

West Knoyle Parish Council

Parish Clerk – Ms H Hunt

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Dear Councillor,

Your attendance is requested for the Parish Council meeting to be held on Tuesday, 21st April 2026 at 7.30pm.

Yours sincerely,
Harri Hunt, Parish Clerk.

AGENDA

1. Public Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

2. To receive apologies for absence.

3. Declaration of Interest:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by Section 27 of the Localism Act 2011. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

- a) To receive Declarations of Interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c) To grant any requests for dispensation as appropriate.

A request for dispensation must be made on an individual basis.

4. Minutes

To approve Minutes of Parish Council meeting held on Thursday 12th February 2026.

5. Matters Arising from previous meetings

- a) Matthew Dawson to sign a Declaration of Acceptance of Office. Also Cllrs LD and MD to sign updated IT Policy.
- b) Mere Fire Station - public consultation / meeting, concerns, online & paper surveys.
- c) First Aid Training report - Corinne Leonard (VHMC) has asked clerk if WKPC would also consider a donation to SJA; VHMC has donated £75.

6. Wiltshire Councillor's Report

7. Planning:

a) Applications to consider at the meeting:

None.

b) Applications considered/determined since last meeting:

- [PL/2025/06803](#) - Full planning permission
Bush Farm, West Knoyle, Warminster, BA12 6AE
Partial Demolition and Change of Use of an Existing Bison Farm, with Ancillary Museum and Holiday Let to a Residential Use. Erection of a Self-Build Residential Dwelling and the Conversion of the Farmhouse and Milking Parlour to use as ancillary staff and guest accommodation. Erection of an ancillary Agricultural and Storage Building. Erection of Solar Panels, associated Landscaping, and other associated works.
WKPC Position - no objection, reported 31/10/25
WC Decision Date 30/01/26
New Documents Added March 26 - eg. Trees/Biodiversity/Bats etc.
- [PL/2026/00169](#) - Full planning permission
Land North of The Street, West Knoyle, Warminster, BA12 6AE
Permanent rural workers dwelling to replace an existing temporary rural workers dwelling.
WKPC Position - no objection, reported 27/02/26
WC Decision Date 30/04/26

8. Footpaths, Highways, Traffic & Transport

- a) Reports on Drain Clearance - scheduled for w/c 23/3/26?

9. Play Area

- a) Play area replacement equipment - Councillors to report on decision following quotes received. Deadline for CIL Spend 01/03/28.
- b) Inspection Reports / Cleaning / Hedge Trimming.

10. Finance

- a) To consider an invoice for £60.95 - annual subscription to WALC
- b) To receive Payments & Receipts statement for period 1 Feb. 2026 to 20 Apr. 2026.
- c) New Website Subscription set up - £11.98/mth or £143.86 yearly
- d) Other Costs - Clerk salary and bank costs
- e) Clerk to action VAT Reclaim
- f) Internal Audit / Annual Accounts for upcoming Annual Parish Council Meeting. Annual Accounts to be approved by Council by 1st July 2026.

11. Date of next meeting (APM & APCM? by June 1st 2026)

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.