



St Nicholas-at-Wade with Sarre Parish Council



**Approved minutes of the Parish Council meeting held at the Pavilion, Bell Meadow,
St Nicholas-at-Wade on Tuesday 12th March 2019 at 7.00pm**

Present: Councillors Gordon Bryant (Chair), Rob Searle (Vice-Chair), Sonya Smyth, Peter Radclyffe, David Divers, Peter Evans, Graham North, Patricia Cheniston & Lee Ageros

Also present: Sara Archer (Clerk/Responsible Finance Officer), District Councillor Derek Crow-Brown, Community Warden Tony Gander plus 10 members of the public.

168/18-19 EXCLUSION OF PUBLIC

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public were excluded by reason of the confidential nature of the business transacted during the period 7pm – 7:30pm.

169/18-19 APOLOGIES FOR ABSENCE

None received.

170/18-19 DECLARATIONS OF INTEREST

No items declared.

171/18-19 PREVIOUS MINUTES

RESOLVED: It was resolved to approve the minutes of the last Parish Council meeting held on 12th February 2019. These were proposed by Cllr Radclyffe, seconded by Cllr Cheniston, all were in agreement and therefore signed by the Chairman as a correct record.

172/18-19 CHAIRMAN'S REPORT

Thanks were extended to Mr Richard Steel for the changes made to the website. Comments regarding the appearance and content were welcomed.

TDC have confirmed that the s.106 money from the phase 2 development in Manor Road is now overdue and have calculated interest on the debt and sent a reminder to the developers.

An email had been received from a resident in Canterbury Road (A28) complaining about the mud and the general state of the road. Cllr Bryant advised he had visited the area and spoke to The Heritage Fields developers who have not accepted responsibility and blamed it on local farm traffic. He has therefore written to Paul Valek at KCC Highways and a response is awaited.

Sue Orchard from Sarre has agreed to help with Defibrillator training. This will take place at the Bell Meadow Pavilion in April on a Saturday morning, date to be confirmed. There is a maximum of thirty spaces which will be allocated on a first come first served basis. Tea, coffee and buns will be provided.

Cllr Bryant reported there had been an accident in the play area a few weeks ago. Assurance had been received that the child involved is progressing well and that the accident will not be pursued any further. The decision had been made to close the piece of equipment for two weeks whilst reassurances were gained that health and safety practice had been followed accordingly. Kompan confirmed that all safety checks had been carried out following installation. However, as a precaution, a further safety inspection from ROSPA will be completed to ensure that health and safety commitments are met.

Various thanks were offered –

To Peter Evans for sorting out the Patio and picnic benches.

The six Sarre Spring Cleaners. Disappointment was expressed at the lack of gratitude shown by the community to these people who give up their time and have received very little support from residents.

To Buzz Electrical and The Bell Meadow Pavilion Sub-committee for completing phase 1 of the refurbishment.

Cllr Bryant confirmed that parking cones have been placed rather randomly in The Length. These have been placed by BT to carry out work on the green box.

Finally, if you have the opportunity, go along to The Coffee Caravan arranged by ACRK – it will be visiting The Bell Meadow on Thursday 4th April at 10:00am and monthly, over the summer after that.

173/18-19 CLERK'S REPORT / CORRESPONDENCE

The Clerk reported on the main activities carried out by herself and the Handymen since the last meeting which included grounds maintenance at St Johns Green, Manor Road, the Cemetery and Bell Meadow.

It was confirmed that 'Action with Communities in Rural Kent' would be visiting Bell Meadow once a month during the summer with their 'Coffee Caravan' providing coffee and cake. The aim of the project is to tackle loneliness and isolation. The advertisement was circulated to the meeting.

174/18-19 VILLAGE REPORTS

Cllr Radclyffe notified the meeting that he had been litter picking within the village and trimming hazardous trees.

Cllr Ageros advised the meeting of a recent accident that had taken place in Sarre. The result of which meant the two poles on which the new sign would have been located, had been removed for safety reasons. Examples of the sign had been placed on the website for comment along with a statement explaining the current position with regard to the signage.

Cllr Smyth confirmed she had been liaising with KCC Highways with regard to the speed sign for Sarre. A diagram was shared with the meeting which illustrated viable sites that had been identified for the sign. It was confirmed that planning permission was not needed for the signs. It was suggested that mobile signs would be more purposeful and options were being explored. Cllr Smyth advised the roundabout and 'slow' markings would be repainted on the road within 28 days. Costings were being explored for the installation of white village gates similar to those in St Nicholas.

Concern of resident's regarding the flooding problems were raised. A site meeting was requested and Cllr Crow-Brown was asked to take the matter forward with TDC with regard to the street cleaning issues. KCC would be contacted and asked to clean *all* drains in the village.

Cllr Bryant advised he had nothing further to report for St Nicholas.

175/18-19 THANET DISTRICT COUNCIL COUNCILLOR'S REPORTS

Cllr Derek Crow-Brown offered his apologies for his previous non-attendance.

It was confirmed TDC budget had been cut by £1.3 million including a shortfall of £500,000 from Ramsgate Port. The budget had been voted through. TDC were currently in the process of transferring assets and Minster Parish Council had recently taken on responsibility for their public car parks and toilet facilities.

Cllr Crow-Brown advised that TDC had been asked to contribute £2 million towards the Parkway Station at Cliffsend.

A proposal was being considered for the Council Offices to move from Cecil Square, Margate to the Christ Church Campus at Westwood.

Cllr Reece Pugh was not present and no report had been submitted.

176/18-19 KENT COUNTY COUNCIL COUNCILLOR'S REPORTS

KCC Cllr Liz Hurst was not present and no report had been submitted.

177/18-19 KENT POLICE PCSO & KENT COUNTY COUNCIL COMMUNITY WARDEN'S REPORT

PCSO Forsythe was not present and no report was available.

Community Warden Tony Gander reported as follows:

- Flooding on Potten Street
- Travellers in the village
- Untaxed vehicles reported
- Community Payback started work at the woodland and Shuart Lane

178/18-19 BELL MEADOW PAVILION SUB-COMMITTEE

Cllr North circulated a briefing note from the meeting held on 4th March.

The CCTV requirements were clarified. Two cameras needed to be replaced. It was confirmed that a Parish Councillor would be nominated to look after the system.

Resident's were encouraged to attend the meetings of the Sub-Committees and be involved with moving the Pavilion forward.

The next meeting would be held on 2nd April.

179/18-19 CIVIC SPACES COMMITTEE

Cllr Searle confirmed no meeting had been held this month. Members of the Committee had discussed ideas to make the Meadow more profitable, including the possible installation of an all-weather pitch. It was suggested the Committee put together a strategic plan to bring to the Parish Council for consideration.

The cemetery was discussed, Martin would be approached to arrange quotes for the removal of the mound of mud and to generally tidy the area.

The patio area had been completed, thanks were extended to Cllr Evans who explained the reclaimed bricks could not be used, as previously advised, as there were not enough and to mix them with new bricks would have looked inappropriate. He also advised it would have put the project over budget. It was clarified that the alterations should have been discussed by the full Council and Committees were reminded in future to bring any changes to the original decision back to the full Council to be agreed.

The benches for the patio area were discussed and the purchase of further benches would be considered by the Committee and recommendations brought to the next meeting.

180/18-19 PUBLIC QUESTION TIME

- No issues for the Parish Council to consider were raised.

181/18-19 PLANNING APPLICATIONS

(a) None received.

(b) None received.

182/18-19 FINANCE

(a) The Clerk presented the monthly bank reconciliation between the cash book and bank accounts.

RESOLVED: To approve the monthly bank reconciliation for February (Proposed: Cllr Cheniston Seconded: Cllr Radclyffe).

(b) The Clerk presented the monthly payment schedule which included the following invoices:

M. Savage (Handyman's salary & expenses)	176.02
S. Archer (Clerk's salary & expenses)	756.79
J.Read (Asst Handyman's salary & expenses)	100.50
P. Paul (Pitch remarking)	60.00
HMRC (Employee PAYE)	111.20
Clerks & Councils Direct (Magazine subs)	12.00
ACRK (Membership Fees)	52.00
DDS (Concrete for patio area BM)	462.00
EDF Energy (BMP utilities)	352.39
Riggers (Printing of logo on hi-vis EP)	40.00
G. Bryant (Cleaner salary)	96.00
G. North (Reimbursement)	142.92
Albion Fencing (Benches for BM)	1333.00
Country Mowers (Mower servicing)	514.95
KALC (Planning Conference)	216.00
Steelway Fensecure (BM Play area fencing)	5290.07
CPRE (Membership fees)	36.00
Buzz Electrical (BMP electrical work)	2059.70
Business Stream (BMP water charges)	29.21

Receipts:

Cemetery fees	2150.00
Herne Bay Harriers	120.00
Envie Canine	150.00
A. Van Orsouw	80.00

RESOLVED: To approve payment of invoices included in the monthly payment schedule for March (Proposed: Cllr Searle, Seconded: Cllr Ageros)

(c) The Bell Meadow Pavilion finance record was circulated to the Councillors prior to the meeting. It was confirmed the monies received were paid into the Parish Council account. A short discussion took place regarding the possibility of allocating a £500 limit to the Committees, however, on this occasion it was felt this would not be necessary.

(d) Cllr Smyth opened the discussion for the purchase of a jet wash to be used in both Villages to clean the footpaths and boot wipers etc. Martin would be contacted to obtain quotes to be considered at the next meeting.

(e) Discussed under Item 168/18-19

(f) The suggestion of an Easter Egg Hunt in the Village was discussed. It was agreed that the fencing in the Play Area would need to be in place. The Clerk would chase Kompan for an installation date. It was decided to defer the item to the next meeting.

(g) Cllr Divers was thanked for his hard work in obtaining the redecoration and heating quotes which had been circulated to Councillors prior to the meeting. The Bell Meadow Pavilion Committee had recommended the use of Rachel's DIY to carry out the redecoration works in the main room/bar area. The use of the Community Payback service and volunteers to redecorate was discussed, however, it was agreed this should be looked into for the refurbishment of the rest of the building. Councillors were asked to vote to accept the recommendation to use Rachel's DIY, the result was as follows:

For – 4, Against – 4, Abstain – 1

In view of the tied vote, the Chairman used his casting vote and voted in favour of the motion.

RESOLVED: To accept the recommended quote for the redecoration work at the Bell Meadow Pavilion and instruct the company to proceed as soon as possible. (Proposed: Cllr Bryant, Seconded: Cllr Divers)

Cllr Divers presented the recommendation of the Bell Meadow Pavilion Committee for the plumbing works. The Committee considered Grummants to be the most suitable company to be appointed. It was confirmed the system identified by Grummants would meet all health and safety requirements and be robust and fit for purpose.

Councillors were each given a minute in which to raise any questions/concerns about the quotes.

The use of grant funding towards the project was queried. This had not been investigated as it was felt the additional funding was not needed.

The project was considered as urgent as the current heating system did not currently meet health and safety regulations.

After much deliberation, Councillors were asked to vote to accept the recommendation to instruct Grummants, the result was as follows:

For – 5, Against – 1, Abstain – 3

RESOLVED: To accept the recommended quote for the plumbing/heating work at the Bell Meadow Pavilion and instruct the company to proceed as soon as possible. (Proposed: Cllr Bryant, Seconded: Cllr Divers)

183/18-19 POLICIES & PROCEDURES

The Safeguarding Policy was circulated prior to the meeting for consideration. The Clerk confirmed that the Policy including Cllr Ageros's suggested amendments had been passed to the Safeguarding Officer at TDC, Legal Advisor at KALC and Designated Safeguarding Lead at KALC for their perusal. Their comments had been taken into account and the Policy amended accordingly. Councillors were asked to approve the Policy in its current state.

For – 5, Against – 2 and Abstain – 2

RESOLVED: To approve the Safeguarding Policy (Proposed: Cllr Bryant, Seconded: Cllr Cheniston)

The meeting was concluded by the Chairman at 9:17pm