

MELLING PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF
MELLING PARISH COUNCIL**

**HELD ON 13th MAY 2025 AT MELLING PRIMARY SCHOOL, WHEELER DRIVE,
MELLING**

**Present: Cllrs: Ledgerton (in the chair), Ashburner, Fuller,
Harrison, Rogers and Todd.**

3344: Election of Chairman

RESOLVED that Cllr Ledgerton be elected as Chairman.

3345: Election of Deputy Chairman

RESOLVED that Cllr Ashburner be elected as Deputy Chairman.

3346: Apologies for absence

Cllr Baker.

3347: Declarations of interest - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Melling Parish Council Code of Conduct for Members and by the Localism Act 2011.

None.

3348: Minutes of the ordinary meeting held on 11th March 2025

RESOLVED that the minutes of the ordinary meeting held on 11th March 2025 be approved as a correct record.

3349: Public participation

None.

3350: Annual Governance and Accountability Returns 2024/25

RESOLVED that:

- The Annual Internal Audit Report 2024/25 be received;
- Section 1 - The Annual Governance Statement 2024/25 be approved; and
- Section 2 – Accounting Statements 2024/25 be approved.

3351: Appointment of Internal Auditor

RESOLVED that Batten Hughes be appointed as internal auditor to complete the Annual Internal Audit Report for the financial years 2025/26 and that their fee of £144 for the year be approved.

3352: Grant application.

RESOLVED that the grant application received from Melling in Bloom in the sum of £600 for the maintenance of the village green be approved.

3353: Lease of playing field.

RESOLVED that the ongoing lease of the playing field on Wheeler Drive be approved at a cost of £5.00 per year.

3354: Storage and correspondence address at the Alt Centre, Hightown.

RESOLVED that the annual cost of storage and provision of a correspondence address at the Alt Centre, Hightown be approved in the sum of £450.00.

3355: Christmas 2025.

RESOLVED that a budget of up to £1,100 exclusive of VAT for the provision of Christmas gifts for children attending Melling Primary School, Melling nursery, the Scout groups and also for the pensioners attending the Pensioners Club at the Ratepayers be approved.

3356: Location of noticeboards.

RESOLVED that:

1. The quote of £595.00 for the relocation of the boards be approved;
2. The relocation of the noticeboard currently at the former GP surgery to the village green be approved; and
3. The noticeboard currently on Prescott Road will be stored until a suitable alternative can be identified and approved.

3357: Long service award.

RESOLVED that:

1. With the addition of the words 'Long service award' at the bottom, the design of the award be approved; and
2. The cost of the plaque in the sum of £23.95 inc vat be approved.

3358: Appointment of representatives

RESOLVED that:

1. No representatives be appointed to LALC as membership was cancelled last year;
2. No representatives be appointed to MALC;
3. Cllr Fuller be appointed as representative to South Sefton Communities Alliance.

3359: Working groups

RESOLVED that all Cllrs be appointed to the Melling Leaflet working group.

3360: Litter picks.

Members were advised that the Cllr Fuller had booked onto a first aid course at a cost of £207.60 and that the current insurance allowed for groups of up to 20 participants.

3361: Melling Leaflet.

RESOLVED that a budget of up to £400 be set to purchase a laptop to assist with the production of the leaflet.

3362: Planning Applications

RESOLVED that the applications in the schedule circulated be noted.

3363: Reports of meetings

None.

3364: Correspondence

The clerk reported on an invitation received from the 234 Squadron to their

annual presentation event which Cllr Todd is attending and a response from Sefton to advise that they will look into whether they can assist with information about providing nature walks in the area.

3365: Accounts paid and for payment

RESOLVED that the amounts listed on the schedule be paid.

J Farrar – Clerk to the Council