

HOLTON PARISH COUNCIL

Councillors are summoned to the Meeting of Holton Parish Council on

Monday 8th December 2025

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item, they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 10th November 2025**
3. **Declarations of Interest**

OPEN FORUM -

4. **District and County Councillor Reports**

5. **Matters arising from the Minutes** _
Salt Bin ordered and in place shortly.

6. **Traffic, Road and Highway Matters** _____
Updates - 20mph extension, Surface water issues, Drains (Holton Turn)
Hedges quotes. Any other issues.
Stocks Tree full removal agreed.
Verge damage

7. **Financial Matters**

- a. **Payments: December**

Clerk's Salary December	550.50
Hugo Fox emails monthly fee	20.99
Bank monthly service charge	4.25

Receipts

Payment from Holton Village Hall Orchard Donations 2025	122.50
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- b. **Bank balances after paying the above and monies received.**
 Deposit £ 19,258.21 Current £1,216.04
- c. **Monthly Bank Reconciliation.**
- d. **To review and agree Precept 2026/27 – circulated.**
 To consider provisions for improved access/communication, accountancy software Microsoft 365 including Teams, anti-virus software and other future provisions.
- e. **To discuss CIL monies and future expenditure.**
 Total CIL £4,923.00 (circulated). Awaiting response regarding future CIL payments regarding Oxford Brookes development.
- 8. **Churchyard extension land**
 Quotes received for removing railings and ground work. Contractor appointed. Future maintenance to be re-assessed when ground levelled and re-seeded and fencing installed The balance of the provision held for the Churchyard Extension of £1,945 to go towards the cost of removing the railings.
- 9. **WPS Boundary fence proposals**
 Details received last month and no further information as yet
- 10. **Wheatley Neighbourhood Plan**
 To receive further information from Wheatley Parish Council
- 11. **Local Authority Reorganisation - Unitary Authority**
 Consultation in early 2026 which is the time to submit responses to proposals.
- 12. **Planning Applications:**
 P25/S2977/HH. Kirton House, Holton, OX33 1PS
 Amendment 2. Proposed partial demolition of existing attached double garage to provide residential accommodation. Retaining off street car parking to house frontage.
- 13. **Planning Decisions: South Oxfordshire District Council**
 None
- 14. **Reports**
Holton Village Hall. Quiz Night (1975 Theme) 14th November. Craft Fair Saturday 15th November. Film Night 28th November. Grant applications for Solar Energy.

Brookes development – Road names put forward to SODC and have been accepted.

Orchard – Monthly report and repairs update – Orchard Rules updates circulated.

Insurance guidelines (circulated). Earthwrights equipment guidelines (circulated)
Safety inspection findings (circulated).

15. Publications/Letters and forthcoming events

Assertion 10 Webinar attended by Clerk. November OALC Newsletter - Items to note Assertion 10 advice and remote meetings information (circulated)

16. Items for discussion and/or referral to a future meeting

Attendance at January meeting. HWW News HPC content.

17. Date of Next Meeting: Monday 12th January 2026