

DRAFT

HINDRINGHAM PARISH COUNCIL
Minutes of Parish Council Meeting

DATE: Tuesday 17th January 2023
TIME: 7pm
PLACE: Hindringham Village Hall
PRESENT: Cllr S. Dye (Chairman), Cllr. J. Waits (Vice Chairman), Cllr. K. Abel, Cllr. P. Brown, Cllr. R. Leeder and Cllr. S. Smyth
IN ATTENDANCE: Mrs. S. Hayden (Clerk)
 County Councillor M. Darby
 One member of the public

The meeting was opened by the Chairman at 7.05pm

- 1. To consider and accept apologies for absence**
None
- 2. Declarations of interest and any dispensations of disclosable pecuniary interests**
Cllr. K Abel items 7.4 and 8 (other interest)
Cllr. J. Waits item10 (other interest)
- 3. Public questions, comments or representations**
None
- 4. Minutes of the Meeting of 15th November and 6th December 2022 (approval)**
The minutes of both meetings were approved and signed by the Chairman.
- 5. Reports**
 - 5.1 To receive report from County Councillor**
County Councillors Darby had sent a report that had been circulated and is annexed to these minutes. He further reported that he had attended a County Council meeting that morning to discuss the proposal for leader voted for by the public in 2024, which had pros and cons. It would mean a funding deal from Government, of £612.9m over the next 30 years. Once signed there would be no exit whoever was in power in Government. The leader would control County Hall and its cabinet. Cabinet had also met that morning and voted to go ahead with the proposed plans and hold a public consultation in February.
 - 5.2 Speedwatch Report**
The Chairman reported that there had been no Speedwatch sessions since Road Safety Week in November, but they would start again when the weather improved. Following from that week, there had been 637 reports in total for warning letters. Chief Constable Sanford would be holding a meeting shortly and the Chairman would keep in touch and attend.
 - 5.3 Report from Playing Field Committee**
Cllr. Abel as Chairman of the Committee reported that there had been a burst pipe during the very cold weather that had curtailed opening of the Pavilion. The insurers had been notified. Electrics, plumbing and heating had been checked and they were now waiting for dehumidifiers. Two quotes

were being obtained for the insurers for the ceiling damage and when approved, the ceilings would be repaired. The Pavilion Committee would be installing better insulation in the roof. The Christmas carol tour did not take place as there were only two people arrived, although they met in the Pavilion for mulled wine. The Pavilion had opened the previous Friday and football had been played on the Saturday. This Saturday the coffee morning would be held and the Tuesday meals would be resumed. The AGM would be held shortly. They had not received a certificate yet for the tree check, but the Chairman would be pushing for that. The potholes in the car park had been filled. The swings repair was in hand and the company doing the repairs would be dealing with that as soon as they could.

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

PF/23/0045 Erection of 3 bay detached car port – 2 Grange Farm Cottages, Harvest Lane, Hindringham, NR21 0PW – As this application had only just been received, it was agreed to deal with comments as per the planning protocol to allow parish councillors to read through the documents thoroughly

6.2 To receive update on other applications

PF/22/1692 Single storey ear extension to dwelling – 8 Hindringham High Barns, Blakeney Road, Hindringham, NR21 0BU – Approved

PF/22/2366 Demolition of existing garage and installation of garden shed – Rose Cottage, Home Lane, Hindringham, NR21 0PZ – Approved

PF/22/2657 Demolition of existing dwelling and erection of two-storey detached dwelling – Banes Cottage, Blacksmith's Lane, Hindringham – the Parish Council had objected to this application. Pending NNDC decision.

PF/22/2721 Retention of existing organic fertiliser store – land to the east of Grange Farm, Harvest Lane, Hindringham – the Parish Council had no objection to this application – approved by NNDC

PF/22/2665 Change of use from holiday unit (known as Cuckoo Barn) to single dwelling to allow unrestricted occupancy – 5 Hindringham High Barns, Blakeney Road, Hindringham – The Parish Council had objected to this revised application – pending NNDC decision.

7. Finance and Regulatory

7.1 To approve List of Payments, receive Budget with actuals, balance sheet and report on Bank Reconciliation

List of documents approved, balance sheet received with no comments, Cllr. Smyth reported that although the bank reconciliation balanced a cheque number needed correcting.

7.2 To approve Volunteer Policy

Proposed and resolved to approve and adopt the draft Volunteer Policy (previously circulated).

7.3 To appoint internal auditor for 2022-23 accounts

Proposed and resolved to appoint Beryl Flood

7.4 To discuss insurance policy

[Cllr. Abel as Chairman of the Playing Field Committee did not vote on this item]

The necessity of a joint policy with the Playing Field Committee was discussed now that the responsibility for managing the play equipment and part of the playing field was agreed to be passed to the Parish Council. Agreed a joint policy was no longer necessary. Clerk to ask the PFC to prepare to obtain their own policy at renewal in November.

8. Update on transfer of responsibility for management of play equipment to Parish Council and approve minor repairs from 2022 Safety Report

Cllr. Abel reported that the swings were to be repaired as soon as the Company could do so. Pigeon spikes would be put on the top of the swings to prevent mess on the seats. The ends of the tunnel would probably need repainting when the Parish Council took over responsibility at the end of March.

9. Environmental Project on Playing Field

9.1 To formally approve Sustainable Communities Grant application and discuss any matters arising

The application prepared to date was approved. There were a couple of outstanding quotations needed and the application needed to be submitted by the latest date of Monday 13th February if it were to be considered at the next NNDC meeting. The type of trees was discussed and the Chairman reported that there would be a significant reduction from one company for a community project. Agreed disease resistant elms would be a good idea. Noted that the wire fencing needed finishing by NNDC. Agreed that an opening to the area at the north side would be useful for access.

9.2 Update of Miyawaki Forest application

Nothing had been heard to date on whether the grant application had been approved or not. The drainage work for the Miyawaki forest area was discussed. Albanwise Farming had kindly offered staff to help with planting the trees if they had time to spare, as well as previously offering to help with ground preparation and drainage repairs.

10. Update on Village Hall lease

The Chair updated the meeting and explained that the PCC wished to take the Village Hall back to manage themselves and had issued a notice to quit. The Village Hall Committee wished to renew the lease and had now instructed solicitors to act for them. The Chair noted that he had been handed PCC papers picked up in The Street concerning the matter. Discussion followed and Cllr. Waits asked permission (granted) to explain the reason for the PCC decision.

12. To discuss re-oiling of village sign and telephone box maintenance

Cllr. Waits proposed and it was agreed to wait until the amount of the waste claim was known, earmark the amount over the cost of the dog bins and hold it in reserves until there was enough built up to pay for the telephone box to be painted professionally. Clerk to find out what oil was used on the sign when it was last oiled and she offered to oil it herself when the weather was suitable.

14. To deal with correspondence

A resident had sent comments (although in support generally) on the proposed environmental project – the clerk read out in precis and the reply given.

15. Matters for Information only or next Agenda

1. The clerk confirmed she had asked the bottle bank firm to collect when telephoned rather than monthly
2. A complaint had been received about the difficulty of existing Home Lane, made more difficult by a car regularly parking on the corner. Discussed. Clerk to ask PC Blakely to check.

There being no further business the meeting closed at 8.50pm and the approved cheque was signed.

The next meeting will be on 21st March 2023

Sarah Hayden CiLCA, 53 Cromer Road, Lower Gresham, Norwich, NR11 8RB

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