

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

22/07/2022

I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 20th October 2022 at 7pm at the Methodist Hall when it is proposed to transact the following business.

Signed

Jackie Scarff, Clerk & RFO

- 1. Chairman's welcome**
- 2. a) To receive reports from the County and District Cllrs and any questions on these reports.**
**b) To receive reports from
Schools
Church**
- 3. Public Questions**
Ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**
Members of the public are welcome and encouraged to stay and observe the rest of the meeting.
- 4. To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (3).
- 5. Disclosure of Interests**
In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct
Any changes to register of interests should be notified to the clerk.
- 6. Exclusion of the Public**
To exclude the public for a particular agenda item the following resolution must be passed.
'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'
- 7. Minutes of previous meeting** to be considered for approval and signed as a true record
The Full Council Meeting of the Full Council 28th July 2022

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22/07/2022

8. Business to be transacted.

- a) To hear an update on the neighbourhood plan and agree any actions required.
To consider proposed recommendations for approval
- b) To discuss the correspondence regarding 'warm Hubs' and agree any actions required.
- c) To discuss the Telephone box project and agree any actions required.
- d) To agree arrangements for Remembrance Sunday wreaths
- e) To agree arrangements for the Village awards to be presented at Gala evening.
- f) To receive the minutes from the Sports Pavilion and Recreation Ground Committee and agree any actions required.
- g) To receive reports from Parish Councillors including those requiring actions.
- h) Finance Matters
 - i. To receive the Statement of Accounts to 30th September 2022 for noting.
 - ii. To receive a report detailing the bank balances to 30th September 2022 for noting.
 - iii. To receive the notice of closure of the Audit from the external auditors.
 - iv. To receive and agree payment of the schedule of invoices.

9. Date of next meeting.

To note the date of the next meeting is The Finance committee Meeting Thursday 17th November, 7pm at the Methodist Hall.

10. Correspondence – to note for possible inclusion on next agenda

Circulation to all Councillors.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Time: 21:46

Bank Reconciliation up to 31/08/2022 for Cashbook No 1 - Unity Bank current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
29/07/2022	BACS	166.86		166.86		R <input type="checkbox"/>	Mulberry & Co Ltd
29/07/2022	BACS	32.78		32.78		R <input type="checkbox"/>	Top Lawn Ltd
29/07/2022	BACS	3,600.71		3,600.71		R <input type="checkbox"/>	Orchard Landscapes Ltd
29/07/2022	BACS	95.00		95.00		R <input type="checkbox"/>	Ivan Luck
29/07/2022	BACS	-166.86		-166.86		R <input type="checkbox"/>	Mulberry & Co Ltd
01/08/2022	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
01/08/2022	BACS	-930.00		-930.00		R <input type="checkbox"/>	Clerk
01/08/2022	BACS	166.86		166.86		R <input type="checkbox"/>	Mulberry & Co Ltd
01/08/2022	BACS	930.00		930.00		R <input type="checkbox"/>	Clerk
15/08/2022	DD	152.34		152.34		R <input type="checkbox"/>	Beaming Ltd
25/08/2022	SO	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
30/08/2022	DD	5.00		5.00		R <input type="checkbox"/>	Castle Water Ltd
30/08/2022	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
		<u>6,032.69</u>	<u>0.00</u>				

Your Account Statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 31/08/2022

Account Name: Ninfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20414524

Your arranged overdraft limit is £0.00

Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

Switch to paperless statements

As part of our commitment to sustainability, you can choose to receive online statements and we'll notify you by email when they're available. If you haven't already switched to paperless statements visit <https://www.unity.co.uk/online-statements/>.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2022		Balance brought forward	£0.00	£0.00	£165,800.69
01/08/2022	Standing Order	S/O to: JACKIE SCARFF	£930.00	£0.00	£164,870.69
01/08/2022	Faster Payment Debit	B/P to: Mulberry Co	£166.86	£0.00	£164,703.83
01/08/2022	Faster Payment Debit	B/P to: Top Lawn	£32.78	£0.00	£164,671.05

Bank with us.
Bank on us.

Page number 1 of 3

Statement number 043

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
01/08/2022	Faster Payment Debit	B/P to: Mr Ivan Luck	£95.00	£0.00	£164,576.05
01/08/2022	Faster Payment Debit	B/P to: Orchard Landscapes	£3,600.71	£0.00	£160,975.34
15/08/2022	Direct Debit	Direct Debit (BEAMING LIMITED)	£152.34	£0.00	£160,823.00
25/08/2022	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£160,703.00
30/08/2022	Direct Debit	Direct Debit (CASTLE WATER LTD)	£5.00	£0.00	£160,698.00
30/08/2022	Standing Order	S/O to: JACKIE SCARFF	£930.00	£0.00	£159,768.00

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

**Bank with us.
Bank on us.**

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Your Account Statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 03/09/2022

Account Name: Ninfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20414524

Your arranged overdraft limit is £0.00

Switch to paperless statements

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Contact Us

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 Email us: **us@unity.co.uk**

 Visit us: **[unity.co.uk](https://www.unity.co.uk)**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2022		Balance brought forward	£0.00	£0.00	£159,768.00

Bank with us.
Bank on us.

Page number 1 of 2

Statement number 044

Sending or Receiving Currency

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**Bank with us.
Bank on us.**

Your pre-notification statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
United Kingdom
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 03/09/2022

Page number 1 of 3

Account Name: Ninfield Parish Council

Statement number: 044

Sort Code: 608301

Account Number: 20414524

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 04/06/2022 and 03/09/2022.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£18.00
Total debit interest	£0.00
To be debited from your account on	30/09/2022

Bank with us.
Bank on us.

Pre-notification of account charges		
Type	Count	Charge
Automated Payments	14	£0.00
Faster Payments	12	£0.00
Manual	—	£0.00
Account Fee	—	£18.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Bank with us.
Bank on us.

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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What happens when something goes wrong?

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Thanks

Your Unity Team

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Bank with us.
Bank on us.

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**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Current account	31/08/2022		159,768.00
			<hr/> 159,768.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			159,768.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			159,768.00
		Balance per Cash Book is :-	159,768.00
		Difference is :-	0.00

Your Account Statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 30/09/2022

Account Name: Ninfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20414524

Your arranged overdraft limit is £0.00

Contact Us

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/09/2022		Balance brought forward	£0.00	£0.00	£159,768.00
15/09/2022	Direct Debit	Direct Debit (BEAMING LIMITED)	£152.34	£0.00	£159,615.66
16/09/2022	Direct Debit	Direct Debit (BUSINESS STREAM RA)	£177.67	£0.00	£159,437.99
20/09/2022	Credit	WEALDEN D C	£0.00	£30,475.00	£189,912.99

Bank with us.
Bank on us.

Page number 1 of 3

Statement number 045

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
23/09/2022	Faster Payment Debit	B/P to: AFA Planning Ltd	£1,074.00	£0.00	£188,838.99
26/09/2022	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£188,718.99
28/09/2022	Direct Debit	Direct Debit (CASTLE WATER LTD)	£5.00	£0.00	£188,713.99
28/09/2022	Direct Debit	Direct Debit (WEALDEN D C)	£936.00	£0.00	£187,777.99
30/09/2022	Standing Order	S/O to: JACKIE SCARFF	£930.00	£0.00	£186,847.99
30/09/2022	Fee	Service Charge	£18.00	£0.00	£186,829.99

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Bank on us.**

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**Bank Reconciliation Statement as at 30/09/2022
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Current account	30/09/2022		186,829.99
			<hr/> 186,829.99
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			186,829.99
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			186,829.99
		Balance per Cash Book is :-	186,829.99
		Difference is :-	0.00

Time: 22:37

Bank Reconciliation up to 30/09/2022 for Cashbook No 1 - Unity Bank current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
15/09/2022	DD	152.34		152.34		R <input type="checkbox"/>	Beaming Ltd
16/09/2022	DD	177.67		177.67		R <input type="checkbox"/>	Business Stream Water
16/09/2022	BACS	1,074.00		1,074.00		R <input type="checkbox"/>	AFA Planning
20/09/2022			30,475.00	30,475.00		R <input type="checkbox"/>	Receipt(s) Banked
26/09/2022	SO	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
28/09/2022	DD	5.00		5.00		R <input type="checkbox"/>	Castle Water Ltd
28/09/2022	DD	936.00		936.00		R <input type="checkbox"/>	Wealden District Council
30/09/2022	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
30/09/2022	DDR	18.00		18.00		R <input type="checkbox"/>	Unity Trust Bank
		<u>3,413.01</u>	<u>30,475.00</u>				