



This is to inform you that a meeting of the

FINANCE & GENERAL PURPOSES COMMITTEE

will be held on **Wednesday 27th May 2026**, Lenham Community Centre at 7.30pm

AGENDA

Public Participation - up to 20 minutes

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.
5. Minutes from F&GP Committee meeting held on 20th April 2026
6. RFO Financial report and update on work in progress to include:
 - a. Review payment list for May for recommendation to full council.
(Details of payments and income to be tabled)
 - b. Bank Reconciliation report for April.
 - c. To receive the Annual Report for 25/26 - circulated
 - d. To receive the Internal Audit Report for 25/26 - circulated
7. Update on Section 106 & CIL monies due / applications for funds made and note receipts.
8. To receive an update on Lenham Fest (1st August 2026)
9. To consider the following grant applications
 - a. LENARA for £1,500 towards events – afternoon tea and Christmas social
 - b. Heart of Kent Hospice for £5000 for unrestricted core funding
 - c. Lenham Lights for £2000 toward the cost of the Christmas Lights ‘switch on’ event
 - d. Lenham Community Centre for £3,500 for repair to floor and replacement carpet in Osborne room
10. To review of the following policies to be readopted.
 - a. Risk Management Policy 2026
 - b. Investment & Reserves Strategy
11. To consider renewing the annual maintenance contract with Hopkins for five defibrillators at £831.78 (+VAT)
12. To consider purchase of new bin for Ham Lane Play Park for £431.60 (+VAT)
13. To consider installation of new and renewed 20mph roundels up to £7935.82 (HIP and MBC footpaths capital budget up to £10,000)

14. To consider Cyber security insurance – quote from Gallaghers circulated (£607.76)
15. To consider ‘Best Front Garden’ Competition (see circulated report)
16. To consider action plan for cemetery
17. To consider report of allotments site including works completed on the polytunnel
18. Project updates to include:
 - a. Lenham Nursery
 - b. Cemetery Road Resurfacing
 - c. Maidstone Road Car Park Resurfacing
 - d. CCTV/WIFI
19. Correspondence received (for information only)
20. To consider changing the date of the June the meeting to Wednesday 24th June
21. Summary of recommendations to full council

L Westcott

Mrs L Westcott
Clerk & RFO to Lenham Parish Council

20th May 2026