

Bourton-on-the-Water Parish Council
Minutes of the Youth & Wellbeing Committee Meeting held at 6.30pm on Monday 5th June 2023
in the Salmonsbury Room, The George Moore Community Centre

Those Present: Cllr J Wareing (Chairman), Cllrs S Coventry, L Hicks, J Jowitt, L Launchbury, M Samuel and B Wragge.

In Attendance: Sharon Henley, Clerk

Members of Public: One.

- 1) **Apologies for absence:** Maya Samuel, Member of Youth Parliament for North Cotswolds and Stroud.
- 2) **Declarations of Interest:** There were none.
- 3) **To receive and approve the minutes of the Youth & Wellbeing Committee held on Monday 17th April 2023.** APPROVED.

- 4) **Public Session:** A resident of Rye Close who is also a landscape architect with an interest in playground design was interested in becoming involved in the development of the Rye Crescent playground.

It was agreed to bring forward discussion on item 7e to this point in the meeting. Cllr Hicks outlined the current situation and progress on plans for the new equipment. Plans were being made for an open morning at the play area to gain residents' input on the equipment design and this was to be publicised via a letter drop. The plan was to keep the swings which were still in a serviceable condition. Three quotes would be required for any new equipment.

Arrangements for the residents' meeting were briefly discussed and it was agreed that Cllrs Wareing, Hicks, Samuel and other available committee members would meet the resident at 6.30pm on Tuesday 20th June in the Salmonsbury Room to progress plans with a view to forming a working party.

The Clerk shared an update from CDC on the transfer of the play area land to the Parish Council which had been delayed. Cllr Wareing to chase up with CDC in his capacity as District Councillor.

Parish plans for planting and habitat were also outlined and the resident agreed to become involved in the Environmental Action Working Group.

The resident left the meeting at this point. The Clerk to send information about Wednesday's council meeting and co-option.

- 5) **Update from a member of the Youth Parliament Cotswolds & Stroud:** Apologies had been received.

6) **Youth:**

- a) **Play Rangers:** Play Gloucestershire Report January – March 2023. (Paper 1). This was noted. The Clerk to circulate contact details of Play Gloucestershire and Inspire to Aspire to Cllrs Launchbury and Samuel so that opportunities for further publicising the events via social media and other local contacts could be explored with the providers. Cllr Launchbury to work with the Assistant Clerk on text for website pages on Play Rangers and the Youth Club.

- b) **Youth Club:**

- a) **Update on Cricket Club SLA and Youth Club at BVCC.** The Cricket Club gave notice of immediate termination of the agreement. Arrangements had since been made to hold the Youth Club at the British Legion for the remainder of the summer season with one session already having been held outside at The Naight whilst an alternative venue was found. Arrangements were being made to hold the sessions at the British Legion for the remainder of the summer term. The Clerk to send the IA SLA to Cllr Launchbury for information.
- b) **Review of Youth Club:** This was covered above. Youth Club Shed at The Cricket Club: Cllr Hicks to work with the Village Warden to arrange for relocation of the shed away from the Cricket Club.

- c) To note: OPCC The Commissioner's Fund 2022/23 Annual Evaluation Report 27th April 2023. (Paper 2). This report was submitted to OPCC by BoWPC in collaboration with Inspire to Aspire as part of the grant funding conditions.
- d) To note: Inspire to Aspire Report April 2023. (Paper 3). Noted.

7) Play Areas:

a) Weekly Inspections:

- a) To receive weekly reports and agree any further actions. (Paper 4). The main points were highlighted as follows:
 - Rye Crescent: The Multiplay bridge was rotted and unsafe so had been taped off. The Clerk to ask Greenfields for a removal or repair quote.
 - Melville: Basket swing had been mended and was back in use.
 - The Naight: There had been issues with burnt plastic, broken glass and graffiti which Dave Perry had dealt with. The double gate closer was not working properly. The Clerk to check what was required with Dave Perry. Added additional rubber inserts had been added to the MUGA during the weekly inspections.

b) Quarterly Inspections:

- a) To receive quarterly reports, review accuracy and agree any further actions. (Paper 5). It was noted that, once again, some items on the report had been left on from previous reports and had already been completed. All items were low or very low risk.
- b) Review of contract for Quarterly Inspections. The Committee were not satisfied with the accuracy of the reports and the Clerk to write to the contractor to request that the current arrangement was terminated. Alternative quotes to be sought from other contractors.
- c) Actions required following Peter Pulham's retirement. (Paper 6) Additional hours and final amended job specification for Dave Perry to be agreed at the June Council meeting. Most of the work was related to the VEC Committee with the litter picking being taken up by the volunteer group.
- d) To note: Essential Health and Safety repairs to the Pendulum Swing at Melville Play Area at a cost of £93.78 under Clerk's Delegated Authority. (Paper 7) Work was now complete.
- e) New equipment for Rye Crescent Play Area: To agree sources of funding and grant applications to be made. £20,000 was currently available in earmarked reserves, with an additional £10,000 coming from a private donor.
- a) To note report on MUGA in The Naight Play Area conducted by Gordon Playground Inspections Limited and further actions. (Papers 8, 8a, 8b). The report had been shared with full Council and it was agreed that Cllr Hadley would meet up with a local fabrication company to discuss the recommended modifications. The meeting date to be chased up. The company had advised that any modifications would be bespoke and therefore could not be guaranteed to mitigate the current noise and reverberation issues.
- f) Rye Crescent lease: This was covered during item 7e.
- g) Signage for Rye Crescent and Melville Play Areas. The proof has been approved and the contractor would be in touch when then signs were ready to install.
- h) Replacement of slide steps at The Naight Play Area. The Clerk to obtain a quote for replacement. Dave Perry to remove the slats and repaint the equipment prior to the steps being fitted.

8) Wellbeing:

- a) *Brighter Bourton Building a Better Community* event: Agree agenda and actions (date TBC in July from 6.30pm-8.30pm). (Paper 9 not published). The initial date in July was not now convenient so an alternative date was being discussed with CDC by Cllrs Wareing and Hicks.
 - b) Social Connection Statement: Discussion and Approval. (Paper 10). This item was discussed prior to item (a). One amendment was agreed to the bullet point about the Carnival – ‘to investigate bring back annual community events such as the Bourton Carnival’. The document was APPROVED with the amendment and would be considered at the Parish Council meeting.
 - c) Mothers and Toddlers Groups: Review of facilities available. Cllr Hicks to locate the list of groups for the website.
 - d) To note: Feedback from Dying Matters event. Cllr Hicks and the Assistant Clerk attended. The event was well attended and organisers Kate’s Home Nursing had received good feedback.
 - e) To note: Kate Holland, Community Support Officer (Physical Activity & Community Builder) had confirmed her attendance at the meeting on Monday 25th September.
- 9) **2023/24 Committee Meeting Dates:** Review and agree schedule of meetings. (Paper 11). The schedule of meetings previously approved were reviewed by the new committee members and APPROVED.
- 10) **Correspondence:** There was none.
- 11) **Items to note:** Cllr Wragge noted the NHS Respect form for older patients or relatives which was useful for capturing information.
- 12) **Date of Next Meeting:** Monday 10th July 2023 at 6.30pm.

There being no further business the meeting closed at 20.16 hours.