

## SHRAWLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Annual General Meeting of the Shrawley Parish Council held in Shrawley Village Hall on **Tuesday 24<sup>th</sup> May 2016 commencing at 7.45pm.**

**Present:** Councillors Mrs P Armstrong (Chairman)  
Mr M Partridge  
Mrs C Norris  
Mr R Tesh  
Mr P Benkwitz  
Mrs A Dorrell

**In attendance:** Mr S Clee Clerk, County Cllr P Grove, District Cllr P Cumming.

### **Election of Chairman & Vice Chairman**

It was RESOLVED to elect Councillor Pip Armstrong to the position of Chairman and she duly signed the Declaration of Office form. Cllr Peter Benkwitz was elected Vice Chairman.

**Apologies:** Mrs N Thomas.

### **112 Confirmation of the Minutes**

The minutes of the last meeting held on 21<sup>st</sup> March 2016 as previously circulated were approved and signed by the Chairman following minor amendments.

### **113 Declaration of Interest for a) The Meeting and b) Any Changes to be notified to the Registers of Interests and Gifts & Hospitality;**

a) There were none. b) There were none.

### **114 Planning Matters:**

004 16/00457HOC Conversion of redundant cottage into ancillary accommodation for dependent relative Rock House, Worcs, WR6 6TG

It was RESOLVED to support this application.

005 16/00458LBC Conversion of redundant cottage into ancillary accommodation for dependent relative Rock House, Worcs, WR6 6TG

It was RESOLVED to support this application.

006 16/00519 2 New Inn Lane, Shrawley, Worcestershire, WR6 6TE  
Two storey side extension, single storey rear extension, front dormer, porch and single storey garage extension

It was RESOLVED not to support this application because Councillors felt it to be an over-development of the current site. Concern was also expressed about the absence of an ecological survey because it was noted that the applicant's partner had stated on a previous application that Great-Crested newts were

present in her pond. The fact that part of the proposed scheme extended over the development boundary was also discussed but Councillors did not wish to refuse support for this reason.

## **115 County & District Councillor's Report**

County Councillor Grove updated members on the recent Police Crime Commissioner elections held on 5th May 2016.

Government were transferring the Youth Offenders Service into the hands of the PCC from April 2016.

Cllr Grove referred changes at WCC Cabinet and items contained in the Queen's recent opening of Parliament Speech affecting local government.

District Councillor Cumming referred to District Enforcement Plan and the consultation being run until 12<sup>th</sup> June 2016. Cllr Pam Cumming agreed to look at the issues surrounding Rock House Applications.

Both District & County Councillors stated they had various parishes to attend on Monday evenings and hoped they could give a report and leave our meetings earlier than normal in future when required. A request was asked for the Highways Weekly reports to be made available to the clerk via County Highways. Cllr Grove agreed to look at varying the timing of speed monitoring through the village with the Safer Roads Partnership.

## **116 Local Issues**

Councillor Partridge confirmed Morton Fisher Solicitors were drawing up new deeds for the village hall and Millennium Green once current valuations were known. Cllr Partridge agreed to look at Parish Councillors being Trustees with Morton Fisher.

## **117 Village Notice Boards**

It was RESOLVED to support a small budget of £50.00 to refurbish the current Notice Board.

## **118 Shrawley Issues**

Councillor Armstrong raised the Footpath Officer and how things were being managed by Worcestershire County Council. It was agreed that the Chairman would speak to WCC before inviting the Footpath Officer to our July Meeting.

## **119 Future Dates for the Municipal Year**

Councillor RESOLVED to confirm the dates for the next municipal year.

## **120 Lengthsman Scheme**

It was noted Worcestershire County Council had confirmed the Lengthsman Scheme for 2016-17 and the clerk had duly signed and returned the contract. The Chairman & Clerk would meet with the Lengthsman to discuss future his works programme.

## 121 Accounts for Payment

a) *One payment was authorised retrospectively:*

*\* Cheque # 54 - £120.00 CS Gardening Services – (Lengthsman for Feb & March)*

*The following payments were authorised during the meeting:*

*\* Cheque # 55 - £20.00 - Planters*

*\* Cheque # 56 - £24.98 - Internal Audit*

*\* Cheque # 57 - £217.70 - CALC*

*\* Cheque # 58 - £251.85 – Zurich Insurance*

*\* Cheque # 59 - £89.20 - HMRC*

*\* Cheque # 60 - £501.49– Salary & Expenses for (April & May 2016)*

b) Council approved the Audit & Governance Statement for 2015-16.

c) Council RESOLVED to approve the Annual External Audit for 2015-16 following a successful internal Audit and authorised the Chairman and Clerk to duly sign and return to Messrs Grant Thornton.

d) Following a successful 6 months probationary period the Clerks Appointment was made permanent.

## 122 Date of the next Meeting

There being no other business the meeting ended at 22.00pm. The next meeting will take place on Monday 11<sup>th</sup> July 2016 commencing at 7.45pm.

Chairman.....  
11<sup>th</sup> July 2016