CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to an extraordinary meeting of the Parish Council to be held on **Monday 4th February 2019 at 11am** in The Church Room, Claydon.

Council: Jenny Jones, Anne Hoggins, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk).

AGENDA

73. Apologies for absence

74. Members declarations of interest for items on the agenda

75. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

76. To approve the minutes of the Parish Council meeting held on 9th January 2019

77. Consideration of which electrical costs relating to the defibrillator and Church Room Distribution Board will be funded by the PC from the grant obtained

i) Proposal to pay the invoice from CEMC for the costs of installing the defibrillator - £360

ii) Proposal to pay the invoice from CEMC for the cost of upgrading the distribution board in the Church Room - £768

78. Finance

i) Confirmation of 3rd quarterly financial check (Oct to Dec)

ii) To note and approve the following payments made since the last meeting under delegated powers:

09.01.19	Anne Hoggins	Poppy Wreath	£15.00

iii) To note receipts received since the last meeting:

Lloyds Bank	Interest	£0.78

iv) To approve payment of the following invoices: *subject to approval in item 77

CEMC (Eng) Ltd *	Installation of defibrillator	£360.00
CEMC (Eng) Ltd *	Upgrade of Church room distribution board	£768.00
Kirsty Buttle	Expenses - grit bins and mileage	£196.48

79. Appointment of Parish Clerk/RFO and Assistant Clerk

i) Proposal to appoint Kirsty Buttle as Clerk and RFO for 6 hours per month from 11th February 2019 on a 12 month contract at SCP 27 which changes to SCP 20 on 1st April 2019

ii) Proposal to appoint Ainsley Taylor as Assistant Clerk for 10 hours per month from 11th February 2019 on a 12 month contract at SCP 23 which changes to SCP 14 on 1st April 2019

80. Next meeting of the Parish Council – Tuesday 12th March 2019 at 7:30pm.

Signed: K. Buttle Parish Clerk Date: 30th January 2019