

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Sunday 11.05.25, summoned to attend the Parish Council Meeting below at 8 pm on Thursday, 2025 at the conference facilities at Tregawn Farm, Michaelstow.

1 of 1



## Michaelstow Parish Council Meeting Agenda

1. **Public Session**
2. **Parish Council Members declaration of interest**
3. **Apologies for non-attendance:**
4. **Minutes:** to sign the Minutes of the previous Council Meeting

### 5. **Matters Arising** from the previous minutes:

- Problem with water source behind Notice Board in Treveighan
- Bank arrangements for MP Council [signatories] and MCFund
- Reflection on V.E. day & Beacon Fire
- Road matters and potholes

### 6. **Applications / Planning Matters:**

**PA24/066121** [Turbine replacement] Report on ongoing process from Mr. French Blake.

**PA23/00329** Woodlands Farm Development. Email from resident response.

**PA25/02589** Broad View, Tregreenwell. Conversion of redundant outbuilding to residential self-build. >by 21<sup>st</sup> May

**PA25/02550** Beacon Cottage , Treveighan. Demolition of conservatory and replacement with 2 storey extension. Approved by email vote.

### 6a. **Planning applications received after publication of agenda.**

### 7. **Financial matters**

a. **Bank Balance.** Statement of 25<sup>th</sup> April 2025 ... £5745.09

#### b. **Invoices:**

- clerks monthly salary paid in arrears by standing order £ 448.32
- payroll administration £ 120
- internal audit fee £ 125
- ICO renewal Confirmation [paid by clerk] £ 52
- Parish council annual insurance £ 417.36

c. Signing off of annual audit. Annual Governance and Accountability form [AGAR] including: Certificate of Exemption, Annual Governance Statement, Accounting statements for year. The clerk would send off the exemption statement and publish the internal auditors report online & completed audit on the parish council website and publish notice of the audit on local display boards.

### 8. **LMP & parish maintenance:**

9. **Community:** *Network / Correspondence:* Camel Valley Community Area Partnership meeting.

10. **Parish & incoming matters:**

Resignation of clerk

11. **Date of next Meeting:** June 12th 2025

12. **To Close the meeting:**

**Provisional dates of meetings 2025:** June 12th , July 3rd, August 7th, September 4th, October 2nd, November 6th, December 4th.

Draft

The parish council would like to thank the roadworkers of Cormac for dredging the ditches out in Michaelstow to ameliorate the longstanding road drainage problems here. I have only worked as parish clerk for fifteen years but the two issues of road flooding at the entrance to Tregawn Farm and Bear Oak emerge with the parish council every year.

One of the contributory streams to the regular lake outside Tregawn emerges higher up the road towards Treveighan. A tributary that emerged into the road has changed its watercourse and now comes out from the field onto the road lower down. It is missing the drainage tunnel that is higher up, where the water used to emerge. It now runs down the road and pools outside Tregawn Farm.

Michaelstow Parish Council request please that the underground drainage at this point be replaced with a new pipe to drain into the field opposite as it used to rather than run down the road and pool. The Parish Council also request that Cormac and the landowners [of Eden Vale?] re-visit the situation outside Bear Oak as, despite previous meetings the problem is still unresolved.