

Mabe Parish Council

Tel: 07964 735 219

Email: mabeparish@gmail.com

Minutes – 14 April 2022

Minutes of the meeting of Mabe Parish Council on Thursday 14 April 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

Councillors present: Cllrs M Wilkinson (Chairman), C Cole, B Galke, R Phillips, P Simmons, T Tindle, A Wills

Cornwall Councillor: C.Cllr Bastin.

Officer in attendance: Clerk/RFO to the Parish Council

Minute no:	Agenda Items
	<p>Chairman's Announcements</p> <p>Order of agenda changed, item on creative industries to be considered earlier in the meeting in view of members of the public attending.</p>
MPC21.22.304	<p>Apologies for absence – were received from Cllrs P Tisdale, A Thomas and K West.</p>
MPC21.22.305	<p>Members' Declarations of Interests</p> <p>Cllr Wilkinson declared an interest in Minute 310 (creative industries), as an artist working in the sector, and withdrew from the meeting during consideration of this item.</p>
MPC21.22.306	<p>To approve written requests for dispensation – None</p>
MPC21.22.307	<p>Cornwall Councillor report</p> <p>C.Cllr Bastin reported that:</p> <ul style="list-style-type: none"> - Covid situation, Cornwall Council were still promoting the hands, face, space message in view of the high rate of covid in the community - the second application round for the CIL fund has the closing date of 23 June for expressions of interest - reduced bus fares, from 10 April adult fares should be 1/3 less and operators will accept tickets from other operators. - Jubilee – invitation to join the Jubilee Parade in Truro on 2 June - in 'no mow May', grass on verges and in parks will not be cut, to increase biodiversity.
MPC21.22.308	<p>Public Speaking</p> <p>A local resident spoke in support of a proposal to create a cycle route at the Argal and College reservoirs, relevant to an agenda item later in the meeting.</p>
MPC21.22.309	<p><u>Minutes of meeting of the council held on 10 March 2022</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>

All minutes are draft until approved at the following council meeting.

MPC21.22.310	<p>Council support for creative industries in Mabe parish</p> <p>Cllr Wilkinson declared an interest in this item, as an artist working in the sector, and withdrew from the meeting during consideration of this item.</p> <p>Resolved – that Cllr Cole will chair the meeting for this item.</p> <p>Cllr Simmons presented his proposal, stating that it was a standalone matter, away from any legal discussions currently underway elsewhere. The intent behind the proposal was for Mabe to be seen as the creative capital of creative industries in Cornwall, building on its heritage of being a place where international artists are based, artisans, craftsmen, and one of the last quarries producing hand crafted stone pieces. The proximity of Mabe to Falmouth University made it an important place for students to have the potential to work, whether while at university, or after completing their studies.</p> <p>Resolved - that</p> <ol style="list-style-type: none"> 1) That the council declare to support existing and potential future creative industries in Mabe Parish, for individuals and groups, and declares support for the creation and maintenance of affordable sites for creative industries to be provided and maintained; and 2) That the support for the creative industries in Mabe expressed by the parish council be notified to the Mabe NDP group with a request that they also consider a policy on this basis.
MPC21.22.311	<p>Clerk's update report</p> <p>Members noted the written report circulated, along with updates at the meeting:</p> <ul style="list-style-type: none"> - Dark Skies, Cllrs Simmons to find out about costs to be claimed from the council - 242, path for memorial garden, to be postponed until after the bluebells finish flowering - 251, local volunteers not available to construct a seat for the bus shelter, Barry Williams to be asked to quote.
MPC21.22.312	<p>Planning Applications</p>
	<p>a) PA22/02514 – Combined Universities in Cornwall, Penryn Campus, Penryn – Works to trees subject to a Tree Preservation Order (TPO), works include multi-stemmed sycamore tree, one limb has already failed, the rest of the tree is in decline/dead. Works for the tree: fell to the base. It is upon a Cornish hedge, so will leave to regrow and maintain growth. Will also replant up the hedgerow with native species.</p> <p>Resolved – that the parish council will support the CC Tree Officer's assessment.</p>
	<p>b) PA22/03407 – Eathorne Farm, Eathorne, Constantine, Falmouth – Application for discharge of a planning obligation on 2/13/83/00098/F dated 6 January 1984</p> <p>Resolved – that the application is supported.</p>
MPC21.22.313	<p>Application to Cornwall Council for devolution of open space land to the parish council</p> <p>The clerk set out the draft Initial Proposal Form to request the freehold transfer of the</p>

	<p>two fields on Antron Hill, from Cornwall Council to the parish council.</p> <p>Resolved – to submit the Initial Proposal Form as circulated, with the addition of: <i>This will be the only land owned by the parish council and it is considered important to have local open space owned and run by the local community.</i></p> <p>Clerk’s note – the parish council owns land at the Memorial Garden and so the Initial Proposal Form was sent as originally drafted.</p>
MPC21.22.314	<p>Community Infrastructure Levy – Expression of Interest</p> <p>Members noted the launch of the second round of Cornwall Council’s CIL funding, with closing date of 23 June for submission of expressions of interest.</p> <p>Cllr Simmons suggested ideas for the 2 fields on Antron Hill, currently owned by Cornwall Council and which the parish council were seeking to be devolved to the parish – adding footpaths to link others in the rights of way network, and creating an environmental education project.</p> <p>Agreed that a draft expression of interest application based on this idea be presented to the May meeting of the council for consideration, to be actioned by Cllrs Simmons and Tisdale.</p>
MPC21.22.315	<p>Cycle path for Argal/College Reservoirs</p> <p>Cllr Wilkinson noted recent correspondence calling for a cycle path for the Argal and College Reservoirs and brought the matter to the council for discussion.</p> <p>It was explained that a cycle path would potentially be sited on the Mabe-side of the reservoirs, and would be a joint project with Budock parish, Cornwall Council and South West Lakes Trust. It was noted that Argal was more suited to this than College, due to the nature reserve at College.</p> <p>Resolved – that the idea is supported in principle and for a working group of councillors to liaise with others and report back to the parish council as and when needed, working group members: Cllrs Wilkinson, Simmons, Tindle, Cole.</p>
MPC21.22.316	<p>Mabe Neighbourhood Plan</p> <p>Updates:</p> <ul style="list-style-type: none"> - The NDP team had received many representations asking for inclusion of policies supporting the creative industries and they were seeking advice from the NDP consultant - The Groundwork UK grant for 2021/22 had come to an end on 31 March and a new grant could be applied for, for coming work. Meanwhile, the consultant’s invoice for March had been received in April, and so was funded from the parish council budget rather than the Groundwork UK grant. This payment had been included on the payment schedule to be considered later in the meeting - Noted.
MPC21.22.317	<p><u>Falmouth / Penryn CNA 20mph</u> - <i>To consider a parish council consultation response to the Cornwall Council consultation</i></p> <p>Resolved – that the proposal is supported.</p>

MPC21.22.318	<p>Parking at Gweal Darras</p> <p>Cllrs Simmons and Wilkinson reported on concerns raised at the recent Cllrs Surgery by local residents, with parking problems at Gweal Darras – cars parked on pavements, and difficulties for residents to find places to park.</p> <p>During discussion the following points were covered:</p> <ul style="list-style-type: none"> - Gweal Darras is owned by Coastline Housing, and so there would be difficulties getting Cornwall Council enforcement officers to carry out enforcement - 25 – 30% of properties are now privately owned and so it was understood that the cost of any works would be passed on to property owners and tenants - A local resident was willing to carry out a leaflet drop (Agreed that Cllrs Wilkinson and Galke will help with this) <p>Resolved - that the parking problems will be reported to Cornwall Council through Casework Assist (Cllrs Wilkinson and Simmons to send details to the clerk)</p>
MPC21.22.319	<p>Play Equipment inspection – March 2022 .</p> <p>Noted.</p>
MPC21.22.320	<p>Jubilee Update</p> <p>Cllr Wills gave an update on the arrangements being put in place by the organising committee.</p> <p>The committee would return the details to be submitted to the council’s insurers.</p> <p>Cllr Phillips agreed to speak to the two landowners to seek their agreement to the arrangements for the beacon.</p> <p>Resolved – that a further £500 is allocated for the Jubilee events, to be considered in May if the organising committee identifies required uses for funding.</p>
MPC21.22.321	<p>Review of S.106 funded projects</p> <p><i>To receive an update, and agree the next steps for s.106 projects, including:</i></p> <ul style="list-style-type: none"> <i>i) Consider whether to seek to use s.106 funding for installing a ramp from Church Road to the Spargo Court amenity area</i> <i>ii) Consider uses for the remaining s.106 funds</i> <p>Members noted the written update, circulated prior to the meeting.</p> <p>It was noted that the MYCP was putting together a plan for the benches proposed for the school/MYCP field.</p> <p>Agreed to let South West Lakes know that they might be able to apply for s.106 funds in the parish.</p>
MPC21.22.322	<p>Grant applications</p> <p>The grant application from Citizens Advice Cornwall was considered. Although an organisation based outside the parish, in view of the cost of living crisis and the need for residents to have access to good advice, especially on managing debt, claiming benefits, etc, it was</p> <p>Resolved to award a grant of £500 to Citizens Advice Cornwall, and to request</p>

	links/information to be posted on the council's website and social media pages.																											
MPC21.22.323	<p>Proposed gifting of play equipment to the Mabe Youth & Community Project</p> <p>The Clerk to be notified when the birds nest swing has been repaired, and when the steps to the bench have been installed. Following these works the formal gifting letter will be issued to the MYCP.</p>																											
MPC21.22.324	<p>Climate Group – regular update</p> <p>A brief update was given from the Climate Group, along with an update on which trees could be felled from behind the bus shelter. Noted</p>																											
MPC21.22.325	<p>University Update</p> <p>Cllr Simmons reported on a recent meeting with Falmouth University and the Vice-Chancellor, with a tour of the campus. The parish council has been invited to visit and tour the campus. An article from the Falmouth and Exeter universities would be included in the next edition of Mabe Matters. Noted</p>																											
MPC21.22.326	<p>Appointment of a councillor to the Staffing Committee</p> <p>It was noted that Cllrs Wilkinson and Tisdale were members of the Staffing Committee.</p> <p>Resolved that Cllrs Cole and Tindle also be appointed to the Staffing Committee.</p>																											
MPC21.22.327	<p>Arrangements for Annual Electors Meeting - To agree a date and any other arrangements needed for the Annual Electors Meeting (before 1 June 2022)</p> <p>Resolved – that the Annual Electors Meeting will be held on Thursday 12 May at 7.00pm and that the meeting of the parish council will follow on after this meeting.</p>																											
MPC21.22.328	<p>Schedule of payments</p> <p>Resolved - To approve payments as set out in the payments schedule.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>Online bank payments</i></td> </tr> <tr> <td>Namesco</td> <td>NDP website domain renewal – direct payment on behalf of NDP</td> <td>£52.78</td> </tr> <tr> <td>Cornwall IT Ltd</td> <td>New office laptop</td> <td>£720.00</td> </tr> <tr> <td>Southwest Playground Inspections</td> <td>March 2022 inspection, play equipment at MYCP</td> <td>£30.00</td> </tr> <tr> <td>Paul Webber</td> <td>NDP planning consultant (March)</td> <td>£1,050</td> </tr> <tr> <td></td> <td><i>To be paid from this year's NDP budget line, and the NDP earmarked reserve. Outside the funding window for Groundwork UK grant</i></td> <td></td> </tr> <tr> <td>Groundwork UK</td> <td>Repayment of unspent NDP grant 2021/22</td> <td>£6,359.69</td> </tr> <tr> <td>Cornwall ALC Ltd Inv 2223_078</td> <td>Annual membership subscription 22/23</td> <td>£578.62</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>Online bank payments</i>			Namesco	NDP website domain renewal – direct payment on behalf of NDP	£52.78	Cornwall IT Ltd	New office laptop	£720.00	Southwest Playground Inspections	March 2022 inspection, play equipment at MYCP	£30.00	Paul Webber	NDP planning consultant (March)	£1,050		<i>To be paid from this year's NDP budget line, and the NDP earmarked reserve. Outside the funding window for Groundwork UK grant</i>		Groundwork UK	Repayment of unspent NDP grant 2021/22	£6,359.69	Cornwall ALC Ltd Inv 2223_078	Annual membership subscription 22/23	£578.62
Payee	Purpose	Amount (inc VAT)																										
<i>Online bank payments</i>																												
Namesco	NDP website domain renewal – direct payment on behalf of NDP	£52.78																										
Cornwall IT Ltd	New office laptop	£720.00																										
Southwest Playground Inspections	March 2022 inspection, play equipment at MYCP	£30.00																										
Paul Webber	NDP planning consultant (March)	£1,050																										
	<i>To be paid from this year's NDP budget line, and the NDP earmarked reserve. Outside the funding window for Groundwork UK grant</i>																											
Groundwork UK	Repayment of unspent NDP grant 2021/22	£6,359.69																										
Cornwall ALC Ltd Inv 2223_078	Annual membership subscription 22/23	£578.62																										

	Cornwall IT Ltd	Inv. 2960 – email support (May) and 2 x migration of mailboxes	£186.00
	L Dowe	Clerk's salary (March)	£375.40
	L Dowe	Clerk's expenses (March)	£26.00
	HMRC	PAYE tax and NI (Month 11)	£93.80
	Citizens Advice Cornwall	Grant awarded.	£500.00
	<i>Direct Debit payments</i>		
	EE	Mar '22 mobile phone contract (DD on 6/4/22)	£10.58
	Vodafone	March – wifi hub (DD on 160422)	£11.00
MPC21.22.329	Finance report and bank reconciliation The budget monitoring report, bank reconciliation and earmarked reserves report were noted.		
MPC21.22.330	Correspondence 1. The Lord Lieutenant's and Bishop of Truro's Cornish Platinum Jubilee Parade – Thursday 2 June. The invitation to join the Jubilee Parade in Truro was noted , and Cllrs can share this invitation with other groups in the parish.		
MPC21.22.331	Agenda items for a future meeting i. Any matters deferred from, or raised at this meeting ii. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed</i> It was agreed that the May Councillors Surgery would be hosted by Cllrs Cole and Tisdale.		
MPC21.22.332	Matters for decision, information excluded from the press and public		
	Resolved - that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business		
MPC21.22.333	Clearing the land behind the bus shelter, Treliever Road - <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i> After considering the quote from the council's approved groundwork contractor, for works to fell the Leylandii trees on the land behind the bus shelter on Treliever Road, it was Resolved – that Bob Sanders be appointed to fell the trees, as per the quote received.		
	Meeting closed: 9.43 pm		Signed by Chairman: