

# WROXETER & UPPINGTON PARISH COUNCIL

Chairman: Cllr B Nelson  
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Clerk: Mrs R Turner  
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## NOTICE OF ANNUAL COUNCIL MEETING

The next meeting of the Parish Council will be on Monday 11<sup>th</sup> May 2015 at The Wroxeter Hotel, Wroxeter at 7.30pm. All are welcome to attend

*R Turner*

R Turner, Clerk to the Council, 5 May 2015

### AGENDA

1. ELECTION OF CHAIRMAN & DELIVERY OF DECLARATION OF ACCEPTANCE OF OFFICE
2. ELECTION OF VICE CHAIRMAN
3. TO ACCEPT APOLOGIES
4. DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
5. NOTIFICATION OF RESIGNATION OF CLLR. PRITCHETT
6. REPORTS from Shropshire Cllr &/or others
7. TO CONFIRM & ACCEPT THE MINUTES OF PARISH COUNCIL MEETING ON 9<sup>TH</sup> MARCH 2015
8. MATTERS ARISING FROM THOSE MINUTES
  - (i) Additional comments on application 15/00899/FUL - New House, Wroxeter, Shrewsbury, Shropshire, SY5 6PH – to note
  - (ii) Other matters
9. TO REVIEW/AMEND AND ADOPT:
  - (i) The Council's Standing Orders
  - (ii) Financial Regulations
  - (iii) FOI Publication Scheme
  - (iv) Delegates to groups
10. ASSETS REGISTER, RISK ASSESSMENT AND INSURANCE POLICY
11. TO AGREE MEETING DATES FOR 2015/16 COUNCIL YEAR
12. PLANNING MATTERS
  - (a) Planning notifications – none at time of issuing agenda
  - (b) Planning applications for consideration
    - (i) 15/00372/LBC - Duncote Farm, Walcot, Shrewsbury, Telford, Shropshire, TF6 5EP - Remedial works to existing conservatory to provide new one – Grant Permission
  - (c) Planning applications received after agenda was sent out
13. HIGHWAYS MATTERS
  - (i) Bus shelter repairs update
14. FINANCIAL MATTERS
  - a) To agree and sign the end of year accounts, internal auditor's report, end of year bank reconciliation and budget report
  - b) To consider grant towards Uppington PCC
  - c) To approve invoices for payment

| Payee          | Item                                     | Net Amount | VAT   | Gross  |
|----------------|--|------------|-------|--------|
| R Turner       | Expenses                                 | £13.50     | £0.00 | £13.50 |
| Clun PC        | Office equipment/consumables balance due | TBC        | N/A   | TBC    |
| Wroxeter Hotel | Room hire                                | £8.33      | £1.66 | £10.00 |
  - d) To approve payment of invoices received after agenda was sent out
  - e) To note payment received
  - f) To note receipts
15. CORRESPONDENCE
  - a) Local Government Transparency Code
  - b) Mayor's Sunday service invite 17<sup>th</sup> May
  - c) Emergency Planning seminar 3<sup>rd</sup> June 6.20pm
  - d) Changes to planning committee
16. PARISH MATTERS
  - a) Play area repairs – update
  - b) Other parish matters

**NEXT MEETING: 13<sup>th</sup> July 2015, 7.30pm at The Wroxeter Hotel**