



Lilleshall Parish Council

Minutes of the meeting held on Monday 4th November 2019

7:00pm at Lilleshall Memorial Hall

Present: Cllrs A. Baker, P. Challinor, D. Cornes, P. Millard, L. Parker, D. Shaw, B. Taylor & C. Lane – Clerk.

There were 2 members of the public present and 1 member of the press.

19.094 Welcome: The Chairman welcomed everyone to the November meeting.

19.095 Apologies: Borough Cllr A. Eade.

Resolved that the apology be noted.

19.096 Declarations of Interest: None.

19.097 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from members of the Public.

- A member of the public enquired about consultation procedure regarding any changes to licenses, such as those to public houses.

19.098 Minutes:

Resolved to agree the Minutes of 7th October 2019.

19.099 Matters Arising from those Minutes:

(a) St Michaels Church Wall – Council to consider the state of repairs of the church wall around the closed graveyard.

Further discussion was had regarding the state of the wall around the Churchyard and the best course of action to take. The Council was informed that the vicar was aware of the situation and would be pursuing the matter from his end with regards to moving some of the headstones in order to make emergency repairs to the wall. TWC had also been made aware of the matter and have asked to be kept in the loop regarding the matter.

Resolved that a structural survey was still deemed necessary and that this should be organised asap.

(b) Grant Applications – Council to consider reviewing and updating its grant application form.

Resolved to amend the grant amount from £100 to £200, and agree to implement new form.

(c) Tennis Club – Council to consider a contribution of £2000.00 towards the resurfacing of the Tennis Club.

Resolved to agree to support the re-surfacing of the Courts with a contribution of up to £2000.00.

The Council was also made aware that a quote had been received for the re surfacing of the footpath that runs from the school to the Talbot Centre, however more quotes were still being sought.

(b) Christmas Lights – Council to consider lighting requirements for this year.

Resolved to defer this item.

19.100 New Business:

(a) Defibrillator Training – The Clerk has organised training for 23rd November and would welcome support with hosting the event.

Resolved that more colourful posters should be put up and that the event should be advertised on social media if possible.

(b) VE Day 75 – Council to consider suggestions on how best to commemorate this event. The Memorial Hall has been booked for an afternoon tea on Saturday 9th May.

Resolved to leave this item on the agenda under reports going forward.

(c) Draft Budget – Council to consider the draft budget for 2020/21.

Resolved to defer this item.

19.101 Reports:

(a) Tennis Courts: As above.

(b) Allotments: The Chairman & Clerk had taken a recent site visit, rents for the year had gone out, the second skip was almost full and there has been a number of changes to tenancy, i.e. people coming off the site and others going on.

(c) Barrack Lane: The Parish Council had recently received a FOIA request regarding this site and this was being dealt with.

(d) Local Nature Reserve: Due to bad weather, and the Rugby, the working party date has been moved to the 9th November.

(e) Street Lights: An update was given on the street light on Hillside, and that it was now connected and working.

(f) Memorial Hall: Nothing to report.

(g) Other reports:

Number of councillors on the Parish Council – a discussion was had on the advantages of having more members on the Council, it was agreed that this should be looked into

19.102 Correspondence for Action:

(a) Parking Issues at Old Farm Lane – Council to consider this issue, please see attached letter from resident.

Resolved that TWC should be contacted with regards to extending the yellow lines further down the lane. It will most likely require a new application for this.

19.103 Correspondence for Information:

(a) Remembrance Service – St Michael's All Angels will start at 10:45am Sunday 10th November, Chairman asked to lay a wreath on behalf of the Parish Council.

Resolved that the Vice Chairman will attend instead.

(b) TWC Budget Briefing – 12th December, 6pm – 8pm, up to two representatives per parish. Noted.

19.104 Planning:

(a) Applications: None.

(b) Permission Granted:

Reference: **TWC/2019/0743**

Address: The Hatchlands, Yew Tree Drive, Lilleshall, Newport, Shropshire, TF10 9HZ

Proposal: Conversion of existing garden stores to a double garage following the erection of a front extension

Full Granted 17.10.19. Noted.

(c) Permission Refusals: None.

(d) Any other planning matters: Appeal to Secretary of State

Reference: **TWC/2019/0213**

Address: Doonguile Bungalow, Kynnersley Drive, Lilleshall, Newport, Shropshire, TF10 9HT.

Proposal: Erection of a single storey rear extension and the conversion of garage into annex.
Noted.

19.105 Finance:

(a) Payments – the Council to approve the following payments. Please see November Payments Sheet attached.

Resolved to agree all payments except no.6 on the sheet (Idverde) until works have been rectified on the island at the top of Nursery Lane.

(b) Bank Reconciliation – Council to review and agree the bank reconciliation to 1st October 2019.

Resolved to agree the bank reconciliation to 1st October 2019.

(c) Spend to date – Council to consider and review the spend to date. Noted.

Cllr A. Baker raised concerns about the amount of money in the current account and expressed that it should be moved into the reserves account at the earliest opportunity. He referred to Financial Regulations and stated that it would be much easier for councillors to understand the Council's financial situation, if only the current year's precept was held in the current account.

19.106 Training:

Defibrillator Training 23rd November 1:00 – 3:00, The Memorial Hall. Noted.

Pre-Application Consultation Training 27th November, 5:30 – 7:30, Addenbrook House. Noted.

19.107 Staffing Matters:

Council to discuss matters relating to the Clerk.

Resolved that the Clerk is to be paid 20 additional hours on receipt of timesheets reflecting this, and that going forward any additional hours will be brought to the Council on a monthly basis.

19.108 Date of the Next Meeting 02.12.19

Items for the agenda to be notified to the clerk by 22.11.19

Chairman.....06.01.20

