

## AWBRIDGE PARISH COUNCIL

### Minutes of the meeting of the Council held in Awbridge Village Hall on Thursday, 21<sup>st</sup> October 2021 at 7.30pm

**Present:**

Cllr Peter Allen **(PA)**  
 Cllr David Coggon **(DC)**  
 Cllr Grahame Jackson **(Chair) (GJ)**  
 Cllr Angela Shepherd **(AS)**

**In attendance:**

4 Members of the public

**Apologies:**

Cllr Paul Legon **(PL)**  
 Cllr Kelly Seymour **(Vice Chair) (KS)**  
 Cllr Nick Adams-King **(NAK)**  
 TVBC Cllr Gordon Bailey **(GB)**

**Clerk:** Ian Milsom

## ACTION

1.    **86/21    Welcome**  
       **GJ** welcomed everyone to the meeting.
  
2.    **87/21    Apologies**  
       Apologies received from Cllrs Legon, Adams-King and Seymour due to work commitments and accepted.
  
3.    **88/21    Declarations of interest**  
       No declarations were made.
  
4.    **89/21    Public observations/questions on agenda items**  
       There were no observations or questions from members of the public.
  
5.    **90/21    Reports**  
       There were no reports.
  
6.    **91/21    Minutes**  
       It was proposed that the draft minutes of the meeting of the Parish Council held on 23<sup>rd</sup> September 2021 be accepted as a true record of the business conducted. **RESOLVED.**
  
7.    **92/21    Matters arising from the minutes of the meeting held on 23<sup>rd</sup> September 2021 not included in the agenda or in reports**
  - Land at Saunders Lane. **GJ** advised that immediate works will be limited to preparing the land for planting. This is contingent on the local sourcing of a mini digger.
  - The purchase of a new DELL laptop for the clerk was noted
  - TVBC Covid commemorative tree planting. **FT** advised that the oak tree has been delivered and that arrangements for the ceremony are in place.
  - The updated parish council workplan was noted.

- Staff salaries. It was noted that the staff side of the National Joint Council has rejected the employer's side offer of a 1.75% increase for 2021/2022.
- Police and Crime Commissioner. It was agreed to invite the Commissioner to the 2022 Annual Parish Assembly to facilitate her engagement with parishioners.

CLERK

### STANDING ITEMS

#### 8. 93/21 Planning

- To consider planning applications notified to the Council. See Appendix 1.
- Planning application 21/03080/FULLS. Demolition of dwelling and outbuildings and the erection of three dwellings including, garaging, landscaping, and associated works. Hillsboro, Danes Road.

The clerk advised that this application had been notified today, 21 October 2021 and was not included in the agenda for tonight's meeting. It was agreed that a Council planning meeting be arranged for 9<sup>th</sup> or 10<sup>th</sup> of November to discuss this application.

CLERK

#### 9. 94/21 Financial and Administrative

- a. The bank reconciliation was agreed and signed by **GJ** and the RFO/Clerk. The Clerk advised that it would be preferable if bank reconciliations were signed off by a member who is not an account signatory. **DC** agreed to do this provided that the necessary paperwork is sent to him in advance of meetings.
- b. It was proposed that the payments detailed at Appendix 2 be authorised. **RESOLVED.**
- c. It was proposed that the schedule of meetings for 2022 detailed at Appendix 3 be adopted. **RESOLVED.**

#### 10. 95/21 Lengthsman

- A. To sign off work conducted in October 2021  
**KS** was not in attendance to sign off the October worksheet. The clerk to contact **KS** for authority to sign off work.
- B. To agree tasks for Lengthsman's November worksheet  
**Clerk** to check with **KS**.

CLERK

CLERK

### BUSINESS TO BE CONDUCTED

#### 11. 96/21 Leisure & Recreational Facilities

Awbridge Village Hall Committee (**AVHC**) wish to improve the recreation area by upgrading children's play equipment and installing a soft ground area. **AVHC** are also looking for ideas for additional facilities, e.g., tennis court, MUGA (Multi Games Area)

There was a broad discussion around this item which touched on sources of funding, consultation with parishioners to identify need, and future maintenance costs of new capital items.

It was proposed that AVHC be asked to lead on this issue and to come back to the Parish Council with outline proposals. The Parish Council will lend practical support and assistance to AVHC as required. **RESOLVED.**

**Clerk**

**12. 97/21 Traffic calming measures.**

To consider the traffic calming options provided by the Safer Roads Team at Hampshire County Council and to decide on next steps.

**GJ** briefly outlined the options suggested by the Safer Roads team. The areas identified for traffic calming measures differ from those envisaged by the Parish Council and the following course of action was proposed:

1. The Clerk to contact the Safer Roads Team to thank them for their work on this issue and to advise that the Parish Council will consider, in conjunction with Lockerley Parish Council, other solutions before committing to any works.

**CLERK**

2. The Clerk to make Lockerley Parish Council aware of Awbridge Parish Council's wish to improve road safety in the village, and to ask for its views on measures which may affect Lockerley Parish.

**CLERK**

**12. 98/21 Neighbourhood Development Plan (NDP)**

- I. To agree arrangements for a public meeting to inform parishioners of progress and to gauge support for the establishment of an NDP steering group.
- II. To agree to the establishment of a task and finish group to create a NDP road map detailing tasks to be completed.

**DC** has drawn up a draft structure for the meeting and an outline of the tasks that will have to be addressed moving forward. **DC** and **NAK** are liaising over a date for the public meeting.

**Closure of meeting**

The meeting closed at 9.05pm

- Date of next meeting: Thursday, 2<sup>nd</sup> December 2021.
- Items for the agenda. These must be notified to the clerk by 25<sup>th</sup> November 2021

**Appendix 1**

**Planning applications**

**Pre-application consultation on new telecommunications site development.** Land at Romsey Road, Awbridge, (Copse opposite Kent's Oak).

**GJ** advised that this application has not yet been submitted and that the applicant is conducting a limited consultation in advance. The application will fall under permitted development and material planning considerations must focus on environmental impact (e.g., due to the height of the mast).

There was conditional support amongst members for the mast, contingent on environmental issues being addressed and benefit accruing to Awbridge parishioners through improved mobile signals across multiple service providers.

**21/02898/FULLS.** Land Adjacent Dunbridge Lane. Erection of agricultural building for storage and tack room. **No objection.**

**21/02841/CLES.** Application for a lawful development certificate for the use of land as residential garden serving the dwelling known as Bramdown, Church Lane. **No objection.**

**21/02991/CLPS. Wild Cherry Saunders Lane.** Application for a lawful development certificate for proposed erection of single storey rear infill extension, squaring off the rear of the existing garage creating a utility area, a downstairs toilet, and the partial reconfiguration of the rear ground floor living area. **No objection**

#### **Outcome of previous applications**

**21/02417/FULLS.** School House Danes Road. Single storey side extension with parapet wall and flat roof with sky lantern and single storey rear extension with flat roof. **REFUSED.**

**21/02405/FULLS.** Old Smithy Awbridge Hill. Single storey rear extension and roof terrace. **PERMISSION** subject to conditions & notes.

**21/02406/LBWS (Listed building consent).** Old Smithy Awbridge Hill. Single storey rear extension and roof terrace. **CONSENT** subject to conditions and notes.

**21/02481/CLPS.** Copse House Saunders Lane. Application for lawful development certificate for Installation of external air source heat pump adjacent to boiler room, with pipe works and cabling into the boiler room. **ISSUE CERTIFICATE**

## Appendix 2

### Payments for approval

Payee	Amount	Reason
Simon Nightingale	£80.06	Management of VAS (SLR) sign September 2021
Ian Milsom	£25.00	Refund of cost of purchase of British Legion Poppy Wreath

## Appendix 3

### MEETING DATES 2022

#### **ALL MEETINGS ARE HELD ON A THURSDAY UNLESS OTHERWISE STATED**

13 January 2022 – Full Council

3 February 2022 – Planning\*

24 February 2022 – Full Council

17 March 2022- Planning\*

7 April 2022 – Full Council

#### ***28 APRIL – ANNUAL PARISH MEETING***

19 May 2022 – Annual Meeting of the Parish Council

9 June 2022 – Planning\*

30 June 2022 – Full Council

21 July 2022 – Planning\*

11 August 2022 – Planning\*

1 September 2022 – Full Council

22 September 2022 – Planning\*

13 October 2022 – Full Council

3 November 2022 – Planning\*

24 November 2022 – Full Council

15 December – Planning\*

\*Planning meetings will only go ahead if there are applications  
to consider outwith the schedule of full council meetings