**CM/18/03/01**

 **FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 19th MARCH 2018 at 7.30pm**

**IN ATTENDANCE**

Cllrs. J. Blaney, S.Holloway, I.Terry, H.Gibbins, & R.Lancaster

N & S D C Cllr. R.Blaney**,** NCC Cllr. S.Saddington

Parish Clerk Lynn Holland plus 1 member of the public

1. **Apologies –**–– Cllrs. J.Holtam & B.Magrath these were accepted and approved.
2. **Declaration of Interests**

None given.

1. **Minutes of the meeting held 19th February 2018**

Minutes of the meeting held 19th February 2018 were approved and signed.

1. **Matters arising**
* Cllr. Lancaster confirmed it was necessary to change the date of the Spring Clean event. Following a brief discussion agreed to change the date to 21st April 2018 2 – 4pm. Cllr. Holloway would be contact for Fiskerton; Cllrs. J. Blaney & Magrath for Morton. Certificates would be presented & photographs taken to mark the event.
* Chairman confirmed 2 letters had been sent to VIA EM re state of Station Street road surface. Clerk would copy to Councillors. Cllr. S.Saddington suggested forwarding letters to NCC Officer & NCC Chairman J.Cottee.
1. **Reports from District & County Councillors & Parish Councillors**

NCC Cllr. S.Saddington confirmed the following:

* 300 Bus service to be reviewed but delayed due to recent burst sewer pipe taking priority.
* Unfortunately cannot confirm when resurfacing of Station Street will take place it may be 2019/2020 rather than 2018/2019. Suggested Parish Council should keep pressing NCC/VIA EM.

N & S D C Cllr. R. Blaney confirmed the following:

* N & S D C precept increase of 1.9% equates to 1p per day increase.
1. **Questions from members of the Public**

Nothing to report.

1. **Update on Neighbourhood Plan and approval of any expenditure in relation to NHP**

Chairman reported a positive response to the questionnaires & 38 people had come forward re scheduled event on 25th March 2018 at the Radford Centre. Chairman gave a brief account of format of the event & further information would be provided prior to the date. Analysis would be undertaken on 18th April 2018.

Approval was given to reimburse the cost of printing at £45; & for 4 other receipts totalling £174. Clerk confirmed grant had been extended to 31st March 2018 to enable receipt of outstanding invoices which could then be included.

1. **Planning Applications**

Nothing to report .

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**CM/18/03/02**

**FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 19th MARCH 2018 at 7.30pm**

**Continued...........**

1. **Payments for approval**

**Resolved to approve payments in line with Appendix ‘A’ £2533.34**

Year to date – as at 28th February 2018 - income £16,206.90 & expenditure £15,023.23; balance £82,357.42. **Approved - Chairman initialled Bank reconciliation**.

Receipt of £200 from NCC Cllr. Saddington; approved renewal of dog bin contract N & S D C.

1. **To consider donation made by Cllr. S.Saddington re WW1 & WI events.**

Defered to next meeting.

1. **To consider Amenities Plan. (Appendix ‘B’)**

Following a brief discussion noting the items which had been addressed; agreed this plan to be incorporated with results of the Neighbourhood Plan.

1. **To note new Data Protection rules with effect from May 2018 (awaiting final update or rules and regulations)**

Clerk confirmed that NALC had provided a toolkit & SLCC would provide information w/c 26th March 2018. **Agreed to defer to next meeting when decisions would have to be made re policy etc.**

Clerk reminded Councillors that it is advisable to have a separate email address for Council business as opposed to using their own personal email address.

1. **To consider specific roles of Councillors in relation to snow, flood & footpath representatives.**

Chairman presented examples of roles for the above. It was felt that in an emergency the Principle Authorities/Agencies would take control with assistance of local knowledge. Agreed Clerk to investigate role of snow warden & Cllr. J.Blaney to investigate role of Flood Officer.

1. **To confirm date to undertake 6 monthly footpath survey.**

Agreed 21st April 2018 with a view to findings being presented to May meeting.

1. **To consider ways to improve communications with residents.**

After a brief discussion agreed an Annual Report would be delivered to each household & various groups would be invited to the Annual Parish Meeting to give a presentation. This would be advertised locally & all residents invited to the meeting.

1. **To approve a suitable defibrillator notice for Fiskerton.**

Agreed to advertise encouraging members of the public to spearhead this initiative if they feel it is necessary to have a defibrillator in Fiskerton.

**17. To consider play area issues including;**

**01 Play Area Inspection Report(s) –** February report acknowledged & **approved Andrew Milner to be requested to complete remedial works up to a maximum of £100**.

 **18. Correspondence for noting & agenda items for next meeting.**

* Resident had requested by email a meeting with Parish Council to discuss prospective planning application. Resident attended the meeting and it was agreed **Clerk to forward email to all Councillors with a view for it to be an agenda item for next month’s meeting.**
* Noted research had shown Fiskerton appeared in top 10 best places to live.
* **Next meeting: 16th April 2018.**

SIGNED...........................................................

 DATE..............................................................

continued......................

 **CM/18/03/03**

**FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 19th MARCH 2018 at 7.30pm**

**Continued ................**

 **APPENDIX ‘A’**

**PAYMENTS APPROVED**

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYEE** | **DETAILS** | **PAYMENT DETAILS** | **£** |
| 1. L.Holland
 | March Salary, home allwce. & expenses  | Online | 208.62 |
| 1. HMRC
 | March tax deductions | Online only from 14.12.17 | 44.80 |
| 1. J.Holtam
 | Wordprint | Cheque | 45.00 |
| 1. Open Plan
 | NHP 3rd inv | Online | 1692.00 |
| 1. N & S D C
 | 10116099 dog bin emptying | Online | 346.32 |
| 1. British Gas
 | Electricity VG | DD | 22.32 |
| 1. S.Angell
 | NHP whiteboards/panel kit; marker pens; glue dots etc | Cheque | 174.28 |
| **TOTAL** |  |  | **2533.34** |

**meeting ended 9.20pm**

**APPENDIX ‘B’**

**Fiskerton-cum-Morton Parish Council**

**Report of Village Amenities Survey and Action Plan**

**December 2016- Reviewed in February 2017**

**Introduction**

Following a recommendation from the auditors to reduce our reserves and consequent discussions at a number of Parish Council meetings during Autumn and Winter 2015/2016, the Parish Council issued a questionnaire in June 2016 to gather views on suggested improvements to existing amenities or the development of new amenities. 16 questionnaires were completed on line and 32 in hard copy.

The questionnaire included 4 suggested improvements;

* A safe cycle path between Fiskerton and Rolleston
* All weather footpaths and ‘quiet lanes’ in both villages
* Outdoor gym equipment
* Electronic speed limit reminder signs on Bleasby Road, Station Road and Rolleston Road

A further 4 boxes were included in the questionnaire to enable villagers to make their own suggestions. Respondents were invited to prioritise both the PC suggestions and their own, giving them a possible 8 choices. Not all respondents prioritised the PC suggestions, or their own. Some ticked all 4 suggestions and added non-prioritised suggestions.

**Interpreting the results**

Not all respondents prioritised all of the suggested amenities or all of their own suggestions. Those suggestions which weren’t prioritised are shown in the ‘No priority’ column.

Respondents own suggestions were expressed in a number of ways but have been grouped together under broad headings, wherever possible.

The ‘safe cycle path between Fiskerton and Rolleston’ was prioritised as most important by 18 respondents and included in the overall priorities of 33 respondents.

‘All weather footpaths’ were prioritised as most important by 4 respondents and ranked 2nd, 3rd or 4th by 27 respondents, a total of 32.

‘Outdoor gym equipment’ was identified as within their priorities 1 – 4 by 29 respondents.

‘Speed signs’ were identified as priorities 1 – 4 by 31 respondents.

‘Other suggestions’ covered a wide range of issues, including improvements to the Village Green.

**Summary results of consultation**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Priority |   | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | NP |
| **Option**s |   |  |  |  |  |  |  |  |  |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Safe cycle path |   | 18 | 7 | 6 | 1 |   |   | 1 |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| All weather footpaths |   | 4 | 15 | 10 | 1 | 1 |   |   |   | 1 |
|   |   |   |   |   |   |   |   |   |   |   |
| Outdoor gym equipment |   | 4 | 4 | 7 | 14 |   |   |   | 4 |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Speed signs |   | 10 | 7 | 4 | 10 |   |   |   |   | 1 |
|   |   |   |   |   |   |   |   |   |   |   |
| **Other suggestions** |  |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Improve drains in Morton |   | 1 |   |   |   |   |   | 1 | 1 |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Village Green | Christmas lights |   |   |   |   |  1 |   |   |   |   |
|   | Picnic tables |   |   |   |   |   | 2 |   |   | 1 |
|   | Lighting |   |   |   |  1 |   |   |   |   |   |
|   | Play equipment |   |   |   |   |   |   |   | 5 | 2 |
|   | Wildlife areas |   |   |   |   |   |   |   |   | 2 |
|   |   |   |   |   |   |   |   |   |   |   |
| Improved street lighting | Main St Fiskerton | 3 |  | 3 | 2 |   |   | 1 |   |   |
|   | Station Road |   |   |   |   |   |   |   |   | 1 |
|   |   |   |   |   |   |   |   |   |   |   |
| Footpaths | Trent Lane |   |   |   |   |   |   |   |   | 3 |
|   | Footpath to Southwell |   |   |   |   |   |   |   |   | 2 |
|   |   |   |   |   |   |   |   |   |   |   |
| Electricity generation |   |   |   | 1 | 1 |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Playground improvements |   | 5 | 4 |   |   | 1 | 1 |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| CCTV |   |   |   |   |   | 2 | 2 |   | 1 |   |
|   |   |   |   |   |   |   |   |   |   |   |
| More dog bins |   |   |   |   |   |   | 1 |   |   | 2 |
|   |   |   |   |   |   |   |   |   |   |   |
| Dog warden |   |   |   |   |   | 1 |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Speed bumps near shop |   |   | 1 |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| No more houses |   |   |   |   | 1 |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Allocate land for smaller houses |   |   | 1 | 2 |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| Village names signs |   |   |   | 1 |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
| More passing places |   |   |   |   |   |   | 1 |   |   |   |

**Next steps for PC**

* Prioritise new amenities or improvements to amenities for PC funding in this, or future, financial years.
* Identify those priorities and suggestions which could be the subject of applications to external funders
* Refer priorities to other agencies for advice on options e.g. District and County Councils
* Identify those suggestions which will not be the subject of any further action.

**Action Plan**

| **Amenity** | **Improvement** | **Action taken/in progress** | **Status** |
| --- | --- | --- | --- |
| Village Green | Electricity on the village green | Installed | **Completed** |
|  | Christmas lights | Will be available for Christmas 2017 | **Completed** |
|  | Picnic tables | To be installed 2017 | **Completed** |
|  | Wildlife areas | Advice to be sought from NSDC on creation and maintenance of a wildlife area. | Ongoing |
|  | Play equipment | Advice will be sought from NSDC on appropriate equipment, siting and sources of funding. (see below) | Ongoing |
| Other proposed amenities | Safe cycle path to Rolleston | Refer proposal to NCC | Ongoing |
|  | Improved street lights | Problems with Lighting referred to NCC | **Completed** |
|  | Footpaths | Where there is a need for maintenance/improvement - referred to NCC. | **Completed** |
|  | Electricity generation | PC supports the idea in principle and will respond to findings of feasibility study. | Deleted  |
|  | Playground improvement 1. At Arthur Radford
 | PC have taken over responsibility for grass cutting of enclosed play area at sports ground. Two broken pieces of equipment have been replaced. | **Completed** |
|  | Playground equipment (2) on Village Green | Advice will be taken from NSDC on appropriate equipment and siting. Three quotes will be obtained from suppliers on the basis of that adviceThe PC will then discuss and agree how much of the cost can be met from the PC’s resources and how much will need to be met by bidding for grants and/or fundraising. | Ongoing |
|  | CCTV | Not feasible because of limited evidential value, cost and statutory responsibilities arising from using CCTV. | No further action |
|  | More dog bins | PC to discuss | Deleted |
|  | Dog warden | Not feasible or necessary | No further action |
|  | Housing issues | Will be covered by Neighbourhood Plan in 2017 | Ongoing |
|  | Village name signs | PC to discuss | Ongoing |

**Rob Lancaster Chairperson**

**Fiskerton-cum-Morton Parish Council**

**Updated February 2017**