



DETLING PARISH COUNCIL

*Parish Clerk: Mrs Sherrie Babington
4 Birkhall Close, Walderslade, Chatham,
Kent, ME5 7QD*

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To all Members of the Parish Council.

*Notice is hereby given, that the next **Meeting of the Parish Council** is to be held on **Tuesday 7th March 2017** at 7.00pm in the Meeting Room of Detling Village Hall.*

Members of the Public and Press are welcome to attend.

Agenda – Planning Committee.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the Minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the previous minutes.

5. Public Comments and Observations.

This is the opportunity for members of the public to raise issues with the Parish Council.

6. Planning matters.

Applications received from MBC for consultation.

17/500177/FULL

Webbe Cottage The Street Detling Kent ME14 3JX

Removal of damaged existing wall and rebuild to same dimensions. Removal of existing fence and replace with brick and flag stone wall to same height, approx. 2m high. Removal of existing fence and replace with brick and flagstone wall to same height, approx. 1m. Install sliding electric gate.

- 17/500565/OUT** **Land East of Hockers Lane Detling Kent**
Outline application for the erection of a single storey dwelling (All Matters Reserved).
- 17/500557/FULL** **17/500557/FULL**
Erection of a double garage.
- 17/500177/FULL** **Webbe Cottage The Street Detling Kent ME14 3JX**
Removal of existing fence and replace with brick and ragstone wall to same height. Approx. 1.8 meters high. Removal of existing fence and replace with brick and ragstone wall to same height. Approx. 1 Meter. Install sliding electric gate. (PLEASE NOTE AMENDED DESCRIPTION)

MBC Application Decisions

15/508560/ENVSCR

Hockers Farm Hockers Lane Detling Kent ME14 3JN

EIA Screening Opinion - Change of use of an existing farm building to provide 3no. residential dwellings with associated parking, access, landscaping, and infrastructure works on the land at Hockers Farm (15/508348/FULL)

No Further Action Required

14/506657/ENVSCR

Woodside Scragged Oak Road Detling Kent ME14 3HJ

EIA Screening Opinion for demolition of existing dwelling and the erection of replacement dwelling (14/506542/FULL).

No Further Action Required

7. Items to be placed on the next Agenda.

8. Date of next meeting.

Tuesday 4th April 2017 in the Meeting Room of Detling Village Hall at 7pm

Councillor reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 27th March 2017

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.

Sherrie Babington
Clerk to the Parish Council



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3. Approval of the minutes of the previous meeting.

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4. Matters arising from the previous minutes (*not reported elsewhere*).

a. Neighbourhood Watch Scheme.

The Parish Clerk has contacted the Maidstone NHW Coordinator and the PCSO and they are investigating the current NHW Scheme within Detling with a view of assisting with the relaunch of this.

This is currently being progressed by the Maidstone NHW Coordinator.

b. Trees in Old School Playing Field.

A letter has been received from the resident regarding the trees and asking for a site meeting with a Councillor to discuss the replanting of the new trees.

c. Yellow Lines at Bus Stop in Village.

A request has been submitted with MBC to reinstate the double yellow lines in the bus stop to prevent parking in this area.

MBC has acknowledged this request and the work has been placed on an order.

5. Parish By-election.

A Parish By-election has been requested by residents and will take place on Thursday 30th March 2017.

Notices of persons nominated will be displayed on the PC Notice Boards when this information is made available by MBC.

6. Parish Council Resources Committees.

a. To consider and agree the Terms of Reference for the Parish Council Resources Committee.

7. Public Comments and Observations.

This is the opportunity for members of the public to raise issues with the Parish Council.

8. MBC Ward Councillor Report.

Ward Councillor Nick de Wiggondene is invited to give a report to the meeting.

9. KCC Councillor Report.

KCC Councillor Jenny Whittle is invited to give a report to the meeting.

10. Police Report.

The PCSO is invited to give a crime report to the meeting.

11. Clerk's/Correspondence Report.

To consider items of correspondence received relevant to the Parish Council.

Report attached.

12. Chairman's/ Councillors Report.

Members who have attended any meeting on behalf of the Parish Council are invited to give their report to the meeting.

13. Financial Matters.

a. To approve the payment of accounts (list to be supplied at the meeting)

b. To note the bank account balances as circulated in report supplied at the meeting.

c. To receive a report on the progress of grant applications submitted on behalf of the Parish Council.

14. Planning Committee Report.

To consider and ratify the decisions made by the Parish Councils Planning Committee during the month.

15. Highway Matters.

To consider any highway matters affecting Detling.

a. New Junction restrictions in Detling

b. Scragged Oak Road Junction/Safety Audit by KCC.

16. To consider and discuss the Parish Council Open Spaces.

a. Horish Wood.

b. Old School Playing Field.

c. Village Environmental Improvements.

d. Monks Meadow.

e. Scragged Oak View Point.

17. Parish Noticeboards.

To consider the refurbishment of the parish councils existing notice boards and the addition of a notice board outside of the Village Hall.

- 18. Parish Emergency Plan.**
To consider the development of an Emergency Plan for Detling.
- 19. Transparency Code.**
To consider the requirements of the Transparency Code and ensure that Detling Parish Council is compliant with this.
- 20. Parish Council Celebration Event.**
To be discussed as a confidential item.
- 21. Village Maintenance.**
To receive a report on the village maintenance and to consider other outstanding maintenance items.
- 22. Joint Parish Group & Local Plan.**
To consider a report on the progress of the Joint Parish Group and Maidstone Local Plan.
- 23. DPC Communication.**
 - a. Parish Website.
To receive a report on the progress of the new Parish Council Website.
 - b. Parish Council Office
To consider having a pop up office in the Village Hall twice a month. This will enable the Clerk to work in the Village Hall from 10am to 2pm two days of the month to enable the Parish Office to be assessable to residents on a regular basis.
- 24. Environmental Protection for Detling.**
To discuss the emissions from A249, M20 and M2 and the need to monitor the effects of this.
- 25. Parish Council Policy Review.**
To review the policies of the Parish Council.
- 26. Parish Councillor Handbook.**
To consider the adoption of a Councillor Handbook to give Councillors advice and guidance on their duties.
- 27. Items to be placed on the next Agenda.**
 - a. *Parish Council Policy Review.*
 - b. *Parish Councillor Handbook.*
- 28. Date of next meeting.**
Tuesday 4th April 2017 in the Meeting Room of Detling Village Hall at 7pm.

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