

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:31 on Monday 25th November 2019

- 1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED.**
- 2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:**
 - a) In attendance: Cllr. J. Coad, Cllr. M. Coad, Cllr. W. Ayres, Cllr. P. Miller, S. Knight (clerk)
 - b) Apologies: Cllr. Batters (C.C.)
- 3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:**

None received.
- 4) PUBLIC FORUM:** No matters raised
- 5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETINGS ARE AN ACCURATE RECORD:**
 - a) It was resolved that the Minutes of the Parish Council meeting held on 30.09.2019 were an accurate record.
- 6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:**
 - a) **Cornwall Council:** Cllr. Batters submitted a report, read by the clerk in his absence, that he had been dealing with recent drainage problems in the parish but otherwise had nothing of any major note to report.
 - b) **Bodmin Community Network (BCN) Meeting held on 09.10.2019:** Cllr. Ayres reported that Bosvena Health, the new partnership between the practices at Stillmoor and Carnewater, is currently working towards self-financing and building a new premises, to create a service that is more fit for purpose for Bodmin's growing needs. She also reported that Lanhydrock's expression of interest in drawing funding from the Highways Scheme had been approved.
- 7) PLANNING MATTERS:**
 - a) **PA19/08629 – Tall Trees Sun room extension:** Councillors agreed their unanimous support for this application.
 - b) **PA19/09785 – National Trust replacement boiler flue consent:** Councillors agreed they had no objections to this application.
- 8) PARISH MATTERS**
 - a) **Lanhydrock War Memorial Hall road safety:** Cllr. Ayres reported that the parish council's application to the Community Network

Highways Scheme fund had been successful and a warning sign would be erected to alert drivers on the B3268 to the entrance to the War Memorial Hall.

- b) Forest for Cornwall:** The clerk reported that Cornwall Council had announced its 'Forest for Cornwall' scheme, which aimed to cover 32 square miles of Cornwall with additional trees and provide funding for tree planting on public land. It was noted that most land in Lanhydrock is privately owned and that some of these land owners had already begun their own programmes of increased tree planting, but the council requested to be kept updated on the project regardless.

ACTION: Clerk to keep the council informed of any developments within the scheme.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
22.10.2019	Bruno Peek	VE Day Celebrations 2020	No action
12.11.2019	Cornwall Council	LMP 2020/21	No action – it was agreed that the public rights of way in Lanhydrock are already maintained privately or by the National Trust so there was no justification for joining the LMP scheme
14.11.2019	Sue Cooper	FOI: Climate Change	14.11.2019: Clerk replied stating no relevant correspondence had occurred.
19.11.2019	NALC	Consultation on unauthorised encampments	Clerk to respond with council's views, as discussed at the meeting.

10) FINANCE

- a) Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed a balance of £3573.01. She also reported that the CALC VAT training morning she had attended on 15th October, had been a useful introduction to an area that she had previously had little knowledge of.

- b) The following payments were noted:**

Recipient	Cheque No.	Reason for payment	Amount
Cormac Solutions Ltd	100313	Lanhydrock Nameplate	£564.92
CALC	100314	Introduction to VAT Training	£42.00
ICO	(NA - Direct Debit)	Registration Renewal	£35.00

- c) **Precept 2020/21:** The clerk, having circulated the budget to councillors prior to the meeting, recommended that the precept remain unchanged at £2,800. Upon discussion, it was agreed that the current funds in the parish bank account and projected expenses for the year ahead made an increase unnecessary and the precept for 2020/21 was agreed at £2,800.

ACTION: Clerk to submit 2020/21 precept notification to Cornwall Council for £2,800

11) GOVERNANCE

- a) **Financial Regulations:** The clerk presented a draft revision of the Financial Regulations to councillors for their consideration and potential adoption at the next meeting. The chairman suggested that, if there were no further amendments to make, the regulations could be adopted at the present meeting. The revised Financial Regulations were adopted.
- b) **Internal Audit:** The clerk informed the council that she begun making enquiries to appoint an internal auditor for 2020 but had been informed that Donna Hyde, who had carried out the internal audit in 2019 would be unable to do so again. The chairman recommended contacting the alternative auditor suggested by Donna, after first approaching Mandy Eaves, who carried out the parish council's 2018 audit.

ACTION: Clerk to seek internal auditor

12) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) **Cllr Ayres eligibility to remain a councillor:** Cllr. Ayres informed the council that she was in the process of moving to Lostwithiel and would likely no longer be eligible to remain as a parish councilor for Lanhydrock once the process was complete.

13) ANY OTHER BUSINESS: None

14) DATE OF NEXT MEETING: Monday 27th January 2020

PUBLIC AND PRESS EXCLUDED

- 15) COUNCIL REPRESENTATIVES:** Following the dispute between a member of the public and Cornwall Councillor at the parish council meeting held on 29th July 2019, the chairman reported that the member of public had stated they felt unable to attend parish council meetings whilst the Cornwall Councillor was in attendance. The council discussed the issue and agreed that they wished for both parties to feel able to attend the meetings in a constructive manner and that a complaint should be made regarding the conduct of the Cornwall Councillor.

ACTION: Clerk to investigate official complaints procedure.

16) CLERK PAYMENT:

- a) The following payments were authorised,

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100316	Clerk Salary + Expenses	
HMRC	100317	PAYE tax on Clerk Salary	

Meeting Closed at: 21:37

Signed and Accepted as a correct record

Chairman

Jason D. Wood

Date:

27 January 2020