

Donhead St Andrew Parish Council

Full Meeting - Friday 13th May 2016 at 7:18pm

in the Henrietta Barnett Field Centre

16.05.07	<p>Apologies received and those present: Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, Miss B Miller, S. Pyke, M. York. Also in attendance: W.Cnllr T. Deane; 2 residents; Mrs S. Harry (Clerk). Apologies received and accepted: Lady Cooper, Ms P. Maxwell-Arnot, Mrs F. Smart.</p>																												
16.05.08	<p>Declarations and Dispensations a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.</p>																												
16.05.09	<p>Public Participation and Presentations a. Village Tree Warden G. Lisle spoke to update those present on the Donhead Ancient Tree Project; over 70 trees having been logged onto the Woodland Trust website, but not yet verified. Trees lost over recent years in storms are planned to be replanted with the AONB providing materials for local volunteers.</p>																												
16.0310	<p>Resolution of minutes: Full - 11th March 2016: proposed MissBM / seconded MC / unanimous of those present (2) Interim - 21st March 2016: proposed MissBM / seconded MC / unanimous of those present (2) Interim - 25th April 2016: proposed SP / seconded MC / unanimous of those present (2) Interim - 9th May 2016: proposed MissBM / seconded MC / unanimous of those present (3)</p>																												
PLANNING MATTERS																													
16.05.11	<p>Applications determined - P.Cnllrs noted the listing circulated with the agenda.</p>																												
FINANCE																													
16.05.12	<p>Approval of payments information</p> <table border="1"> <thead> <tr> <th><u>Payee</u></th> <th><u>Purpose</u></th> <th><u>Cheque</u></th> <th><u>£ nett</u></th> <th><u>£ vat</u></th> <th><u>£ total</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>April Salary</td> <td>455</td> <td>225.00</td> <td>0</td> <td>225.00</td> <td>Budgeted/ retrospective</td> </tr> <tr> <td>Obo HMRC</td> <td>Tax - April</td> <td>456</td> <td>35.00</td> <td>0</td> <td>35.00</td> <td>Budgeted/ retrospective</td> </tr> <tr> <td>Came and Company</td> <td>2016.17 insurance cover</td> <td>457</td> <td>283.47</td> <td>0</td> <td>283.47</td> <td>budgeted</td> </tr> </tbody> </table> <p>P. Cnllrs resolved the payments listed; proposed SL / seconded MissBM / unanimous</p>	<u>Payee</u>	<u>Purpose</u>	<u>Cheque</u>	<u>£ nett</u>	<u>£ vat</u>	<u>£ total</u>		Clerk	April Salary	455	225.00	0	225.00	Budgeted/ retrospective	Obo HMRC	Tax - April	456	35.00	0	35.00	Budgeted/ retrospective	Came and Company	2016.17 insurance cover	457	283.47	0	283.47	budgeted
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16.05.13	<p>2015.16 Annual Return P. Cnllrs were referred to the Annual Return previously circulated with the agenda and noted a. The Internal Auditor has signed off section 3 of the Annual Return for y/e 31.03.2016 with no issues raised, before resolving b. Governance Statements 1 to 9 in Section 1 - proposed SL / seconded SP / unanimous c. P. Cnllrs further resolved Section 2, the Accounting Statements for 2015/16. proposed SL / seconded SP / unanimous P. Cnllrs also noted the breakdowns of the summary figures for 2015.16 also attached as an agenda paper.</p>																												

16.05.14	Budget monitoring - P. Cnllrs referred to the previously circulated budget paper for 2016.17 and discussed potential spending for the new financial year. As an initial project, the Clerk was asked to investigate the cost of buying and maintaining litter bins on popular walks within the village and especially those popular with dog walkers.	Clerk
16.05.15	Ongoing projects: a. Way Markers - these were now available. b. Finger post /noticeboards - works ongoing, with delivery and installation expected before the end of May; payments therefore in 2016/17.	
CEMETERY		
16.05.16	War memorial cleaning and renovation of inscriptions / slate panels - P. Cnllrs noted that the moss has been removed from the memorial and as soon as the weather improves, Peter Martindale would start the test inscription work.	
16.05.17	Cemetery general maintenance and upkeep - P. Cnllrs agreed that the cemetery would benefit from a proper compost container and a general tidy up, for example, of twigs, continued pruning of remaining shrubs etc. and resolved that a local gardener would be approached to do this on a quarterly basis. Proposed SL / seconded MissBM / unanimous	Clerk
HIGHWAYS/Rights of Way		
16.05.18	Footpaths: a. Circular walks - P.Cnllrs noted that the AB were progressing well with this initiative and had suggested using the same format for any signs and information in local villages to take benefit from the bulk buying aspect of this scheme and /or grant funding at a later stage; P.Cnllrs agreed with this approach. b. Permissive path between FPs 4 and 5 - P. Cnllrs noted that the further details requested by WC had been due back before the meeting; a further period of consideration was now required.	
16.05.19	West End Lane condition and potential works - P. Cnllrs were referred to the information circulated with the agenda papers. David Button (Highways Engineer) had indicated that if the two Donhead parishes submitted a joint case, then it <i>may</i> be worth raising the potential solution as a CATG project; there is no local funding available however. P.Cnllrs decided to ask DStM PC if they would be happy to do so.	Clerk
16.05.20	Gulley jetting - for information - at a recent OFWG meeting, the Highways Engineer indicated that PCs could employ a contractor with the relevant insurance and experience to jet/clear blocked gullies when there was no safety issue that would necessitate the presence/use of WC equipment. For example - Abbots would be suitable and would charge £90 for the first hour and £80 for each subsequent hour. PCs could group together to do this. P. Cnllrs duly noted this information.	
16.05.21	Clarence reports - 0300 4560105 / Clarence@wiltshire.gov.uk / My Wiltshire reports	
OTHER MATTERS REQUIRING CONSIDERATION and/or RESOLUTION		
16.05.22	Mobile Library visits - P. were referred to the information previously circulated with the agenda -and noted that WC has been approached by the local users of the mobile library that indicated that they would not feel disadvantaged if the mobile library service no longer stopped in DStA. Following a discussion, P. Cnllrs resolved to agree with the suggestion to stop visits to the village and allow the mobile library to spend more time in neighbouring villages. Proposed SL / seconded SP / unanimous	Clerk
16.05.23	Queen's Birthday celebration - P. Cnllrs noted that the Fete BBQ would be available to use and that Michael Hockney has offered to be the Chef. P. Cnllrs resolved to finance the hire of a Portable toilet. Proposed SL / seconded SP / unanimous	Clerk

Reports		
16.05.24	<p>W.Cnllr Tony Deane spoke on several issues:</p> <ul style="list-style-type: none"> a. SW area being used as a pilot area for changes to the Policing organisation. b. Recognition of deprived children in local villages. c. After 3 years, permission to build 2 OAP bungalows in the area. d. Digital grants available through the Area Board. e. Brook Hill proposals to be put forward as a substantive scheme at CATG. f. Nadder Centre to be opened on 4th July. 	
16.05.25	<p>Other reports:</p> <ul style="list-style-type: none"> a. Chairman - mentioned route between FPs 4 and 5; Hersanmine; Finger post installation, before thanking P. Cnllrs and Clerk for their work. b. Clerk - indicated that the CPRE were happy to help with Planning applications; also that Denton's Directory had requested a link from the PC website - this was resolved by P.Cnllrs: proposed MissBM/seconded SP/unanimous 	
16.05.26	Correspondence - P. Cnllrs were referred to the agenda paper.	
16.05.27	<p>Public participation - further comments were made relating to:</p> <ul style="list-style-type: none"> a. The finger post at top of Barker's Hill in Sedgemoor & Semley parish - a further approach to be made for a jointly funded replacement. b. Potential use of compostable dog waste bags. c. Advertising alternatives to the Mobile Library in the Donhead Digest. 	
16.05.28	<p>Date and time of next meetings:</p> <p>Full Council Meeting - 15th July 2016 at 7:30pm</p> <p>Full Council Meeting - 16th September 2016 at 7:30pm</p> <p>Full Council Meeting - 18th November 2016 at 7:30pm</p>	
	There being no other business, the meeting concluded at 8:36pm.	