

HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Monday 25th January 2021** held virtually via Zoom at **2.00pm** (to comply with Government Covid Regulations).

Amanda Broadhurst, Parish Clerk

AGENDA

1. Present

2. Apologies for absence

Cllr E Powell, Cllr T Griffiths

3. Minutes of the last meeting

Parish Council Meeting 2nd June

4. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

5. Planning

5.1 Planning Decisions - Outstanding with MBC

20/503651/FULL - River Wood, Chegworth Lane

Construction of 6no. one bedroom tourist lodges. (Resubmission of 19/500305/FULL)

HPC Recommendation: Refusal

20/505211/TPOA - Hayman, Pilgrims Lakes

TPO Application to fell 2x (G1 & T1) Ash trees and remove stump grind

HPC Recommendation: Will support view of Tree Officer

20/505770/FULL - Vine House, East Street

Erection of a single storey rear extension to existing garage, to incorporate self contained annex for family member

HPC Recommendation: No objection

20/505940/FULL - 44 Chippendayle Drive

Conversion of the loft with rear dormer and roof lights to the front. Erection of a single storey rear extension to the existing garage together with loft conversion with front dormer and rear roof light

HPC Recommendation: No objection

20/506139/TPOA - Ardacy, Pilgrims Lakes

TPO application to fell one Ash tree; remove dead wood from one Ash tree; fell one Horse Chestnut

HPC Recommendation: No objection

5.2 Planning Decisions - Applications Approved

20/501389/FULL - Quested Cottage, Quested Way

Conversion of loft into habitable space with insertion of rear dormer and 4no. rooflights. Erection of single storey front and rear infill extensions and alterations to fenestrations.

20/501967/FULL - 16 Forge Meadow

Part conversion of the existing garage to a habitable space with the erection of a glazed link to the main dwelling (Retrospective)

20/501759/FULL - Harrietsham Social Club, 34 West Street

Erection of a steel platform over existing front steps to provide seating for up to a maximum of six club members

20/500780/FULL - The Mellows, Marley Road

Retention of dwelling with alterations (part retrospective)

20/502479/FULL - Glebe Croft, Marley Road

Erection of a single storey extension and replacement outbuilding to provide garage and workshop/store (resubmission of 20/501038/FULL)

20/502445/FULL - 1 Fairbourne Court Cottages, Fairbourne Lane

Demolition of detached garage and erection of single storey detached garage with store and garden room

20/501992/FULL - 22 Horwood Way

Erection of single storey extension with light lantern

20/502706/FULL - 2 Quested Way

Demolition of existing garage and front extension. Erection of two storey side extension and single storey front extension

20/502702/FULL - 1 Quested Way

Erection of a porch and link/side extension to garage (Retrospective)

20/503022/FULL - 29 Quested Way

Demolition of side extension, conservatory and outbuildings. Erection of single storey rear extension and outbuilding

20/503549/TPOA - Hayman, Pilgrims Lakes (Split decision - part approval/part refusal)

TPO Application - T1 - Poplar tree approx 50% dead - Requesting permission to remove tree completely and stump grind. G1 - 3 x Poplar trees approx 50% dead and roots are shooting up too close to the property which could cause potential damage - Requesting permission to remove the 3 trees completely and stump grind

20/502215/FULL - Hawthorn Place, Greenway Forstal, ME17 1LB

Relocation of 1no. existing mobile home approved under 16/505930/FULL to the rear of the site, including erection of a utility building and stationing on no. touring caravan for use by existing residents (part-retrospective)

20/503488/TPOA - Adj 52 & 54 Garden of England Park, Forstal Lane

TPO Application for works to 4 x Poplar trees as shown in photos

20/503550/TPOA - Pilgrims Retreat, Hogbarn Lane

TPO Application to remove five Ash trees; Crown reduce one Oak tree by 2m (from 10m width to 8m);

20/5043533/FULL - Fairbourne Inch, Fairbourne Lane

Building operations associated with the previously approved prior notification ref 20/502678/PNPA

20/503034/FULL - Lower Danes, Ashford Road

Erection of part single storey, part two storey side extension with raised patio to rear end and extension of existing driveway to front. Insertion of Juliet balcony to rear

20/504329/TPOA - Centre of Pond 37M from Arcady, 36M from Pilgrims Lakes

TPO application to fell 10 x (T502, T505, T506, T508, T510, T511, T512, T513, T514, T522) Ash, 1 x (T613) Horse Chestnut reduce to 10m monolith, Fell 1 x (T613) Horse Chestnut, Fell 1x (T518) Amelanchier, Fell 1 x (T520) Elder, and 1 x (T521) Poplar - reduce, current height 20m, spread 12m, reduce height by 3-4m and lateral radial spread by 2-3m

20/504607/LBC - Harrietsham Manor, Stede Hill

Listed Buildings Consent for replacement of two rear facing doors

20/504655/FULL - The Old Surgery, East Street

Change of use of existing summerhouse for use as a beauty salon

20/505163/LBC - Harrietsham Manor & The Cottage, Stede Hill

Listed Buildings Consent for alterations to the front boundary wall, construction of vehicular gates, demolition of garage and erection of two garages

20/505161/FULL - Harrietsham Manor & The Cottage, Stede Hill

Alterations to the front boundary wall, construction of vehicular gates, demolition of garage and erection of two garages

20/505163/LBC - Harrietsham Manor & The Cottage, Stede Hill

Listed Buildings Consent for alterations to the front boundary wall, construction of vehicular gates, demolition of garage and erection of two garages

20/505118/ADV - Harrietsham Church of England Primary School, West Street

Advertisement Consent for 1no. permanent sign on steel posts at the entrance to the car park of a primary school

20/505332/TPOA - 1 The Hampshires

TPO application to reduce height of three Ash trees to 9m and remove lower branches to give 4m clearance from ground; reduce height of one Ash tree to 9m

5.3 Planning Decisions - Applications Refused

20/501469/FULL - Homeleigh, Church Lane

Demolition of existing detached dwelling and garage, and erection of 4no. dwellings, comprising 1no. detached three bedroom house, 2no. semi-detached three bedroom houses and 1no. detached two bedroom bungalow, with access via Church Lane over existing dropped kerb, and associated parking. Formation of new access and drive to bungalow at rear of site with associated parking, landscaping and other ancillary works (Re-Submission of 19/505400/FULL)

5.4 Planning Decisions - Applications Withdrawn

20/502447/FULL - The Tower House, Stede Hill

Demolition of existing open car port and porch. Erection of a two storey infill extension, open porch to the western side and a single storey rear extension together with other external alterations to existing property

20/503979/FULL - Parkwood House, West Street

Section 73 - Application for Removal of conditions 5 (discharge of chlorinated water) 7 (water treatment plant) and 8 (landscaping) pursuant to application 18/506223/FULL for installation of sewerage package treatment plant and associated drainage field, pipework and equipment

6. Finance

(To follow)

6.1 Other Finance Matters

- Income and Expenditure spreadsheets
- Minutes of the F&GP Meeting held 21st January
- **Recommendations from the F&GP Committee:**
 - Budget 2021/2022, including the Precept
 - Woodlands Walk Restricted Fund

7. Environmental

7.1 Verbal Report from Amenity Manager

7.2 Other Environmental Matters

- Works required on Footpath KH287 - *Clerk*

8. Highways - To receive a report - *Cllr J Sams*

- Church Road Footpath - *Cllr T Sams*

9. Covid-19 (Coronavirus) Emergency Powers - *Clerk*

10. To Ratify Parish Council Decisions (Approved Virtually since March Meeting) - *Clerk*

- Purchase of 4 x Covid-19 Banners - (Lenham PC to order 10 and invoice HPC for 4) - **10 in favour** (no response from 1)
- KALC Annual Subscription - £944.78 - **9 in favour** (no response from 2)
- ACRK Annual Subscription - £80 - **8 in favour** (no response from 3)
- Minor Repairs to Play Equipment (highlighted on safety inspection) - Play Safe Installations £1,675.00 - **9 in favour** (no response from 2)
- Covid Safe Play Area Signs (bulk discount shared between several Parishes) - Total invoice £207.00 - Harrietsham's share £57.50 (**Clerk's powers to open the play area at short notice**)
- Investigative work at Doctor's Surgery for water leak - £550 - **All in favour**
- Woodlands Walk Tree Work (following completion of tree survey) - £8,740 (Treecycle Ltd) - **10 in favour** (no response from 1)
- Use of the Glebe Field for Parking (Bluebell Walk - 2nd May 2021) - **9 in favour** (no response from 2)
- Use of the Glebe Field for Parking (North Downs Walk - 13th June 2021) - **9 in favour** (no response from 2)
- Teers Meadow to have an additional cut due to the delay in putting cattle on - estimated cost £790 - **All in favour**
- That the allotment rent be increased from £17 to £18 per annum - **All in favour**
- That the open spaces contracts should be extended by one year (due to Covid-19 restrictions) with an increase in value of 2%, if the contractors are willing to do so - **All in favour**
- To request additional costings to incorporate into Church Road footpath scheme option 3 and assurances about the scheme on completion - **All in favour**
- Grant - Harrietsham in Bloom - £100 - **10 in favour, 1 abstention (interest)**
- Grant - Harrietsham Fish Scheme - £600 - **10 in favour, 1 abstention**
- Grant - Harrietsham PCC - £1,610 - **10 in favour, 1 abstention**
- Grant - Royal British Legion - Poppy wreath + donation - £150 - **10 in favour, 1 abstention**
- Grant - VHT - £5,000 (50% towards cost of a new boiler) - **6 in favour, 1 against, 4 abstentions (interest)**
- To readopt Standing Orders, Financial Regulations, Risk Assessments, Investment Policy and Asset Register - **All in favour**
- £975 payable to Clerk for extra hours worked on website accessibility compliance - **All in favour**
- £715 + additional costs for glasses for Clerk - **10 in favour, 1 against**
- Home working payment £42 a month backdated to April (for Clerk) - **All in favour**
- Information Board for the War Memorial £730 + £65 p&p - **9 in favour**
- Grant request from Harrietsham School PTFA for up to £200 for items relating to the Santa sleigh - **All in favour**

11. Date of Next Meeting - To be confirmed

Members of the public are reminded that they are, as always, permitted to attend Parish Council meetings. This meeting is to be held using the Zoom meeting software, so attendees will need the code and password to be able to join. Anyone wishing to do so should contact the Parish Clerk (harrietshampc@aol.com), for these details.