss and agree any street name suggestions for residential development off Brecks Lane, Brecks

Resolved : To propose the names of previous councillors: - Elliot, McHale, Shaw, Malia

6086 To discuss and agree actions for two complaints received: -
6086.1 Encroachment of land on Magna Lane / Fly Tipping

Resolved : To write to the tenants and housing association regarding the issues. To place notices re penalties for dog fouling. To enquire with RMBC if an additional dog bin is placed how much would it be for a weekly empty. To gain prices for palisade fencing. To follow up with RMBC regarding grounds maintenance contract for the grass to be cut as close to the land border as possible.

6086.2 Unauthorised building on land within Dalton Parish

Resolved : To write to the property giving minimum 28 days notice to remove the building before action taken by council

6087 To agree prices for Christmas tree at Dalton Parish Hall

Resolved : The following items were agreed: -

Tree sleeve £273.00

Electricity supply £801.50

Christmas tree £786.77

Lights £934.94

Installation / dismantle £400

6088 To discuss and agree locations for 50 lamp post poppies

Lamp post poppies purchased at a cost of £150

Resolved : Volunteer councillors to place poppies on railings outside Dalton Parish Hall, Sunnyside Community Centre and Brecks shops. Metal fastenings to be used to mitigate potential vandalism.

6089 To consider planning matters including new planning applications in Dalton
6089.1 Planning: - 30 – 38 (List 38 items to be emailed to councillors prior to the meeting)

Resolved: The below planning items were noted: -

RB2022/1141 - 41 Nidderdale Place Bramley - Single storey side extension

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RB2022/1169 - 7 Beech Avenue Brecks - Demolition of existing conservatory and erection of first floor side extension, first floor rear extension, single storey rear extension, single storey front extension, creation of rooms in the roofspace with dormer window to rear

RB2022/1368 - 5 Sturton Croft Dalton - Erection of outbuilding to rear for use as office

6090 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6091 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

20th Oct 2022 (charity meeting 6pm)

17th Nov 2022

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 10am – 12 at Dalton Parish Hall

Finance Meeting

6th October 2022

Sunnyside Charity Meeting – 6pm

20th Oct 2022

Sunnyside Meeting

8th December 2022

Christmas Lunches

Dalton Parish Hall – Friday 9th December

Sunnyside Community Centre – Monday 12th December

The meeting was closed at 7:50pm

Chairman.....*M. Gleadhall*..... Date 20th October 2022