

A copy of the draft minutes for the Parish Council meeting held on Tuesday July 17th in the Goodwill Hall.

BRINDLEY & FADDI LEY PARISH COUNCIL.

MINUTES OF MEETING HELD ON 17th July 2018.

PRESENT. A Williams Chairman.

Cllrs. G Barlow, R Ford, P Robinson, J Pochin, T Long, and C Latham.

IN ATTENDANCE. Mr T Dunlop (Clerk) Councillor Stan Davies, Mr B Parks and Mr N Mellor

APOLOGIES. Cllr. P Major.

Opening the meeting Chairman Cllr A Williams welcomed everyone.

2. MINUTES.

3. RESOLVED.

That the minutes of the meetings held on the 15th May and June 12th 2018 are approved as a true record and they be signed by the chairman.

4. ARISING.

I would like to discuss the issue of a memorial to former councillor David Latham. I would now like to ask Councillor Robinson to give us an update on the conversations he has had with Mrs Latham. Councillor Robinson gave an update on the conversations. She did not like the idea of a plaque being placed in the Goodwill Hall, her thoughts were that David had wanted to have a bus shelter put at the back of the lay-by on the common where the local children waited for the school bus. He then proposed that in light of the number of years service he had given to the council (Mrs Latham thought it could have been fifty years) that this would be a fitting memorial to him. He then produced a rough sketch of where it could be placed and a picture of the type of constructions that were in place in other rural settings, and the cost of it being installed. A short discussion followed and it was agreed that the clerk should contact the planning department to ask if planning would be required.

The clerk informed the council of the results of items raised under A.O.B. at the last meeting.

The work on the Pumping Station, Cllr Barlow stated he had spoken to them and they hoped to have all work completed by September.

The football pitch drainage, now that the drainage on the common has been dealt with it appears the football pitch is fine.

The clerk informed the council he had contacted the highways department with regards to the pot holes in Cappers Lane.

5. DECLARATIONS OF INTEREST.

There were none.

6. CHAIRMANS REPORT.

I would like to start with the decision by our clerk to retire on September 30th 2018. I have spoken to Councillor Barlow about this item and I would like him to address the council with regards to the way forward. Councillor Barlow gave an update on the people and organisations he had spoken to with regards to replacing the clerk.

To comply with regulations the post has to be advertised. Cheshire East has agreed to place it on their web-site, CHALC would advertise it but there would be cost, and of course we can put it on our own web-site.

I have been provided with a recent advert for a parish clerk by Cheshire East, copies were given to the councillors. A short discussion followed as to what should be put in the advert. A draft was agreed and Councillor Barlow agreed to forward it to the clerk to place it on our web-site. He would forward it to Cheshire East.

It was agreed that a sub-committee be set up to interview any applicants for the post, this to be made up of the following Councillors A Williams, G Barlow T Long, and a reserve P Robinson.

We still have a problem with water on Willbank Lane and until it is resolved there is no point in the highway being repaired, I would like the clerk to write to United Utilities with regards to this leak.

Finally I would like to thank you all for attending the extra ordinary meeting to deal with the audit, I understand the audit was in order.

7. CLERKS REPORT.

I would like to start by apologizing to the council as well as the audit being delayed I had also made a mistake with the amount of income tax I had to pay for the year 2017/18. I spoke to the HM Revenue & Customs and the chairman about this, to resolve it I forwarded cheque to HM revenue & Customs.

I have been in touch with Tax office with regards to paying income tax under new system.

I have been in touch with the external auditor with regards to submitting our audit, they agreed to an extension of July 2nd 2018. They suggested an extraordinary meeting be called to present the audit to the council.

I informed the CWT (Cheshire Wild Life Trust) that they could carry out a survey on the common.

I sent a letter to the local football team to pass on the councils congratulations on winning the league they play in.

I wrote to Richard Harper, the chairman of the Goodwill Hall committee with regards to the drainage of the football pitch.

Finally in light of my decision to retire as clerk in September. I contacted the chairman by letter.

CORRESPONDENCE.

1. From Nat West Bank quarterly bank statement up to 5th July.
2. From “ “ “ a leaflet with regards to (GDPR) that came in to affect on May 25th.
3. From Seafarers UK, a request to fly a Red Ensign flag on Merchant Navy Day September 3rd.
4. From SLCC with regards to new legislation.
5. From HM Revenue & Customs, regarding managing your payroll and sending information to HMRC. Enclosed reference numbers.
6. From HM Revenue & Customs regarding budget information.
7. From Government Gateway PAYE Employers Activation Code.
8. From ACAS a guide for new employers.
9. From Cheshire West & Chester Council a request form to be returned to the Transactional Service Centre.
10. The remaining correspondence was distributed to the meeting it contained several newsletters and reports these were duly noted.

E-MAILS.

I deal with lots of e-mails on behalf of the council but only bring what I consider to be important.

1. Several companies regarding Play Equipment.
2. From Cheshire East Council a local plan update.
3. From Cheshire East Council an invitation to the Town and Parish Council conference to be held at Elworth on September 26th 6.0pm till 8.30pm.
4. From St Mary's church a letter of thanks for donation.
5. From BHIB Insurance confirming the renewal of our insurance policy.
6. From the Police and Crime Commissioner an invite to meet with him at Macclesfield in June.

7. From CHALC regular bulletins, updates and invitation to various courses for councillors.
8. Several from the external auditor to do with the audit.
9. Several from HM Revenue & Customs with regards to tax issues.
10. Several invites from SLCC to attend their branch meetings and various courses they run.

7a. FINACIAL.

The clerk presented the bank statement as at July 5th balance in account is £5,198.77.

The clerk presented his invoice for July.

The clerk requested the following cheques be signed.

- | | |
|-----------------------------|----------|
| 1. Clerks Tax (for 2017/18) | £25.60. |
| 2. Audit fees. | £30.00. |
| 3. Clerks invoice. | £189.07. |

8. PLANNING.

There was one planning application.

1. 18/2164N Reduction in size to approved replacement dwelling house (15/0739N) at High Ash Cappers Lane. No objections were raised.

The chairman invited Mr Mellor to address the council.

Mr Mellor asked Councillor Stan Davies had the rules changed on infill. To which Councillor Davies replied they had not, he then gave him a brief explanation of what infill actually meant.

Mr Mellor then raised with the whole council the planning application (No.18/2088N) the proposed building of two detached houses and the vehicular access. Stating that in the past people had tried to put buildings on this piece of land and been refused, that vehicles leaving this site would be dangerous. Several council members gave reasons why they had not objected to the proposal stating that a very full and detailed report had been presented to them with the application.

9. A.O.B.

Cllr. Barlow informed the council, the ambulance service has requested that the lock be removed from the defibrillator this has now been done.

He also informed the council that he was quite happy with the locations that are used for the S.I.D. and the information needs to be downloaded.

Cllr. Robinson apologized to the council, for missing a couple of meetings as he had moved house but stated that he had noticed a difference in the speed of the traffic in the area.

Cllr. Long I should like the clerk to pursue the highways department, to attend a meeting with the councillors as they promised during the recent months.

Finally I will ask the ambulance service if they can provide the councillors with some basic training on how to use the defibrillator.

11. REQUESTS TO CLERK.

That he deal with the items raised during the meeting.

PART TWO. No items.

MEETING CLOSED AT 9 05 pm.

DATE OF NEXT MEETING TUESDAY SEPTEMBER 18th 2018.

SIGNED CHAIRMAN

CLLR A WILLIAMS

